

COB LEADERSHIP TEAM (CLT)

August 12, 2021

3:00 – 4:30 pm Glass 485

MINUTES

Announcements

1. New Faculty Orientation, August 16
 - a. HR portion – 9:00am – 11:30am, PSU 313
 - b. Lunch with the Deans – Various 3rd floor breakout rooms
 - c. Provost portion – 1:00pm – 4:30pm, PSU 313
 - d. New Faculty Reception – 5:30pm, Clif’s House (will also include 2020 new faculty)
2. New COB Faculty Orientation, August 17 2:00 – 3:30 pm in Deans Conference Room
3. [Town Hall Meeting](#) is scheduled for 3:30 p.m. Wednesday, August 18
4. ALL COB, is scheduled for 10:00 a.m. Friday, August 20 in Glass 101
 - a. Zoom Room – Zoom Link will be added to Calendar Invite
 - b. No lunch is planned
5. Showcase on Teaching and Learning, August 18 (Virtual)
<https://www.missouristate.edu/FCTL/36thShowcaseonTeachingLearningVirtual.htm>
6. All Faculty Welcome Back lunch – August 19, 11:30am, PSU Ballroom
7. Business Resume Madness – Monday, August 30 & Tuesday, August 31 – 10 am – 3 pm in the Glass Hall Atrium 2nd Floor (see attachment)
8. Mask Policy will be added to common course policies.
9. Faculty must use Blackboard Shell with the link labeled [“University Policies”](#) (University Syllabus Policy Statements) or provide the link as part of their syllabi/course outline.

Discussion Items

1. COVID-19 Updates
 - a. Mask (KN95) Distribution **Emergency Management will provide masks to the Office of the Provost who will in turn distribute to colleges.**
 - b. Temporary Indoor Mask Policy and Associated Questions
 - c. First day of class procedures **The same guidance issued at the start of FA20 will be distributed to all COB faculty. DHs and Deans will be on call to assist if there are compliance issues in classrooms.**
 - d. Enforcement – classrooms, labs, and public spaces **Faculty, staff and administrators should remind students and guests of the temporary masking requirement.**
 - e. Triggers and Process for Temporary Modality Changes **If faculty experience a high percentage of COVID-19 related absences they should contact their DH who will consult with the Dean. Per the President and Provost, authority to temporarily change class modality rests with deans.**
 - f. COB Career Fairs – U Event, U Policy – require/provide masks **Assuming MSU’s masking policy remains in effect, both students and employers will be expected to wear masks despite the career fairs being held at off campus venues.**
 - g. COVID Class Changes & Instructor/TA/Staff Quarantines & Isolations (Monday Reporting)
2. Mental Health Workshop/Training **DHs encouraged to participate and promote event to their respective faculty.**
3. Class Enrollments – Rightsizing offerings **With declining enrollments the Provost has directed college’s to reduce or right size the number of sections to increase efficiency/reduce cost.**

4. SP22 Schedules
 - a. Classes with multiple sections must have seated options
5. Academic Leadership Program
6. MOExcels **Colleges will have an opportunity to identify projects aligned with this year's RFP. Limited information will be needed for the initial assessment.**

Looking Ahead

August

- 16 New Faculty Orientation
- 16 New Faculty Reception at Clif's House, 5:30pm (will include 2020 New Faculty also)
- 18 Showcase (Virtual)
- 18 Virtual Town Hall meeting, 3:30pm
- 19 All Faculty Welcome Back Luncheon, 11:30am, PSU Ballroom
- 20 ALL COB, 10:00 am Glass 101
- 22 New Student Convocation
- 23 First Day Fall semester

September

- 1 Bears in the Know Luncheon, Noon (virtual)
- 6 Labor Day-University Closed
- 8 SOA Career Fair -University Plaza Hotel, 12:00 pm – 3:00 pm
- 9
- 14 COB Career Fair – Expo Center, 10:00 am – 2:00 pm
- 21 Deadline to submit MoExcels proposals
- 23 Majors Fair
- 24-26 Family Weekend
- 27 Presidential Local Spotlight: Bridging Divides Alongside Community Partners, 3:30-5:00pm, PSU Theatre
- 27-30 Public Affairs Conference

October

- 1 COB Virtual Career Fair, 10:00 am – 2:00 pm
- 3-5 ABET Virtual Accreditation Visit (MET Program)
- 4 State of the University address – TBD
- 7-8 Fall Break
- 13-14 #BearsGive Missouri State Giving Day
- 15 BOG committee & regular meetings, 8:00am-5:00pm – TBD
- 15 Missouri Public Affairs Hall of Fame Induction and Banquet, 6:00pm, Old Glass Place
- 16 Homecoming
- 28 EAC & CLT Dinner
- 29 EAC Meeting, 8:00 am to Noon, Glass 485
- 30 Fall Showcase

November

- 3 Bears in the Know luncheon, Noon (virtual)
- 11 Veterans Day Celebration, 11:00am – Noon
- 19 COB Scholarship Banquet, White River Conference Center, 5:00 pm – 8:00 pm
- 24-26 Thanksgiving Holiday – University Closed

December

- 6 Holiday Open House, 2:00-4:00pm, PSU Ballroom
- 9 Last Day of Classes
- 10 Study Day
- 11-16 Finals

- 16 BOG committee & regular meetings
- 17 Fall Commencement – 10:00am (COB & COE), 1:30pm (All Others)
- 22-31 University Closed for Winter Break (Dec. 22 – Jan. 4)

January 2022

- 1-2 University Closed
- 3 University Offices Reopen
- 5 Bears in the Know Luncheon (virtual)
- 6 Staff Awards Luncheon, TBD
- 17 Martin Luther King Jr. Holiday – University Closed
- 18 First Day of Classes