



Missouri State
UNIVERSITY

**College of Business Administration
Office of the Dean
Glass Hall 400, 836-5646**

October 13, 2011

TO: College of Business Administration (COBA); Faculty Senate; PEC; Registrar, CGEIP; Sandy Culver (Business Advisement)

Members of the 2011-12 Council – College of Business Administration (COBA); David Byrd (ACC), Tonya Barrier (CIS), Richard Bruce (TCM), David Byrd (ACC), Steven Parker (MKT), Cathy Starr (FID), Doug Witte (FGB)

FROM: Dr. Karen Brown, Chair COBA Council *KB*

SUBJECT: Minutes of the October 11, 2011 COBA Council Meeting

The meeting began at 3:30 p.m. in Glass 428 with Dr. Karen Brown – Chair (MGT), Dr. Tanya Barrier (CIS), Dr. Richard Bruce (TCM), Dr. David Byrd (ACC), Dr. Steve Parker (MKT), Dr. Cathy Starr (FID), Doug Witte (FGB), and Ms. Laurie Bryson (COBA Dean's Office). Also present were guests: Dr. Ron Coulter (MKT), Kim Stagner (Advisement), and Dr. Elizabeth Rozell (COBA)

Approval of April 2011 Minutes

Undergraduate Curricular Items Approved

LAW 532: Course Change - periodicity
TCM Program Change – Construction Management
TCM Program Change – Technology Management
TCM 221 Course Change – title, description and prerequisite
TCM 321 Course Change – title, description and prerequisite
TCM 322 Course Change – periodicity and description
TCM 324 Course Change – title and description
TCM 354 Course Change – prerequisite
TCM 358 Course Change – periodicity
TCM 424 Course Change – periodicity, title, description, and prerequisite
TCM 425 Course Change – description and prerequisite
TCM 458 Course Change – periodicity and description
TCM 499 Course Change – credit/contact hours

Graduate Items Reviewed

MBA Program Change – provide alternative Finance class to current seminar class offerings.
FIN 686 – New Course Proposal
MAC – reorganize cost accounting sequence

COBA Council Minutes for October 11, 2011
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October 13, 2011

Graduate Items (continued)

ACC 715 – prerequisite change
ACC 751 – title change (to clarify course title)
LAW 632 – Course Change – periodicity

Adjourned at 3:55 p.m.

Next meeting is November 8 at 3:30 in Glass Hall 428.

lb

Missouri State University
Curricular Proposal Course Change or Deletion

Department Finance and General Business

Date 9/26/11

Check one: This is a change to X an existing COURSE
 _____ an existing REGULAR (i.e. permanent) SECTION of a variable content course

Present Catalog Description	Revised Catalog Description
LAW 532 Legal Environment of Business Organizations for Professionals Prerequisite: LAW 231; and 90 hours; and undergraduate business majors must be admitted to COBA. Agency and employment responsibilities and liabilities facing new and traditional forms of business organizations are compared, along with selected tax and security regulation issues. Personal and real property concepts are examined, along with environmental exposure issues. Selected contract and UCC concepts are reviewed. Issue recognition, problem analysis approach and testing mechanisms are especially appropriate for individuals taking the CPA or other professional exams. Students who receive credit for LAW 532 may not also receive credit for LAW 335. May be taught concurrently with LAW 632. Cannot receive credit for both LAW 532 and LAW 632. 3(3-0) S	LAW 532 Legal Environment of Business Organizations for Professionals Prerequisite: LAW 231; and 90 hours; and undergraduate business majors must be admitted to COBA. Agency and employment responsibilities and liabilities facing new and traditional forms of business organizations are compared, along with selected tax and security regulation issues. Personal and real property concepts are examined, along with environmental exposure issues. Selected contract and UCC concepts are reviewed. Issue recognition, problem analysis approach and testing mechanisms are especially appropriate for individuals taking the CPA or other professional exams. Students who receive credit for LAW 532 may not also receive credit for LAW 335. May be taught concurrently with LAW 632. Cannot receive credit for both LAW 532 and LAW 632. 3(3-0) S D

What is changing? Check all boxes that apply.

- Course Deletion Course Code Course Number Title Prerequisite
 Credit Hours/Contact Hours Periodicity Description

Reason for Proposed Change or Deletion

To conserve resources, but not deny students of the course if they really want it.

How Did You Determine the Need For This Change or Deletion?

