

## COB LEADERSHIP TEAM (CLT)

Thursday, February 12, 2015

2:00 – 4:00 pm, Glass 400B

### AGENDA

*In attendance: Stephanie Bryant, Sherri Cornelius, Ron Coulter, Bill Donoher, Kate Haring, Mike Hignite, Dave Meinert, Kate Mendenhall, Kent Ragan, Libby Rozell, John Williams.*

1. Enrollment and recruiting *Kate Haring*
  - a. Goals and plans – she will be implementing tracking processes that will quantify the value of a variety of programs in which we participate
    - i. Will be reaching out to high school FBLA classes
    - ii. Kate can be available to offer tours, when needed
    - iii. She offers presentations, for students doing campus tours, on Mondays and Fridays.
    - iv. We want to focus on quality rather than quantity in our targeting, since we have reached the enrollment #'s we were seeking
  - b. Suggestions for improvement?
  
2. Dean Bryant's updates *Stephanie Bryant*
  - a. Budget outlook – enrollment money
    - i. Additional money for additional enrollment has not come through, because the state did not release all of our money toward the OT bldg. Now, they have released some - so we may receive some.
  - b. University Visioning Task Force
    - i. Dean is heading Funding Task Force. Group is due to wrap up June 15 (final report by Paul Kincaid).
  - c. Sabbaticals – Answers are due (from Dean) by 2/15
    - i. Requests are on Dean's desk now. She will send decisions by 2/15.
  - d. Dean's Conference
    - i. Good conference – good use of Dean's time to attend. There was some discussion by schools that were reviewed under the new standards.
  - e. Management department update
    - i. Dr. Donoher's last day is May 18.
    - ii. 8:00 am Feb 20, Dean will meet w/ dept to faculty to discuss the direction of the dept going forward. Interim DH will be named next week.
  - f. Fundraising update
    - i. Received a significant gift that will name the Student Success Center.
    - ii. Project will be going out for bid next week.
  - g. Department head renewals
    - i. Can turn in after IDEA results

3. Dr. Rozell's updates *Libby Rozell*
  - a. AQ/PQ forms were due Feb 9. DHs will put them through departmental committees, and then send them to Dr. Rozell (hard copies with signatures). There needs to be some type of verification of the articles.
  - b. Digital Measures needs to be updated.
  - c. Dual credit vitas – Tammy Jahnke is collecting those. They should be sent to Dr. Rozell by Friday.
  - d. Annual report requests – Dr. Rozell will collect the info, and eventually send them to Dr. Williams in one email. Dana Frederick will ask for all assessment data.
  - e. PSIP committee will meet today, to decide if applicants will go forward to university.
  - f. Summer research grants were due Feb 9. No exceptions.
  
4. Dr. Meinert's updates *Dave Meinert*
  - a. COB Building Projects and Issues
    - i. Pre-bid meeting was held yesterday.
    - ii. Bid for office painting...will be open until next Thursday.
    - iii. 3-drawer filing cabinets will not be moved by contractors.
    - iv. In GA offices, the long desks will be lifted by a moving company
    - v. 3 weeks per wing (overlapping)
    - vi. 2-3 rooms, per floor (at least one flat room and one tiered room) will be blocked to store faculty possessions. Sample office is in Glass 312.
    - vii. Staff can keep their personal furniture, as long as they receive approval by their DHs. Dr. Meinert would discourage it. If they do that, the dept will be responsible to pay for the replacement furniture whenever it is replaced.
    - viii. 1<sup>st</sup> & 4<sup>th</sup> floor projection rooms. They are now dry walled and insulated. They will be painted soon.
    - ix. Probably by the end of next week, Dr. Meinert will send out an email re boxes for faculty to use to pack their office belongings...
    - x. AI issue – Dr. Meinert is investigating an issue with a flash drive found on the West Plains Campus that contained answers to test.
  - b. EMBA
    - i. 208
  - c. EMHA
    - i. IBP – program is doing well. Undergrad or grad students. \$500.00. For undergrads, there is a GPA requirement. (info on our website).
  
5. Around the Room
  - a. Williams
    - i. New instructor started in January.
    - ii. Chris Hines, rcvd acceptances from 2 high-quality publications
  - b. Ragan

- i. Nancy Allen's second book will be coming out soon.
  - ii. New instructor hired is Russ Meek.
- c. Donoher
  - i. Two or three candidates will come in the next few weeks for the Entrepreneurial Mgmt. position.
- d. Mendenhall
  - i. Working on summer breakeven spreadsheets.
    - 1. She will send to DH's, and will send a couple updates.
    - 2. 2 wks prior to intersession, 2 wks prior to summer – cutoff to pull classes.
- e. Callahan
  - i. Hiring for 3 faculty lines. Will be bringing in several people for interviews.
- f. Coulter
  - i. Big Data Development conference (by MDI) in March.
- g. Hignite
  - i. Had two candidates interview last week.
    - 1. One has accepted – Rick Bratten.
    - 2. Will make an offer to the second candidate.
    - 3. Cleaned up their curriculum.
      - a. CIS 200 – will relaunch this fall (Gen Ed).
      - b. CIS 201 – trying to narrow it down.
- h. Dean Bryant – Debra Horn (student) is the name she put forth as a student speaker for COB at Commencement