

COBA LEADERSHIP TEAM (CLT)

Thursday, February 23, 2012

2:00-3:00pm, Glass 400B

MINUTES

Present: Dean Stephanie Bryant, Sandy Culver, Kate Mendenhall, Rowena Stone, Don Swift, Drs. Elizabeth Rozell, Dick Williams, Jerry Chin, Dave Meinert, Kent Ragan, Barry Wisdom, Ron Coulter, Bill Donoher

1. Dr. Meinert's updates *Dave Meinert*
 - a. Severe weather drill
 - i. Tuesday, March 13, 1:30 P.M.
 - ii. Faculty are expected to take students to a designated safe area
 1. If giving an exam, presentation, etc. faculty are to inform the students of what procedures they would need to take in a severe weather situation.
 - iii. All rooms should have weather maps with the designated safe areas marked
 - b. MDI search
 - i. Crystal Vick has accepted the admin. position at MDI
 - ii. Special thanks to all of the departments that helped staff the desk in these past months
 - c. China trip
 - i. Will be out Saturday, February 25th through Sunday, March 4th
 - ii. Will have limited e-mail access
 - iii. Contact Dr. Rozell or Dean Bryant if you need anything

2. Strategic Plan *Stephanie Bryant*
 - a. The current draft of the Strategic Plan was presented
 - b. Feedback from CLT was discussed
 - c. The strategic plan will be discussed more at the next CLT meeting
 - d. Once CLT has made changes, the strategic plan will be sent out to COBA faculty for a 30 day comment period

Meeting adjourned at 3:32 P.M.

Spring 2012 Calendar Notes

March

9	Mid semester
19 – 23	Spring Break – No classes/Offices open

April

5	Spring Holiday – No classes/Offices open
6	Spring Holiday – No classes/Office closed
17 – 20	MSU Public Affairs Conference
21	Showcase