Declining enrollment in the course, and the fact that the need can be met through another course within our own department.

COMPLETE NEW CATALOG INFORMATION (typed)

LAW 532 Legal Environment of Business Organizations for Professionals Prerequisite: LAW 231; and 90 hours; and undergraduate business majors must be admitted to COBA. Agency and employment responsibilities and liabilities facing new and traditional forms of business organizations are compared, along with selected tax and security regulation issues. Personal and real property concepts are examined, along with environmental exposure issues. Selected contract and UCC concepts are reviewed. Issue recognition, problem analysis approach and testing mechanisms are especially appropriate for individuals taking the CPA or other professional exams. Students who receive credit for LAW 532 may not also receive credit for LAW 335. May be taught concurrently with LAW 632. Cannot receive credit for both LAW 532 and LAW 632. 3(3-0) D

X Check if this is a non-substantive change. Distribution for non-substantive changes of 100- through 500-level courses: two originally-signed copies to Faculty Senate; 600- through 900-level courses: three originally-signed copies to Graduate Council. Graduate Council will give two copies to Faculty Senate after approval.

Substantive Change: Department routes according to ART VI, SEC 3B(1-4) of Bylaws of the Faculty. Forward three originally signed forms to one of the following (please check all that apply and send to first council/committee marked). If proposal needs to go through more than one council/committee, forward one additional form for each additional council/committee marked. See Senate Action 11-93/94 for definitions of substantive/non-substantive changes.

- College Council (All substantive course changes numbered 100-599 must go through College Council first. After approval, College Council will forward appropriate number of copies to the next committee/council or directly to the Faculty Senate if no further committee approval is needed. The last level of committee/council will forward two originally signed copies to the Faculty Senate.)
 Professional Education Committee (Considers all substantive course changes for Professional Education courses and Teaching Methods courses.)
 Committee on General Education and Intercollegiate Programs (Considers all substantive course changes for General Education and Intercollegiate Program proposals.)
 Graduate Council (Considers all 600-900 level course changes.)

Signature *Went H. Pagan*
 Department Head

Date 9/26/11

(Routing on Reverse Side)

FS Course Change - 9/10/2010

ROUTING

1. COLLEGE COUNCIL (ART VI, SEC 3B)

APPROVED After dean review/comment, forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward appropriate number of copies to next committee level for approval.

DISAPPROVED Return one signed copy of final action to the appropriate Department Head.

Comment(s) _____

Signature Karen Brown Date 10/11/11
Chairperson

2. DEAN OF THE COLLEGE (ART VI, SEC 5)

REVIEWED Return to College Council Chair within ten days of receipt for disposition.

Comment(s) _____

Signature Stephen M. Bryant Date 10/12-2011
Dean of the College

3. PROFESSIONAL EDUCATION COMMITTEE (ART III, SEC 9)

APPROVED Forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward three signed copies to next committee level for approval.

DISAPPROVED Return one signed copy of final action to the appropriate Department Head.

Comment(s) _____

Signature _____ Date _____
Chairperson

4. COMMITTEE ON GENERAL EDUCATION AND INTERCOLLEGIATE PROGRAMS (ART IV, SEC 2)

APPROVED Forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward three signed copies to next committee level for approval.

DISAPPROVED Return one signed copy of final action to the appropriate Department Head.

Comment(s) _____

Signature _____ Date _____
Chairperson

5. GRADUATE COUNCIL (ART V, SEC 3, OR ART VI, SEC 3B)

APPROVED Forward two signed copies of final action to the Secretary of the Faculty for disposition.

DISAPPROVED Return one signed copy of final action to the appropriate Department Head.

Comment(s) _____

Signature _____ Date _____
Chairperson

6. FACULTY SENATE (ART VI, SEC 9)

APPROVED
 DISAPPROVED

Comment(s) _____

Signature _____ Date _____
Chairperson

7. PROVOST (ART I, SEC 6; ART VI, SEC 9)

RECOMMENDED TO PRESIDENT
 NOT RECOMMENDED TO PRESIDENT

Comment(s) _____

Signature _____ Date _____
Provost

8. PRESIDENT

APPROVED
 DISAPPROVED

Comment(s) _____

Signature _____ Date _____
President

**Missouri State University
Curricular Proposal Program Change or Deletion**

Department Technology & Construction Management

Date September 27, 2011

Title of Program Affected Construction Management

Major Comprehensive Major Option Minor Certificate Certification Academic Rules Other

Present Catalog Description (Cut and paste from web catalog or use most recent description.)	Revised Catalog Description (Cut and paste description again, strikethrough all deletions, and insert and bold new information.)
See Attachment A	See Attachment B

What is changing? Check all boxes that apply.

