

## **COB Leadership Team (CLT)**

**Thursday, February 14, 2013**

**2:00 PM – 4:00 PM, Glass 400B**

### **MINUTES**

Present: Stephanie Bryant, Sandy Culver, Kate Mendenhall, Rowena Stone Don Swift, Drs. Dave Meinert, Elizabeth Rozell, Jerry Chin, Ron Coulter, Kent Ragan, Shawn Strong, Dick Williams, Barry Wisdom

1. Dean Bryant's updates
  - a. Study Abroad Scholarships
    - i. \$500 scholarship
      1. Requirements
        - a. Grad. student
        - b. Undergrad student w/ at least 60 hours
        - c. Minors on a case by case basis
      - ii. Aligns with our strategic plan to support global education
      - iii. Plan to offer every year; amount may change from year to year
      - iv. Rigor of courses will be important
      - v. Students will receive funds on the back end, when they return
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  - b. Glass Hall Renovations
    - i. Hired the architects: Dake & Wells (project manager) partnering with Perkins Wills (design)
    - ii. Cosmetic fixes to Glass Hall (floors, walls, stairs) first
    - iii. Student Success Center
    - iv. MDI/SBTDC moving in mid-March
  - c. EAC
    - i. May 2<sup>nd</sup> & 3<sup>rd</sup>
      1. Thursday, May 2<sup>nd</sup> dinner will be in conjunction with COB Spring Awards dinner
      2. Friday, May 3<sup>rd</sup> EAC tour of campus
      3. Timeline was reviewed
  - d. COB Student Awards
    - i. COB Student Awards document was reviewed
  - e. COB Faculty Awards
    - i. COB Faculty Awards document was reviewed
  - f. COB Retreat
    - i. July 12, 2013 – Highland Springs Country Club
    - ii. COB Retreat document was reviewed
    - iii. Department Heads will be asked to write out tactics for strategies that we will be working on prior to the retreat
    - iv. New AACSB standards will be out by then for discussion

- 2. Dr. Meinert's updates
  - a. Active Shooter
    - i. All COB Meeting, more information on procedure for shooter on campus
      - 1. Will include other emergency situation information
      - 2. Remind faculty to subscribe to campus alert system
    - ii. Safety Department will come and look at Glass Hall to evaluate and come up with emergency plans
  - b. Other
    - i. International Business Programs
      - 1. Students in other countries are having issues where classes have been cancelled
        - a. These students need your help ASAP
    - ii. Carpet project
      - 1. 50 issues fixed last weekend
      - 2. Several new issues have come up; report to Dr. Meinert
      - 3. We have a 1 year warranty on the carpeting
- 3. Dr. Rozell's updates
  - a. HLC
    - i. Upcoming accreditation visit for MSU
    - ii. Timeline document was reviewed
      - 1. MSU has chosen an open pathway option for QIP initiative
  - b. MBA updates
    - i. Coordinator position
      - 1. Currently have 15 applicants
      - 2. Closes March 1<sup>st</sup>
      - 3. Goal to have someone hired for mid-April
    - ii. MBA open house
      - 1. March 20<sup>th</sup> 3 – 5 PM
      - 2. Glass Hall 434
      - 3. Students can be admitted that day
        - a. Application fee will be waived that day
    - iii. MBA info sessions
      - 1. Every Tuesday this month
      - 2. Glass 224
      - 3. 12:30 – 1:30 PM
    - iv. Seminar class changes
      - 1. Finding option for MBA students to have hands on experiences
  - c. Individualized majors
    - i. Rules have been established
      - 1. Any student that is earning an individualized major will be limited to 30 business credits 200 level and above
      - 2. Required to go through Dr. Rozell first

- a. She will approve the faculty member that they will go through
    - 3. No business terminology used in name of degree
      - ii. If students come to you, try to fit them into a COB major if possible
  - d. General studies
    - i. Same rules of individualized majors will apply
    - ii. Currently being reviewed by Faculty Senate
  - e. Other
4. Other
  - a. Projected Course Offerings
    - i. Important dates
      - 1. System goes live approx. early or mid-March (no SU13 or FA13 since class schedule is already visible)
      - 2. June 1
        - a. Input calendar year 2014 (SP, SU, FA 2014 prepopulated based on 2013 schedule)
      - 3. Sept. 1
        - a. Thereafter, input data for a semester as soon as one rolls off (when new class schedule is released)
5. Departmental updates
  - a. Department Heads shared updates on happenings in their departments.

**Spring 2013 Calendar Notes**

***February***

Feb. 18	President's Day – No classes/Offices closed
Feb. 23 – 25	AACSB Dean's Conference/Dean Bryant out of office
Feb. 21 – 25	Dr. Meinert in China

***March***

Mar. 11 – 15	Spring Break – No classes/Offices open
Mar. 15	Provost notifies applicants of T/P decision
	Deadline for Faculty to submit equity adjustment requests to DHs
Mar. 21	CLT Meeting – bring COB Student Spring Award recipient nominations
Mar. 22	Deadline for College Council Chairs to forward CGEIP rep names to Faculty Senate
Mar. 28	Spring Holiday – No classes/Offices open
Mar. 29	Spring Holiday – No Classes/Offices closed
	T/P PAFs due to Provost