April 11, 2012

TO: College of Business Administration (COBA); Faculty Senate; PEC; Registrar, CGEIP

Members of the 2011-12 Council – College of Business Administration (COBA);
David Byrd (ACC), Richard Bruce (TCM), David Byrd (ACC), Richard Johnson (CIS),
Steven Parker (MKT), Cathy Starr (FID), Doug Witte (FGB)

FROM: Dr. Karen Brown, Chair COBA Council

SUBJECT: Minutes of the April 3, 2012 COBA Council Meeting

The meeting began at 3:35 p.m. in Glass 430

Present: Dr. Karen Brown – Chair (MGT), Dr. Richard Bruce (TCM), Dr. David Byrd (ACC), Dr. Cathy Starr (FID), Dr. Doug Witte (FGB) and Ms. Nicole Clement (COBA Dean’s Office). Also present were guests: Dr. Stephanie Bryant (Dean), Dr. Ron Coulter (MKT), Dr. Elizabeth Rozell (COBA), and Dr. Barry Wisdom (MGT).

Approval of March 13, 2012 Minutes

Undergraduate Curricular Items Approved
HID 499 Course Change

New Business
Dean Bryant convened the 2012-2013 COBA College Council: Richard Johnson - Chair, Richard Bruce, David Byrd, Steve Parker, Cathy Starr and Doug Witte.

Adjourned at 3:40 p.m.
Missouri State University
Curricular Proposal Course Change or Deletion

Department: Fashion and Interior Design
Date: February 7, 2012

Check one: This is a change to  X  an existing COURSE
an existing REGULAR (i.e. permanent) SECTION of a variable content course

Present Catalog Description
(Cut and paste from web catalog or use most recent description.)

HID 499 Internship in Interior Design
Prerequisite: HID 303 and HID 325. Off-campus, supervised experiences in a cooperative program with a kitchen and bath and/or interior design firm. The student is required to attend a beginning orientation, maintain weekly journals, communication with their faculty advisor and complete the assigned academic work and project appropriate to the experience. The student must work a minimum of 180 hours for a 4 credit hour internship and a minimum of 270 hours for a 6 credit hour internship. 4-6 D

Revised Catalog Description
(Cut and paste description again, strikethrough all deletions, and insert and bold new information.)

HID 499 Internship in Interior Design
Prerequisite: HID 303 and, 201, 241, 325. Off-campus, supervised experiences in a cooperative program with a kitchen and bath and/or interior design firm. The student is required to attend a beginning orientation, maintain weekly journals, communication with their faculty advisor and complete the assigned academic work and project appropriate to the experience. The student must work a minimum of 480 hours for a 4 credit hour internship and a minimum of 270-320 hours for a 6 credit hour internship. 4-6 D, SU

What is changing? Check all boxes that apply.
☐Course Deletion ☐Course Number ☐Credit Hours/Contact Hours ☐Title ☐X Periodicity ☐X Prerequisite

Reason for Proposed Change or Deletion
Program changes effective Fall 2011

How Did You Determine the Need For This Change or Deletion?
Re-evaluation of program

COMPLETE NEW CATALOG INFORMATION (typed)

HID 499 Internship in Interior Design
Prerequisite: HID 201, 241, 325. Off-campus, supervised experiences in a cooperative program with a kitchen and bath and/or interior design firm. The student is required to attend a beginning orientation, maintain weekly journals, communication with their faculty advisor and complete the assigned academic work and project appropriate to the experience. The student must work a minimum of 240 hours for a 4 credit hour internship and a minimum of 320 hours for a 6 credit hour internship. 4-6 D, SU

☐ Check if this is a non-substantive change. Distribution for non-substantive changes of 100- through 500-level courses: two originally-signed copies to Faculty Senate; 600- through 900-level courses: three originally-signed copies to Graduate Council. Graduate Council will give two copies to Faculty Senate after approval.

Substantive Change: Department routes according to ART VI, SEC 3b(1-4) of Bylaws of the Faculty. Forward three originally signed forms to one of the following (please check all that apply and send to first council/committee marked). If proposal needs to go through more than one council/committee, forward one additional form for each additional council/committee marked. See Senate Action 11-93/94 for definitions of substantive/non-substantive changes.

☐ X College Council (All substantive course changes numbered 100-399 must go through College Council first. After approval, College Council will forward appropriate number of copies to the next committee/council or directly to the Faculty Senate if no further committee approval is needed. The last level of committee/council will forward two originally signed copies to the Faculty Senate.)

☐ Professional Education Committee (Considers all substantive course changes for Professional Education courses and Teaching Methods courses.)

☐ Committee on General Education and Intercollegiate Programs (Considers all substantive course changes for General Education and Intercollegiate Program proposals.)

☐ Graduate Council (Considers all 600-900 level course changes.)

Signature:  
Department Head

(Routing on Reverse Side)

Date: 2/29/12

FS Course Change - 9/10/2010
1. COLLEGE COUNCIL (ART VI, SEC 3B)

   APPROVED

   After dean review/comment, forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward appropriate number of copies to next committee level for approval.

   DISAPPROVED

   Return one signed copy of final action to the appropriate Department Head.

Comment(s)

Signature

Chairperson

Date 4-3-12

2. DEAN OF THE COLLEGE (ART VI, SEC 5)

   REVIEWED

   Return to College Council Chair within ten days of receipt for disposition.

Comment(s)

Signature

Dean of the College

Date 4/11/2012

3. PROFESSIONAL EDUCATION COMMITTEE (ART III, SEC 9)

   APPROVED

   Forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward three signed copies to next committee level for approval.

   DISAPPROVED

   Return one signed copy of final action to the appropriate Department Head.

Comment(s)

Signature

Chairperson

Date

4. COMMITTEE ON GENERAL EDUCATION AND INTERCOLLEGIATE PROGRAMS (ART IV, SEC 2)

   APPROVED

   Forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward three signed copies to next committee level for approval.

   DISAPPROVED

   Return one signed copy of final action to the appropriate Department Head.

Comment(s)

Signature

Chairperson

Date

5. GRADUATE COUNCIL (ART V, SEC 3, OR ART VI, SEC 3B)

   APPROVED

   Forward two signed copies of final action to the Secretary of the Faculty for disposition.

   DISAPPROVED

   Return one signed copy of final action to the appropriate Department Head.

Comment(s)

Signature

Chairperson

Date

6. FACULTY SENATE (ART VI, SEC 9)

   APPROVED

   DISAPPROVED

Comment(s)

Signature

Chairperson

Date

7. PROVOST (ART I, SEC 6; ART VI, SEC 9)

   RECOMMENDED TO PRESIDENT

   NOT RECOMMENDED TO PRESIDENT

Comment(s)

Signature

Provost

Date

8. PRESIDENT

   APPROVED

   DISAPPROVED

Comment(s)

Signature

President

Date