- Title change
 Course changes of under 18 hours
 Course changes of 18 hours or more
 From option to program (major)
 From program (major) to option
 Program or option deletion
 Other _____

REASON FOR PROPOSED CHANGE

Faculty and Advisory Board recommended changes to make students more competitive in marketplace.

COMPLETE NEW CATALOG INFORMATION (Typed)

Total Hours _____

DEPARTMENT: Route according to ART VI, SEC 3B(1-4) of Bylaws of the Faculty Senate. Forward **three** typed, originally signed forms to **one** of the following (please check all that apply and send to first council/committee marked).

If the program needs to go through more than one committee/council, forward one additional form for each additional council/ committee marked.

- College Council (Send all undergraduate program changes through College Council as first step before forwarding either to PEC, CGEIP, or directly to Faculty Senate)
 Professional Education Committee (Considers all program changes affecting BS and MS in Education and Educational Specialist degrees)
 Committee on General Education and Intercollegiate Programs (Considers all general education and multi-college program changes)
 Graduate Council (Considers all graduate-level program changes)

Signature 
Department Head

Date 9/28/11

(Routing on Reverse Side)

FS Program Change - 9/10/2010

ROUTING

1. COLLEGE COUNCIL (ART VI, SEC 3B)

APPROVED

After dean review/comment, forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward appropriate number of copies to next committee level for approval.

DISAPPROVED

Return one signed copy of final action to the appropriate Department Head.

Comment(s) _____

Signature Karen Brown Date 10/11/11
Chairperson

2. DEAN OF THE COLLEGE (ART VI, SEC 5)

REVIEWED

Return to College Council Chair within ten days of receipt for disposition.

Comment(s) _____

Signature Stephanie M. Bryant Date 10/12-2011
Dean of the College

3. PROFESSIONAL EDUCATION COMMITTEE (ART III, SEC 9)

APPROVED

Forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward three signed copies to next committee level for approval.

DISAPPROVED

Return one signed copy of final action to the appropriate Department Head.

Comment(s) _____

Signature _____ Date _____
Chairperson

4. COMMITTEE ON GENERAL EDUCATION AND INTERCOLLEGIATE PROGRAMS (ART IV, SEC 2)

APPROVED

Forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward three signed copies to next committee level for approval.

DISAPPROVED

Return one signed copy of final action to the appropriate Department Head.

Comment(s) _____

Signature _____ Date _____
Chairperson

5. GRADUATE COUNCIL (ART V, SEC 3, OR ART VI, SEC 3B)

APPROVED

Forward two signed copies of final action to the Secretary of the Faculty for disposition.

DISAPPROVED

Return one signed copy of final action to the appropriate Department Head.

Comment(s) _____

Signature _____ Date _____
Chairperson

6. FACULTY SENATE (ART VI, SEC 9)

APPROVED

DISAPPROVED

Comment(s) _____

Signature _____ Date _____
Chairperson

7. PROVOST (ART I, SEC 6; ART VI, SEC 9)

RECOMMENDED TO PRESIDENT

NOT RECOMMENDED TO PRESIDENT

Comment(s) _____

Signature _____ Date _____
Provost

8. PRESIDENT

APPROVED

DISAPPROVED

Comment(s) _____

Signature _____ Date _____
President

Construction Management (Comprehensive)

