

**COB LEADERSHIP TEAM (CLT)**

**Thursday, October 4, 2012**

**2:00-4:00pm, Glass 400B**

**MINUTES**

Present: Stephanie Bryant, Sandy Culver, Kate Mendenhall, Rowena Stone Don Swift, Drs. Dave Meinert, Elizabeth Rozell, Jerry Chin, Ron Coulter, Kent Ragan, Shawn Strong, Dick Williams, Barry Wisdom

1. AIM Training – Institutional Research (2:00-3:00 P.M.) *Megan Schiller*
  - a. Representative of Institutional Research provided report training
  
2. Public Affairs Conference (3:00-3:15 P.M.) *Gilbert Brown*
  - a. April 9<sup>th</sup> – 12<sup>th</sup>
  - b. Would the COB consider sponsoring a speaker?
    - i. Speaker's fee
    - ii. Flight reservations
    - iii. Accommodations
    - iv. Total estimated fee \$5,000-\$10,000
  - c. CLT members agreed that COB would be willing to sponsor a speaker for the Public Affairs Conference
  
3. Dean Bryant's updates *Stephanie Bryant*
  - a. Charles Duhigg
    - i. Mr. Duhigg's itinerary was reviewed.
  - b. AACSB schedule
    - i. AACSB visit schedule was reviewed.
  - c. Communications, Marketing, and Public Relations hire
    - i. Melissa Price starts Monday, October 15<sup>th</sup>
      1. Melissa comes from another department on campus
      2. Melissa has her undergraduate and graduate degree in Communications from MSU
  - d. Office space
    - i. Kate and Deb will be relocated to offices 132 and 133 in the MDI library area.
    - ii. Melissa, Communications/Marketing/PR, will occupy 400D
      1. October 15<sup>th</sup>
    - iii. Corporate relations hire will occupy 400H
      1. Hire should be in place by mid-November
    - iv. The current GA area will be turned into a cubicle office for Sarah, Enrollment/Recruitment Manager
      1. Scheduled move in December
    - v. Teresa will occupy the front desk in the Dean's Office to provide support for the three new positions.
      1. Scheduled move for mid-December

- e. Building renovations
  - i. Going out for bid soon
  - ii. Renovations scheduled to start next fall
  - iii. Goal is to have them completed in 12 months
  - iv. MDI/SBTDC space will be vacant in May
    - 1. Space used for staging/transition space
    - 2. After building renovations are completed, this space will be remodeled

4. Dr. Rozell's updates

*Libby Rozell*

- a. MBA admissions criteria
    - i. Proposed set of new MBA admissions standards were reviewed
      - 1. Will be sent to Graduate College
    - ii. Some CLT members had concerns in regards to the GMAT waiver being limited to MSU undergraduates
    - iii. The issue will be discussed at a later meeting
  - b. ALC update
    - i. Graduate faculty
      - 1. Make sure all graduate faculty that are teaching graduate level classes are classified correctly in the catalog
      - 2. The requirements checklist is on-line on the Graduate College's website
    - ii. "Next Generation" software
      - 1. Jeff Morrissey from computer services will be having this software installed across campus
      - 2. There will be no internet service during the installation period
      - 3. No schedule of proposed installation dates
      - 4. COB might not have much notice prior to the installation time
    - iii. General Education learning goals
      - 1. Faculty Senate passed the document
        - a. 45-60 hours of general education courses required
        - b. Call for course proposals
          - i. John Satszinger proposal for CIS 200 to replace 101
            - 1. Focus on critical thinking skills and the application of technology to solve problems
        - c. COB is working on developing a course that would be selected
- c. Accelerated MBA program
  - i. Department Heads were asked if they would be willing to encourage students to look into the accelerated MBA program
    - 1. Only send out information to the students that meet the requirements

5. Dr. Meinert's updates *Dave Meinert*
- a. EMBA Faculty
    - i. Starting 2 cohorts in January of 2013
      - 1. Needing names of interested faculty ASAP
  - b. EMHA
    - i. October 16<sup>th</sup> meeting with Cox about starting an EMHA cohort
    - ii. Mercy is adding students to the existing cohort
      - 1. Making a commitment for a 2<sup>nd</sup> cohort
  - c. Building Coordinator updates
    - i. Field measurements being completed
    - ii. October 9<sup>th</sup> – bids are due for carpeting
      - 1. All classrooms (not labs) are to be completed over holiday break
    - iii. Incomplete work
      - 1. Water damage repairs in SOA were not completed
      - 2. Please notify Dave about any incomplete work
        - a. Contact contractors to get it done
  - d. MSU-LNU College of International Business
    - i. COB does not have anything to do with current lawsuit against LNU campus
  - e. Other
    - i. Magellan Conference
      - 1. There are more students wanting to study in the US than students in the US wanting to study abroad
      - 2. Other schools have a greater push for students to study abroad
      - 3. Faculty exchange
        - a. Encourage faculty to participate
        - b. Faculty can help promote the program and encourage students to study abroad
6. Departmental updates
- a. Departments shared quick updates in their areas

**Fall 2012 Calendar Notes**

*October*

5	Distinguished Lecture Series
13	Showcase
18-19	Fall Break – No classes/Offices open
21-23	AACSB Accreditation visit
27	Homecoming

*November*

2	COB Fall EAC Meeting
21-23	Thanksgiving Break – No classes/Offices closed