COBA Budget Committee  
**Wednesday, December 7, 2011**  
8:30-10:00 A.M., Glass 400B

MINUTES

Present: Stephanie Bryant *(chair)*, Sandy Culver, Carole Hale, Kate Mendenhall, Glenn Pace, Jenifer Roberts, Rowena Stone, Drs. Stan Adamson, David Byrd, Richard Gebken, James Lampe, Steve Parker, Randy Sexton, Dick Williams

I. Announcements

II. Feedback on capital improvements
   a. Marketing
      i. Replace broken steps in stairwells
      ii. Painting or washing the walls
   b. BAC
      i. Restroom upgrades
   c. Management
      i. Restrooms
      ii. Heating/Cooling units
      iii. Carpet cleaning
      iv. Painting
      v. Card readers for building and classroom access instead of keys
      vi. Additional white boards in 226 and 435
      vii. Projection rooms used for student organization offices
      viii. Updated colors in the building
   d. Accounting
      i. Building addition on east side of building with a walkway to the library
      ii. Water purifying machine in community area of building
      iii. General maintenance in faculty offices
      iv. Carpet in elevators need to be cleaned or replaced with tile
      v. Improvements to building should be made prior to additions made
   e. Finance and General Business
      i. Automatic flushing toilets and urinals
      ii. Charging stations on first floor and the east and west ends of second floor
      iii. Remove octagonal seating areas on third and fourth floors
      iv. Better sign in front of Glass Hall that says “Glass Hall College of Business”
v. Scantron system
vi. Executive board room
vii. Tear down “half walls” on first floor to create more open hallways
viii. Permanent seating throughout the building
ix. New paint and better use of wall space
x. Card readers for exterior doors and for faculty/staff restrooms
xi. Faculty/staff commercial ice making machine
xii. Move advising to another location and create an internet café/lounge w/ Chartwell’s food stand in current BAC space
xiii. Close the vending area and move a drink and snack machine to each floor
   1. Move student organizations to current vending area
   2. Use present student organization rooms for interview rooms for employers
xiv. Improve lighting in interior hallways
f. MDI
   i. Bigger white boards for 226 and 435
   ii. Improve restrooms
   iii. Improve general building esthetics – holes in walls, carpet, etc.
   iv. Create a routine schedule for vacuuming offices
g. Dean’s Office
   i. Install 2nd level of security with video cameras
      1. MSU security would have direct feed of our building
      2. Allow for quicker response of authorities
h. Technology and Construction Management
   i. Executive board room
   ii. Interview suite
i. Fashion and Interior Design
   i. FID needs a space for students to gather/study in their building
   ii. Make the building more secure
   iii. Better lighting

III. Executive budget committee update
   a. 5% budget reduction is estimated from the state
      i. Enrollment projections with tuition increase will make this wash
   b. $3.7 million for January raise University wide
      i. COBA had money set aside for this
   c. 2% raise in July that will be paid for from reallocated funds at the University level
   d. Possible funding for programs that will generate student enrollment
      i. Funded by one time money from central administration
ii. Possibility of funding for 3 years
iii. If program is successful, cost center will then resume costs for program

IV. MDI update
a. COBA will no longer be the primary supporter of MDI
   i. To improve upon MDI in its current state (new hires, etc.) it would cost
      COBA around $200,000
   ii. COBA cannot risk this type of money on the investment
b. Hopes that the University will keep MDI but in a different form
   i. Training side could be moved/combined with SBTDC
   ii. Conference planning side could move/combine with the Provost’s Office for Access and Outreach
   iii. Should hear back before Holiday break from these offices
c. Budget Committee’s concerns/comments
   i. Is full-time faculty currently involved with MDI?
      1. Since the scope of training changed, faculty is not very involved.

V. Supplemental course fees
a. Fee added on per credit hour for all COBA classes (200 level and above)
   i. Extra money could be used for capital improvements, new building additions, programs, etc.
   ii. For example: Having a $25 per credit hour supplemental course fee would generate approximately $1.4 million per year for COBA
b. Other schools in Missouri already have a fee like this
   i. MU charges $52 extra per credit hour
   ii. Truman State just started charged $25 extra per credit hour
c. SB-389 legalities
   i. Policy states that the fee cannot rise above the consumer price index
   ii. Policy states that course fees do not include program fees or course specific fees
      1. COBA course fees = program fee
   iii. Will work with General Counsel regarding legalities
d. Will get input from Student Leadership Council
e. MSU is one of the least expensive colleges in Missouri, even with added fee
f. Budget Committee’s concerns/comments
   i. Would the additional supplemental fee have a significant change in enrollment numbers?
   ii. Would TCM and FID benefit from this since their facilities are in separate buildings?
1. The money could still be used for improvements in other areas other than building improvements
   
g. Dean Bryant will be working on this

Meeting adjourned at 9:40 AM.