Bachelor of Science

Admission Requirement: "C" grade or better in MTH 261, 285, or 287

- A. General Education Requirements - see General Education Program and Requirements section of catalog
Specific General Education Requirements:
 - 1. Culture and Society: ECO 155(3); PHI 115(3)
 - 2. Self-Understanding: PSY 121(3)
 - 3. Writing II: ENG 321(3) is recommended
 - 4. Mathematics: Choose one from MTH 261(5), 285(3), or 287(3). Students taking MTH 285 must also take CIS 201(2) or QBA 337(3).
 - 5. Natural World: choose either PHY 123(4) or 203(5), and one additional science course with lab. GLG 110 or GRY 142 is recommended.
- B. Major Requirements (75 hours)
 - 1. TCM 121(3), 122(3), 221(3), 267(3), 318(3), 320(3), 321(3), 322(3), 323(3), 324(3), 326(3), 359(3), 424(3), 425(3), 426(3), 427(3); 454(3) or 455(3); 456(3); 453(3) or 551(3); 494(1), 499(2); ACC 201(3); QBA 237(3); LAW 231(3)
 - 2. Complete 6 hours from: ACC 211(3), 311(3); BUS 135(3); CIS 201(2); ECO 165(3); FIN 266(3), 380(3), 367(3), FIN/LAW368(3), FIN 369(3); LAW 332(1), 335(2), 531(3), 532(3); MGT 345(3), 364(3), 367(3), 368(3), 465(3); MKT 350(3), 355(3), 430(3), 440(3), 450(3); QBA 337(3); TCM 358(3); approved TCM technical elective (3)
 - 3. No more than 31 hours of coursework from the Business Unit will be allowed - CIS 101, QBA and ECO courses do not apply to the 31 hours
- C. General Baccalaureate Degree Requirements - see General Baccalaureate Degree Requirements section of catalog

Construction Management (Comprehensive)

Bachelor of Science

Admission Requirement: "C" grade or better in MTH 261, 285, or 287

- A. General Education Requirements - see General Education Program and Requirements section of catalog
- Specific General Education Requirements:
1. Culture and Society: ECO 155(3); PHI 115(3)
 2. Self-Understanding: PSY 121(3)
 3. Writing II: ENG 321(3) is recommended
 4. Mathematics: Choose one from MTH 261(5), 285(3), or 287(3). Students taking MTH 285 must also take CIS 201(2) or QBA 337(3).
 5. Natural World: choose either PHY 123(4) or 203(5), and one additional science course with lab. GLG 110 or GRY 142 is recommended.
- B. Major Requirements (75 hours)
1. TCM 121(3), 122(3), 221(3), 267(3), 318(3), 320(3), 321(3), 322(3), 323(3), 324(3), 326(3), 359(3), ~~424(3)~~, 425(3), 426(3), 427(3); 454(3) or 455(3); 456(3); 453(3) or 551(3); 494(1), 499(1); ACC 201(3); QBA 237(3); LAW 231(3)
 2. **Select one of the following** ~~Complete 6 hours from:~~ ACC 211(3), 311(3); BUS 135(3); CIS 201(2); ECO 165(3); ~~FIN 266(3)~~, 380(3), ~~367(3)~~, FIN/LAW368(3), ~~FIN 369(3)~~; LAW 332(1), 335(2), 531(3), 532(3); MGT 345(3), 364(3), 367(3), 368(3), 465(3); MKT 350(3), 355(3), 430(3), 440(3), 450(3); QBA 337(3); ~~TCM 358(3)~~; ~~approved TCM technical elective (3)~~
 3. **Complete 9 hours of elective coursework from the courses below. Course groupings indicate areas of emphasis:**
 - a. **General Construction (9 hours):** upper division TCM electives
 - b. **Mechanical and Electrical Systems Construction (9 hours):** TCM 366(3), 424(3), 438(3) or 347(3)
 - c. **Facility Planning and Design (9 hours):** HID 208(3); TCM 313(3); TCM 354(3)
 - d. **Healthcare Construction (9 hours):** BIO 210(3); TCM 502(3); TCM 503(3)
 - e. **Property Development and Construction (9 hours):** FIN 266(3); FIN 367(3); FIN 369(3)
 4. ~~3-~~No more than 31 hours of coursework from the Business Unit will be allowed - CIS 101, QBA and ECO courses do not apply to the 31 hours
- C. General Baccalaureate Degree Requirements - see General Baccalaureate Degree Requirements section of catalog

Construction Management (Comprehensive)

