

## COB LEADERSHIP TEAM (CLT)

September 24, 2021

3:00 – 4:30 pm Glass 485

### MINUTES

#### Announcements

##### 1. Career Fairs

- a. Accounting Fair - 32 employers and 80 students
- b. Business Career Fair -107 employers and over 550 students
- c. 124 unique employers at these two Career Fairs

When unique employers from the upcoming virtual career fair are taken into consideration employer participation is close to pre-COVID levels. Overall feedback from employers and students is positive. Faculty promotion of these events is much appreciated.

2. **Virtual COB Career Fair** – 42 employers from 10 am – 2 pm on Friday, October 1 **Based on lower than expected participation rates for FA20 virtual career fairs departments/faculty are strongly encouraged to actively promote the virtual career fair.**
3. **Periodicity Changes** – Can now be completed via an online [Course Periodicity Change Form](#) rather than via a course curricular proposal.
4. **Writing a Successful Thesis** – For Thesis Students and Advisors from Noon – 1:00 pm on Friday, November 5, 2021 in PSU 313. See attached.
5. **Tenure and Promotion Binders** – Due to departmental offices by October 1.
6. **Age Friendly University (AFU) Global Network** - MSU is pursuing membership and currently assessing our commitment to the [Ten Principles](#) of an AFU.
7. **HLC Quality Initiative Update** - Keri Franklin presented ALC with a brief update regarding our multi-year Quality Initiative. During AY21/22, colleges will again be asked to identify graduate faculty and hopefully at least one student to explore how a graduate program could be improved.
8. **Blackboard Utilization** – The Provost has reaffirmed the expectation for faculty to utilize Blackboard. Bb is required to administer EvaluationKIT, post syllabi, share grades via the Grade Center, and provide Emergency Response Information (Faculty Handbook 4.5.1.4). Blackboard Ally helps MSU identify and resolve accessibility issues.
9. **Dual Credit Enrollment** – On track to exceed last year.
10. **Library Hours** – Currently reevaluating 10 pm closure
11. **Boomer Video** – Video Marketing would like to shoot a promo for MSU’s upcoming Giving Day in a Glass Auditorium or large, tiered classroom full of students. Boomer will make a cameo and appear as a guest lecturer on October 4, 5 or 6. Please let me know asap if you have a class/instructor in a 70-seat classroom or one of the auditoriums (101, 102 or 108) on one of these dates that would be willing to assist.

#### Discussion Items

##### 1. COVID-19 Updates

- a. Data
- b. Masking Policy

2. Career Fair Feedback **Concern was expressed about a limited number of firms being assigned to the last row which saw less traffic. Sean Barnhill had already made this observation and will look into placing firms along the back wall of the Expo Center and/or purchasing signs to direct students to the last occupied aisle. Other minor issues and recommendations were discussed.**

3. Majors Fair Feedback **Initial location was less than desirable in terms of visibility and social distancing. Academic Advising staff supported COB relocating to the main hallway. Departments were encouraged to collect contact information and follow up with students who expressed interest in their majors.**
4. T&P Reminders
  - a. COVID Grace Year – Use it (postpone initial application) or lose it (early and/or on time application negates extra year)
  - b. Early Tenure Applications
    - i. Consult with DH & Dean
    - ii. Make case for exceptional in T,R & S
5. Search Updates (See next page)

<b>COB Searches In-Progress</b>			<b>Status</b>
<b>AY21/22</b>			
<b>Faculty</b>			
SOA	Assistant Professor		Initial Pool
FGB	Assistant Professor		Initial Pool
FGB	Clinical Assistant Professor		Initial Pool
MGT	Assistant Professor		Screening
MKT	Assistant/Associate Professor (Sales)		Screening
MKT	Assistant Professor (Supply Chain, Logistics and Operations)		DFC 10/21
ITC	Dept Head Associate/Full		DFC 10/1
ITC	Assistant Professor (QBA)		DFC 10/25
<b>Staff</b>			
MFD/GRAD			
PROG	Academic Administrative Assistant II		Offered
BAC	Academic Advisor		Accepted
MGT	Academic Administrative Assistant II		Offer Pending

### **Rozell**

1. Digitizing T & P and annual evaluations **The Provost is planning to expand Watermark (i.e., Digital Measures) licensing to include a digital workflow module to support preparation of T&P reports as well as annual evaluations. Opinions vary as to how much time will needed for implementation.**
2. MBA Mentorship Mondays **Rob Fulp is meeting with a small group of MBA students each Monday.**
3. MBA Open Houses—Nov. 2 & 3 **Open Houses for MBA as well as other graduate programs will be held in GLA486. Event will be promoted via classroom visits, emails to qualified COB majors and digital signage. Participating students will receive a coupon to cover the application fee.**

### **Ragan**

1. Glass 426 - Fred and Ramona McQueary Faculty Collaboration Studio:
  - a. Computer with Zoom

- b. Studio lighting and video camera with green screen background
  - c. Book through Dean's Office - card access to enter
  - d. When ready, will announce via Inside COB
2. Computer Installation: Please send a list of faculty who are working remotely to help plan for installation **Some issues were raised regarding recent computer installations, especially a configuration change that will prevent faculty from being able to download or install applications. Kent Ragan will consult with COB Computing regarding the changes.**
  3. Education Abroad Fair Debriefing
  4. EMBA - 2022 Cohort
  5. Glass 118 and 119 construction begins Monday, 9/27
  6. Bear Fest Village - Card Access Suspended **Card access to Glass Hall will be disabled in advance of home football games/Bear Fest Village. Email reminders will be sent to faculty and staff a few days in advance of each game.**

## **Looking Ahead**

### **September**

- 24-26 Family Weekend
- 27 Presidential Local Spotlight: Bridging Divides Alongside Community Partners, 3:30-5:00pm, PSU Theatre
- 27-30 Public Affairs Conference

### **October**

- 1 COB Virtual Career Fair, 10:00 am – 2:00 pm
- 3-5 ABET Virtual Accreditation Visit (MET Program)
- 4 Virtual Town Hall Meeting/State of the University address 11:30 am – 2:30 pm
- 7-8 Fall Break
- 13-14 #BearsGive Missouri State Giving Day
- 15 BOG committee & regular meetings, 8:00am-5:00pm – TBD
- 15 Missouri Public Affairs Hall of Fame Induction and Banquet, 6:00pm, Old Glass Place
- 16 Homecoming
- 28 EAC & CLT Dinner
- 29 EAC Meeting, 8:00 am to Noon, Glass 485
- 30 Fall Showcase

### **November**

- 3 Bears in the Know luncheon, Noon (virtual)
- 11 Veterans Day Celebration, 11:00am – Noon
- 19 COB Scholarship Banquet, White River Conference Center, 5:00 pm – 8:00 pm
- 24-26 Thanksgiving Holiday – University Closed

### **December**

- 6 Holiday Open House, 2:00-4:00pm, PSU Ballroom
- 9 Last Day of Classes
- 10 Study Day
- 11-16 Finals
- 16 BOG committee & regular meetings
- 17 Fall Commencement – **10:00am (COB & COE)**, 1:30pm (All Others)
- 22-31 University Closed for Winter Break (Dec. 22 – Jan. 4)

### **January 2022**

- 1-2 University Closed
- 5 University Offices Reopen  
Bears in the Know Luncheon (virtual)
- 6 Staff Awards Luncheon, TBD
- 17 Martin Luther King Jr. Holiday – University Closed
- 18 First Day of Classes