

COB LEADERSHIP TEAM (CLT)

Monday, December 14, 2015

2:00 – 4:00 pm, Glass 400 Board Room

Meeting Minutes

In attendance: *Stephanie Bryant, Neil Callahan, Barry Cobb, Ron Coulter
Dave Meinert, Kent Ragan, Libby Rozell, Randy Sexton, Dick Williams*

Absent: *Sandy Culver, Kate Mendenhall*

Recorded by: *Sherri Cornelius*

1. Dean Bryant's updates *Stephanie Bryant*
 - a. Introduce Randy Sexton as interim CIS DH
 - b. Hiring
 - i. Josh Davis (CIS DH) – starts July 1
 - ii. Steve Mueller (MGT DH) – starts June 1
 - iii. Barry Cobb will move from MGT to MKT
 - iv. FGB – they have made a Finance Asst Prof hire, and hope to also make a second hire
 - v. Asa Wilson (MHA) – has accepted the position
 - vi. MKT – they are searching for Dr. Parker's replacement, and also for a Logistics person
 - vii. SOA – they have submitted a pool of applicants
 - viii. FGB – Jana Phillips (current Per Course) will replace Nancy Allen as Law Instructor
 - ix. CIS – for Nancy Keith line that's moving, they're doing Skype interviews
 - x. In job postings, make sure to say the candidates need to come from an AACSB-accredited school.
 - c. Promotion and Tenure
 - i. When T&P packets arrive in Dean's office, they should be complete and correct. DH needs to ensure that their T&P Committee did what they were supposed to – that they know and follow the specific dept T&P Guidelines (posted on COB website).
 - d. COB journal list (from library)
 - i. See if it's possible to get ABI, as we would use it extensively as a portal to many of the subscriptions to which we subscribe now.
 - e. Conduct in front of GAs/student workers
 - i. Remember that these are students and we should always be professional and courteous

- f. Mon/Wed scheduling
 - i. Jan 18 Monday night class meets that Wed class meets; Feb 17 Wednesday night. Wed, Feb 17 Wednesday night class does not meet.
- g. CURP transfer
 - i. DHs are encouraged to share w/ their faculty that after 6 years of employment they are eligible to change from CURP plan to MOSERS plan and it may be beneficial to some members
- h. Strategic Plan
 - i. Dean sent DHs the main goals as a starting point for them go through with their committee members at the conclusion of the larger January 15 Strategic Planning meeting.

2. Dr. Rozell's updates

Libby Rozell

- a. Dual credit - HS teachers have been required to have 18 hours in the discipline, in order to teach a course. There has been some discussion as to if this possible to make this work.
- b. The message we're getting is confusing.
- c. Right now, Dr. Ragan or a per-course faculty member are the instructor of record, and they work with the high school teacher.
- d. PSIP
 - i. DH sends folder name to all full professors.
 - ii. DH needs to verify and validate that the information is correct (that they have accurately represented their record).
 - 1. If information is correct, packet goes on to the COB PSIP Committee.
 - 2. If information is not correct, the applicant can make corrections or rescind their application.
 - iii. PSIP Committee decides whether the applicant has met the requirements as stated in the Guidelines' Performance Criteria.
 - iv. In January, DHs and Dean review all applications.
- e. Online curricular change process
 - i. Every change needs to go through Dept Curricular Committee for approval. The changes are then routed through the Department Head.

3. Dr. Meinert's updates

Dave Meinert

- a. EMBA
 - i. 2 full cohorts graduated
 - ii. Nearly 2 full cohorts will start
 - iii. Late Jan, early Feb, he will contact DHs re the next round.
- b. MHA
 - i. Mercy
 - 1. Cohort graduated
 - ii. Cox
 - 1. On hold, but are contemplating cohort #3 w/ a July start.
- c. EMHA
 - i. On hiatus. Will probably get one more cohort for Mercy and one more for Cox.
- d. Construction noise
 - i. Dr. Meinert will send out an email to all faculty and students regarding the noise.... He will field complaints.
- e. International Business
 - i. All but one of the short-term trips are already at capacity. Several are over the number. Will probably have a record number of participants.
 - ii. Long-term study away numbers are down a little.

MARK YOUR CALENDARS

Jan 07 University Staff Awards Luncheon
Jan 15 Next COB Strategic Planning meeting
Jan 18 No class (but Mon-only meet W, Feb 17)
Feb 17 Wed eve classes do not meet

Travel and Vacation Notes

Jan 8 Dr. Meinert - vacation
Jan 8 Dean Bryant – travel to CAP meeting