Bachelor of Science

Admission Requirement: "C" grade or better in MTH 261, 285, or 287

- A. General Education Requirements - see General Education Program and Requirements section of catalog
Specific General Education Requirements:
 - 1. Culture and Society: ECO 155(3); PHI 115(3)
 - 2. Self-Understanding: PSY 121(3)
 - 3. Writing II: ENG 321(3) is recommended
 - 4. Mathematics: Choose one from MTH 261(5), 285(3), or 287(3). Students taking MTH 285 must also take CIS 201(2) or QBA 337(3).
 - 5. Natural World: choose either PHY 123(4) or 203(5), and one additional science course with lab. GLG 110 or GRY 142 is recommended.
- B. Major Requirements (75 hours)
 - 1. TCM 121(3), 122(3), 221(3), 267(3), 318(3), 320(3), 321(3), 322(3), 323(3), 324(3), 326(3), 359(3), 425(3), 426(3), 427(3); 454(3) or 455(3); 456(3); 453(3) or 551(3); 494(1), 499(1); ACC 201(3); QBA 237(3); LAW 231(3)
 - 2. Select one of the following: ACC 211(3), 311(3); BUS 135(3); CIS 201(2); ECO 165(3); FIN 380(3), FIN/LAW368(3); LAW 332(1), 335(2), 531(3), 532(3); MGT 345(3), 364(3), 367(3), 368(3), 465(3); MKT 350(3), 355(3), 430(3), 440(3), 450(3); QBA 337(3)
 - 3. Complete 9 hours of elective coursework from the courses below. Course groupings indicate areas of emphasis:
 - a. General Construction (9 hours): upper division TCM electives
 - b. Mechanical and Electrical Systems Construction (9 hours): TCM 366(3), 424(3), 438(3) or 347(3)
 - c. Facility Planning and Design (9 hours): HID 208(3); TCM 313(3); TCM 354(3)
 - d. Healthcare Construction (9 hours): BIO 210(3); TCM 502(3); TCM 503(3)
 - e. Property Development and Construction (9 hours): FIN 266(3); FIN 367(3); FIN 369(3)
 - 4. No more than 31 hours of coursework from the Business Unit will be allowed - CIS 101, QBA and ECO courses do not apply to the 31 hours
- C. General Baccalaureate Degree Requirements - see General Baccalaureate Degree Requirements section of catalog

**Missouri State University
Curricular Proposal Program Change or Deletion**

Department Technology & Construction Management

Date September 27, 2011

Title of Program Affected Technology Management

Major Comprehensive Major Option Minor Certificate Certification Academic Rules Other

Present Catalog Description (Cut and paste from web catalog or use most recent description.)	Revised Catalog Description (Cut and paste description again, strikethrough all deletions, and insert and bold new information.)
See Attachment A	See Attachment B

What is changing? Check all boxes that apply.

- Title change
 Course changes of under 18 hours
 Course changes of 18 hours or more
 From option to program (major)
 From program (major) to option
 Program or option deletion
 Other _____

REASON FOR PROPOSED CHANGE

The previously required TCM499-Senior Project course focuses primarily on Construction Management rather than Technology Management. An additional TCM elective will be more applicable than this course.


COMPLETE NEW CATALOG INFORMATION (Typed)

See Attachment C

Total Hours _____

DEPARTMENT: Route according to ART VI, SEC 3B(1-4) of Bylaws of the Faculty Senate. Forward three typed, originally signed forms to one of the following (please check all that apply and send to first council/committee marked). If the program needs to go through more than one committee/council, forward one additional form for each additional council/ committee marked.

- College Council (Send all undergraduate program changes through College Council as first step before forwarding either to PEC, CGEIP, or directly to Faculty Senate)
 Professional Education Committee (Considers all program changes affecting BS and MS in Education and Educational Specialist degrees)
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 Graduate Council (Considers all graduate-level program changes)

Signature 
Department Head

Date 9/28/11

(Routing on Reverse Side)

FS Program Change - 9/10/2010

ROUTING

1. COLLEGE COUNCIL (ART VI, SEC 3B)

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DISAPPROVED Return one signed copy of final action to the appropriate Department Head.

Comment(s) _____

Signature Karen Brown Date 10/11/11
Chairperson

2. DEAN OF THE COLLEGE (ART VI, SEC 5)

REVIEWED Return to College Council Chair within ten days of receipt for disposition.

