

COBA Budget Committee
Wednesday, December 7, 2011
8:30-10:00 A.M., Glass 400B

MINUTES

Present: Stephanie Bryant (*chair*), Sandy Culver, Carole Hale, Kate Mendenhall, Glenn Pace, Jenifer Roberts, Rowena Stone, Drs. Stan Adamson, David Byrd, Richard Gebken, James Lampe, Steve Parker, Randy Sexton, Dick Williams

- I. Announcements

- II. Feedback on capital improvements
 - a. Marketing
 - i. Replace broken steps in stairwells
 - ii. Painting or washing the walls
 - b. BAC
 - i. Restroom upgrades
 - c. Management
 - i. Restrooms
 - ii. Heating/Cooling units
 - iii. Carpet cleaning
 - iv. Painting
 - v. Card readers for building and classroom access instead of keys
 - vi. Additional white boards in 226 and 435
 - vii. Projection rooms used for student organization offices
 - viii. Updated colors in the building
 - d. Accounting
 - i. Building addition on east side of building with a walkway to the library
 - ii. Water purifying machine in community area of building
 - iii. General maintenance in faculty offices
 - iv. Carpet in elevators need to be cleaned or replaced with tile
 - v. Improvements to building should be made prior to additions made
 - e. Finance and General Business
 - i. Automatic flushing toilets and urinals
 - ii. Charging stations on first floor and the east and west ends of second floor
 - iii. Remove octagonal seating areas on third and fourth floors
 - iv. Better sign in front of Glass Hall that says “Glass Hall College of Business”

- v. Scantron system
- vi. Executive board room
- vii. Tear down “half walls” on first floor to create more open hallways
- viii. Permanent seating throughout the building
- ix. New paint and better use of wall space
- x. Card readers for exterior doors and for faculty/staff restrooms
- xi. Faculty/staff commercial ice making machine
- xii. Move advising to another location and create an internet café/lounge w/ Chartwell’s food stand in current BAC space
- xiii. Close the vending area and move a drink and snack machine to each floor
 - 1. Move student organizations to current vending area
 - 2. Use present student organization rooms for interview rooms for employers
- xiv. Improve lighting in interior hallways
- f. MDI
 - i. Bigger white boards for 226 and 435
 - ii. Improve restrooms
 - iii. Improve general building esthetics – holes in walls, carpet, etc.
 - iv. Create a routine schedule for vacuuming offices
- g. Dean’s Office
 - i. Install 2nd level of security with video cameras
 - 1. MSU security would have direct feed of our building
 - 2. Allow for quicker response of authorities
- h. Technology and Construction Management
 - i. Executive board room
 - ii. Interview suite
- i. Fashion and Interior Design
 - i. FID needs a space for students to gather/study in their building
 - ii. Make the building more secure
 - iii. Better lighting

III. Executive budget committee update

- a. 5% budget reduction is estimated from the state
 - i. Enrollment projections with tuition increase will make this wash
- b. \$3.7 million for January raise University wide
 - i. COBA had money set aside for this
- c. 2% raise in July that will be paid for from reallocated funds at the University level
- d. Possible funding for programs that will generate student enrollment
 - i. Funded by one time money from central administration

- ii. Possibility of funding for 3 years
- iii. If program is successful, cost center will then resume costs for program

IV. MDI update

- a. COBA will no longer be the primary supporter of MDI
 - i. To improve upon MDI in its current state (new hires, etc.) it would cost COBA around \$200,000
 - ii. COBA cannot risk this type of money on the investment
- b. Hopes that the University will keep MDI but in a different form
 - i. Training side could be moved/combined with SBTDC
 - ii. Conference planning side could move/combine with the Provost's Office for Access and Outreach
 - iii. Should hear back before Holiday break from these offices
- c. Budget Committee's concerns/comments
 - i. Is full-time faculty currently involved with MDI?
 - 1. Since the scope of training changed, faculty is not very involved.

V. Supplemental course fees

- a. Fee added on per credit hour for all COBA classes (200 level and above)
 - i. Extra money could be used for capital improvements, new building additions, programs, etc.
 - ii. For example: Having a \$25 per credit hour supplemental course fee would generate approximately \$1.4 million per year for COBA
- b. Other schools in Missouri already have a fee like this
 - i. MU charges \$52 extra per credit hour
 - ii. Truman State just started charged \$25 extra per credit hour
- c. SB-389 legalities
 - i. Policy states that the fee cannot rise above the consumer price index
 - ii. Policy states that course fees do not include program fees or course specific fees
 - 1. COBA course fees = program fee
 - iii. Will work with General Counsel regarding legalities
- d. Will get input from Student Leadership Council
- e. MSU is one of the least expensive colleges in Missouri, even with added fee
- f. Budget Committee's concerns/comments
 - i. Would the additional supplemental fee have a significant change in enrollment numbers?
 - ii. Would TCM and FID benefit from this since their facilities are in separate buildings?

1. The money could still be used for improvements in other areas other than building improvements
- g. Dean Bryant will be working on this

Meeting adjourned at 9:40 AM.