Present: Stephanie Bryant, Sandy Culver, Kate Mendenhall, Rowena Stone Don Swift, Drs. Dave Meinert, Elizabeth Rozell, Jerry Chin, Ron Coulter, Kent Ragan, Shawn Strong, Dick Williams, Barry Wisdom

1. Dean Bryant’s updates
   a. Study Abroad Scholarships
      i. $500 scholarship
         1. Requirements
            a. Grad. student
            b. Undergrad student w/ at least 60 hours
            c. Minors on a case by case basis
      ii. Aligns with our strategic plan to support global education
      iii. Plan to offer every year; amount may change from year to year
      iv. Rigor of courses will be important
      v. Students will receive funds on the back end, when they return
   b. Glass Hall Renovations
      i. Hired the architects: Dake & Wells (project manager) partnering with Perkins Wills (design)
      ii. Cosmetic fixes to Glass Hall (floors, walls, stairs) first
      iii. Student Success Center
      iv. MDI/SBTDC moving in mid-March
   c. EAC
      i. May 2nd & 3rd
         1. Thursday, May 2nd dinner will be in conjunction with COB Spring Awards dinner
         2. Friday, May 3rd EAC tour of campus
         3. Timeline was reviewed
   d. COB Student Awards
      i. COB Student Awards document was reviewed
   e. COB Faculty Awards
      i. COB Faculty Awards document was reviewed
   f. COB Retreat
      i. July 12, 2013 – Highland Springs Country Club
      ii. COB Retreat document was reviewed
      iii. Department Heads will be asked to write out tactics for strategies that we will be working on prior to the retreat
      iv. New AACSB standards will be out by then for discussion
2. Dr. Meinert’s updates
   a. Active Shooter
      i. All COB Meeting, more information on procedure for shooter on campus
         1. Will include other emergency situation information
         2. Remind faculty to subscribe to campus alert system
      ii. Safety Department will come and look at Glass Hall to evaluate and come up with emergency plans
   b. Other
      i. International Business Programs
         1. Students in other countries are having issues where classes have been cancelled
            a. These students need your help ASAP
      ii. Carpet project
         1. 50 issues fixed last weekend
         2. Several new issues have come up; report to Dr. Meinert
         3. We have a 1 year warranty on the carpeting

3. Dr. Rozell’s updates
   a. HLC
      i. Upcoming accreditation visit for MSU
      ii. Timeline document was reviewed
         1. MSU has chosen an open pathway option for QIP initiative
   b. MBA updates
      i. Coordinator position
         1. Currently have 15 applicants
         2. Closes March 1st
         3. Goal to have someone hired for mid-April
      ii. MBA open house
         1. March 20th 3 – 5 PM
         2. Glass Hall 434
         3. Students can be admitted that day
            a. Application fee will be waived that day
      iii. MBA info sessions
         1. Every Tuesday this month
         2. Glass 224
         3. 12:30 – 1:30 PM
      iv. Seminar class changes
         1. Finding option for MBA students to have hands on experiences
   c. Individualized majors
      i. Rules have been established
         1. Any student that is earning an individualized major will be limited to 30 business credits 200 level and above
         2. Required to go through Dr. Rozell first
a. She will approve the faculty member that they will go through
3. No business terminology used in name of degree
   ii. If students come to you, try to fit them into a COB major if possible
d. General studies
   i. Same rules of individualized majors will apply
   ii. Currently being reviewed by Faculty Senate
e. Other

4. Other
   a. Projected Course Offerings
      i. Important dates
         1. System goes live approx. early or did-March (no SU13 or FA13 since class schedule is already visible)
         2. June 1
            a. Input calendar year 2014 (SP, SU, FA 2014 prepopulated based on 2013 schedule)
         3. Sept. 1
            a. Thereafter, input data for a semester as soon as one rolls off (when new class schedule is released)

5. Departmental updates
   a. Department Heads shared updates on happenings in their departments.

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**Spring 2013 Calendar Notes**

**February**
- Feb. 18: President’s Day – No classes/Offices closed
- Feb. 23 – 25: AACSB Dean’s Conference/Dean Bryant out of office
- Feb. 21 – 25: Dr. Meinert in China

**March**
- Mar. 11 – 15: Spring Break – No classes/Offices open
- Mar. 15: Provost notifies applicants of T/P decision
- Mar. 21: Deadline for Faculty to submit equity adjustment requests to DHs
- Mar. 21: CLT Meeting – bring COB Student Spring Award recipient nominations
- Mar. 22: Deadline for College Council Chairs to forward CGEIP rep names to Faculty Senate
- Mar. 28: Spring Holiday – No classes/Offices open
- Mar. 29: Spring Holiday – No Classes/Offices closed
- T/P PAFs due to Provost