Comment(s) _____

Signature Stephan M. Bryant Date 10/12-2011
Dean of the College

3. PROFESSIONAL EDUCATION COMMITTEE (ART III, SEC 9)

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Comment(s) _____

Signature _____ Date _____
Chairperson

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Comment(s) _____

Signature _____ Date _____
Chairperson

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Comment(s) _____

Signature _____ Date _____
Chairperson

6. FACULTY SENATE (ART VI, SEC 9)

APPROVED

DISAPPROVED

Comment(s) _____

Signature _____ Date _____
Chairperson

7. PROVOST (ART I, SEC 6; ART VI, SEC 9)

RECOMMENDED TO PRESIDENT

NOT RECOMMENDED TO PRESIDENT

Comment(s) _____

Signature _____ Date _____
Provost

8. PRESIDENT

APPROVED

DISAPPROVED

Comment(s) _____

Signature _____ Date _____
President

Technology Management (Non-Comprehensive)

Bachelor of Science

Admission Requirement: "C" grade or better in MTH 135 or higher

A. General Education Requirements - see General Education Program and Requirements section of catalog

Specific General Education Requirements:

1. Mathematics: MTH 135(3) or higher
2. Self-Understanding: PSY 121(3) recommended

B. Major Requirements (60 hours)

1. TCM 337(3), 350(3), 358(3), 359(3), 455(3), 456(3), 458(3), 494(1), 551(3)
2. Complete one of the following options:
 - a. 35 hours of approved technical transfer credit
 - b. ACC 201(3); LAW 231(3); TCM 110(3), 303(3), 331(3), 347(3), 355(3), 365(3), 499(2), 511(3), and approved TCM technical electives (6)

C. Approved Minor Required (or second major)

D. General Baccalaureate Degree Requirements - see General Baccalaureate Degree Requirements section of catalog

Technology Management (Non-Comprehensive)

Bachelor of Science

Admission Requirement: "C" grade or better in MTH 135 or higher

A. General Education Requirements - see General Education Program and Requirements section of catalog

Specific General Education Requirements:

1. Mathematics: MTH 135(3) or higher
2. Self-Understanding: PSY 121(3) recommended

B. Major Requirements (60 hours)

1. TCM 337(3), 350(3), 358(3), 359(3), 455(3), 456(3), 458(3), 494(1), 551(3)
2. Complete one of the following options:
 - a. 35 hours of approved technical transfer credit
 - b. ACC 201(3); LAW 231(3); TCM 110(3), 303(3), 331(3), 347(3), 355(3), 365(3), ~~499(2)~~, 511(3), and ~~approved TCM technical~~ **electives (6) (8)**

C. Approved Minor Required (or second major)

D. General Baccalaureate Degree Requirements - see General Baccalaureate Degree Requirements section of catalog

Technology Management (Non-Comprehensive)

Bachelor of Science

Admission Requirement: "C" grade or better in MTH 135 or higher

A. General Education Requirements - see General Education Program and Requirements section of catalog

Specific General Education Requirements:

1. Mathematics: MTH 135(3) or higher
2. Self-Understanding: PSY 121(3) recommended

B. Major Requirements (60 hours)

1. TCM 337(3), 350(3), 358(3), 359(3), 455(3), 456(3), 458(3), 494(1), 551(3)
2. Complete one of the following options:
 - a. 35 hours of approved technical transfer credit
 - b. ACC 201(3); LAW 231(3); TCM 110(3), 303(3), 331(3), 347(3), 355(3), 365(3), 511(3), and TCM electives (8)

C. Approved Minor Required (or second major)

D. General Baccalaureate Degree Requirements - see General Baccalaureate Degree Requirements section of catalog

Missouri State University Curricular Proposal Course Change or Deletion

Department Technology & Construction Management Date September 27, 2011

Check one: This is a change to xx an existing COURSE
 _____ an existing REGULAR (i.e. permanent) SECTION of a variable content course

Present Catalog Description (Cut and paste from web catalog or use most recent description.)	Revised Catalog Description (Cut and paste description again, strikethrough all deletions, and insert and bold new information.)
TCM 221 Construction Drawings Prerequisite: TCM 121 or TCM 122 or concurrent enrollment. An introduction to working drawings and specifications commonly encountered in residential and commercial construction. Designed to develop the student's understanding of and ability to interpret construction drawings and specifications. Principles of building design including basic orthographic drafting, sketching theory and conventions, auxiliaries, sections and dimensioning. This course will also enhance student's ability to utilize CAD to access, modify and produce working drawings. 3(2-2) F,S	TCM 221 Construction Drawings & Quantity Take-off Prerequisite: TCM 121 or TCM 122 or concurrent enrollment. An introduction to working drawings and specifications commonly encountered in construction. Laboratory exercises in sketching theory and conventions, sectioning and dimensioning, classifying work, developing quantity take-offs of construction materials, and interpreting construction documentation. An introduction to working drawings and specifications commonly encountered in residential and commercial construction. Designed to develop the student's understanding of and ability to interpret construction drawings and specifications. Principles of building design including basic orthographic drafting, sketching theory and conventions, auxiliaries, sections and dimensioning. This course will also enhance student's ability to utilize CAD to access, modify and produce working drawings. 3(2-2) F,S

What is changing? Check all boxes that apply.

