

## COB LEADERSHIP TEAM (CLT)

Thursday, November 13, 2014

2:00 – 4:00 pm, Glass 400B

Meeting minutes

*Present: Stephanie Bryant, Neal Callahan, Jerry Chin, Sherri Cornelius, Ron Coulter, Sandy Culver, Bill Donoher, Dave Meinert, Kate Mendenhall, Kent Ragan, Libby Rozell, John Williams.*

*Guest: Vickie Hicks, for Career Fair discussion*

1. COB Career Fair *Vickie Hicks*
  - a. Discussion of future years' event
    - i. 200-level classes – consider adding an event for these students (e.g. - seminar, workshops) at the same venue to get them familiar with the event and create interest in attending the career fair the next year
    - ii. Tues/Thurs vs. M/W/F classes – it's best to be consistent, rather than alternating years which creates confusion
    - iii. Dates for 2015
      1. Sept 22 (Tu) 10 am – 2 pm at Spfld Expo Center [***Note: this date is being revised as the venue is not available. We will get back to CLT members with confirmation on date and venue***]
      2. Acctg – Sept 9 (Wed)
      3. Vickie will send surveys again this year, with slight changes
2. Dean Bryant's updates *Stephanie Bryant*
  - a. New recruiter hire – will start Dec 1
  - b. Preparing for Ferguson reaction – remember that we respect all peaceful protests
  - c. Domestic Student Health Insurance – as of Fall 2015, domestic students will not have the ability to purchase insurance through MSU.
  - d. Campus Security Authority (CSA) Training – encourage those who have not completed it to do so. If there are discrepancies, contact Chris Craig.
  - e. Budget outlook – University administration expects budget next year to be a challenge due to Amendment 10. Having the OT money withheld this year will have an impact on MSU's cash flow and budget. We hope to have that money restored next year, but it remains to be seen if that will happen.
  - f. University Visioning Task Force – created 6 overarching components of the University's next 12-15 years' strategic plan. Dean will chair funding task force. The other five are: Infrastructure, academic profile, student experience, globalization, and diversity.
  - g. Staff equity adjustments are due to Provost Nov. 14th.
  - h. SARA (State Authorization Reciprocity Agreements) - Missouri is now a member (15 states are members, 6 are in-process of being approved)
  - i. COB Personnel Committee – Mike Merrigan was nominated as the non-

tenure representative to the committee.

- j. Faculty teaching schedules. It is the responsibility of department heads to schedule faculty according to what is in the best interest of the students.

3. Dr. Rozell's updates

*Libby Rozell*

- a. MBA Open House – There were about 70 people in attendance
- b. Projected course offerings – Feb 1 is deadline for 2018
- c. Cross-listed courses need to be 500/600
- d. Admins need to attend “Wait list” training (Feb 2015) if they haven't already. It would also be a good idea for Dept. Heads to attend. MBA program will not participate in the wait list process. Cross-listed classes can't have a wait list, and classes with reserved seats can't have a wait list. Sandy will not be using override requests now.
- e. Graduate College Fellowship – is in addition to an assistantship. \$2,000 each semester. Needs based. Decisions will be made by Mar 15.
- f. PSIP – It is intended to be a paperless system going forward. We will be asked to scan documents in and post them. Note the process is highly competitive and it is likely the university will do fewer this year than last year.

4. Dr. Meinert's updates

*Dave Meinert*

- a. China update –
  - i. China has temporarily banned state-owned enterprises from sending people to EMBA program.
  - ii. We will have 2 cohorts in July.
- b. AACSB Associate Dean Seminar update – gave handout of session topics
  - i. Dr. Meinert can pull presentations over the next few days, if anyone is interested in getting the materials.
  - ii. 84% of career centers in universities are centralized.
  - iii. Live cases are gaining interest from several schools.
  - iv. IMBA – 30-40 schools that offer MBAs will accept a certain number of credits from those schools. Students will receive 2 degrees.
- c. COB Building Projects and Issues
  - i. Faculty office renovations proposal will go up for bid in Jan or Feb 2015. We would like work to begin Summer 2015 if bid comes back acceptable. Everything needs to come out of the offices, except what's in built-in cabinets. Dave will attend department meetings to discuss what needs to be done.
  - ii. Glass 437 – will be renovated, and will become the COB Computing Center
  - iii. Dean's Board Room – will be connected, wired... Will happen in Dec.
- d. EMBA – 5 cohorts. Gave handout for upcoming semesters. Keep Dr. Meinert apprised of changes in other classes that might affect EMBA classes.
- e. EMHA – 2 cohorts. Cox is talking about sponsoring another. Mercy is not

likely to sponsor any more cohorts. We need to do some succession planning.

5. Around the Room
  - a. Dr. Williams –
    - i. Good recruiting season - 6 interviews w/ Grant Thornton in St. Louis; 4 in Denver.
    - ii. They have a few people coming to campus for instructor interviews
  - b. Dr. Ragan –
    - i. They have a few people coming to campus for instructor interviews
  - c. Dr. Chin
    - i. Debbie Ellis' last day is tomorrow
  - d. Kate Mendenhall
    - i. She will have a PAF training session and a requisition training session with Dept. Admins early next year (probably January)
  - e. Dr. Coulter
    - i. Alan Schaefer took 2 students to an international competition and did well. One student was courted, after the presentation, by 3 corporations
    - ii. The door in the FID bldg. has been propped open in evenings (for projects) which leaves the building unsecure
    - iii. Recent candidates for MKT positions have not accepted our offers
  - f. Dr. Callahan
    - i. Construction students (w/ David Joswick) won 1<sup>st</sup> place at the Associated Schools of Construction regional conference in NE
  - g. Dr. Donoher
    - i. Mike Liebert is retiring in Spring 2015. To replace him will be quite a challenge unless we receive enrollment money from the President/Provost as we did last year. We are not likely to get this information one way or the other until spring. One thing to consider is going back to having MHA classes be combined with the MBA program in places where that makes sense.
    - ii. They have a strong candidate for the entrepreneurship program

	<p><b><u>Travel and Vacation Notes</u></b></p> <p><i>Fall 2014</i></p> <p>Th-F 12/11-12/12 Dean - AACSB AAC Meeting - Tampa</p>
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