- Course Deletion Course Code Course Number Title Prerequisite
 Credit Hours/Contact Hours Periodicity Description

Reason for Proposed Change or Deletion

Better prepare students

How Did You Determine the Need For This Change or Deletion?

Ongoing review of curriculum by faculty curriculum committee.

COMPLETE NEW CATALOG INFORMATION (typed)

TCM 221 Construction Drawings & Quantity Take-off

Prerequisite: TCM 121 or TCM 122. An introduction to working drawings and specifications commonly encountered in construction. Laboratory exercises in sketching theory and conventions, sectioning and dimensioning, classifying work, developing quantity take-offs of construction materials, and interpreting construction documentation. 3(2-2) F,S

_____ Check if this is a **non-substantive** change. Distribution for non-substantive changes of 100- through 500-level courses: two originally-signed copies to Faculty Senate; 600- through 900-level courses: three originally-signed copies to Graduate Council. Graduate Council will give two copies to Faculty Senate after approval.

Substantive Change: Department routes according to ART VI, SEC 3B(1-4) of Bylaws of the Faculty. Forward three originally signed forms to one of the following (please check all that apply and send to first council/committee marked). If proposal needs to go through more than one council/committee, forward one additional form for each additional council/committee marked. See Senate Action 11-93/94 for definitions of substantive/non-substantive changes.

College Council

(All substantive course changes numbered 100-599 must go through College Council first. After approval, College Council will forward appropriate number of copies to the next committee/council or directly to the Faculty Senate if no further committee approval is needed. The last level of committee/council will forward two originally signed copies to the Faculty Senate.)

_____ **Professional Education Committee**

(Considers all substantive course changes for Professional Education courses and Teaching Methods courses.)

_____ **Committee on General Education and Intercollegiate Programs**

(Considers all substantive course changes for General Education and Intercollegiate Program proposals.)

_____ **Graduate Council**

(Considers all 600-900 level course changes.)

Signature _____

Department Head

Date 9/28/11

(Routing on Reverse Side)

FS Course Change - 9/10/2010

ROUTING

1. COLLEGE COUNCIL (ART VI, SEC 3B)

APPROVED After dean review/comment, forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward appropriate number of copies to next committee level for approval.

DISAPPROVED Return one signed copy of final action to the appropriate Department Head.

Comment(s) _____

Signature Kenen Brown Date 10/11/11
Chairperson

2. DEAN OF THE COLLEGE (ART VI, SEC 5)

REVIEWED Return to College Council Chair within ten days of receipt for disposition.

Comment(s) _____

Signature Stephanie M. Bryant Date 10/12-2011
Dean of the College

3. PROFESSIONAL EDUCATION COMMITTEE (ART III, SEC 9)

APPROVED Forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward three signed copies to next committee level for approval.

DISAPPROVED Return one signed copy of final action to the appropriate Department Head.

Comment(s) _____

Signature _____ Date _____
Chairperson

4. COMMITTEE ON GENERAL EDUCATION AND INTERCOLLEGIATE PROGRAMS (ART IV, SEC 2)

APPROVED Forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward three signed copies to next committee level for approval.

DISAPPROVED Return one signed copy of final action to the appropriate Department Head.

Comment(s) _____

Signature _____ Date _____
Chairperson

5. GRADUATE COUNCIL (ART V, SEC 3, OR ART VI, SEC 3B)

APPROVED Forward two signed copies of final action to the Secretary of the Faculty for disposition.

DISAPPROVED Return one signed copy of final action to the appropriate Department Head.

Comment(s) _____

Signature _____ Date _____
Chairperson

6. FACULTY SENATE (ART VI, SEC 9)

APPROVED
 DISAPPROVED

Comment(s) _____

Signature _____ Date _____
Chairperson

7. PROVOST (ART I, SEC 6; ART VI, SEC 9)

RECOMMENDED TO PRESIDENT
 NOT RECOMMENDED TO PRESIDENT

Comment(s) _____

Signature _____ Date _____
Provost

8. PRESIDENT

APPROVED
 DISAPPROVED

Comment(s) _____

Signature _____ Date _____
President

**Missouri State University
Curricular Proposal Course Change or Deletion**

Department Technology & Construction Management

Date September 27, 2011

Check one: This is a change to xx an existing COURSE
 _____ an existing REGULAR (i.e. permanent) SECTION of a variable content course

Present Catalog Description (Cut and paste from web catalog or use most recent description.)	Revised Catalog Description (Cut and paste description again, strikethrough all deletions, and insert and bold new information.)
TCM 321 Mechanical Systems for Buildings Prerequisite: TCM 121 or TCM 122; and MTH 135 or higher. This course addresses the principles and practices of heating, ventilation, cooling, plumbing and fire protection systems used in residential, commercial and industrial applications. Emphasis is placed on coordination of design, applicable codes, installation, and problem solving. 3(3-0) F	TCM 321 Mechanical Systems for Buildings Prerequisite: TCM 121 or TCM 122; and MTH 135 or higher. This course addresses the principles and practices of heating, ventilation, cooling, plumbing and fire protection systems used in residential, commercial and industrial applications. Emphasis is placed on coordination of design, applicable codes, estimating , installation, and problem solving. 3(3-0) F

What is changing? Check all boxes that apply.

- Course Deletion Course Code Course Number Title Prerequisite
 Credit Hours/Contact Hours Periodicity Description

Reason for Proposed Change or Deletion

Better prepare students

How Did You Determine the Need For This Change or Deletion?

Ongoing review of curriculum by faculty curriculum committee.

COMPLETE NEW CATALOG INFORMATION (typed)

TCM 321 Mechanical Systems for Buildings
Prerequisite: TCM 121 or TCM 122; and MTH 135 or higher. This course addresses the principles and practices of heating, ventilation, cooling, plumbing and fire protection systems used in residential, commercial and industrial applications. Emphasis is placed on coordination of design, applicable codes, installation, and problem solving. 3(3-0) F

_____ Check if this is a **non-substantive** change. Distribution for non-substantive changes of 100- through 500-level courses: two originally-signed copies to Faculty Senate; 600- through 900-level courses: three originally-signed copies to Graduate Council. Graduate Council will give two copies to Faculty Senate after approval.

Substantive Change: Department routes according to ART VI, SEC 3B(1-4) of Bylaws of the Faculty. Forward three originally signed forms to one of the following (please check all that apply and send to first council/committee marked). If proposal needs to go through more than one council/committee, forward one additional form for each additional council/committee marked. See Senate Action 11-93/94 for definitions of substantive/non-substantive changes.

xx College Council

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_____ Professional Education Committee

(Considers all substantive course changes for Professional Education courses and Teaching Methods courses.)

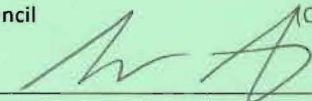
_____ Committee on General Education and Intercollegiate Programs

(Considers all substantive course changes for General Education and Intercollegiate Program proposals.)

_____ Graduate Council

(Considers all 600-900 level course changes.)

Signature _____



Department Head

Date 9/28/11

(Routing on Reverse Side)

FS Course Change - 9/10/2010

Missouri State University Curricular Proposal Course Change or Deletion

Department Technology & Construction Management Date September 27, 2011

Check one: This is a change to xx an existing COURSE
 _____ an existing REGULAR (i.e. permanent) SECTION of a variable content course

Present Catalog Description (Cut and paste from web catalog or use most recent description.)	Revised Catalog Description (Cut and paste description again, strikethrough all deletions, and insert and bold new information.)
TCM 322 Electrical Systems for Buildings Prerequisite: TCM 221. This course addresses the principles and practices of electrical and lighting systems used in residential, commercial and industrial applications. Emphasis is placed on coordination of the NEC, design, estimating, and installation of various systems in the building process. Supplemental course fee. 3(3-0) S	TCM 322 Electrical Systems for Buildings Prerequisite: TCM 221. This course addresses the principles and practices of electrical and lighting systems used in residential, commercial and industrial applications. Emphasis is placed on coordination of the NEC, design, estimating , and installation of various systems in the building process. Supplemental course fee. 3(3-0) (2-2) S

What is changing? Check all boxes that apply.

- Course Deletion Course Code Course Number Title Prerequisite
 Credit Hours/Contact Hours Periodicity Description

Reason for Proposed Change or Deletion

Better prepare students

How Did You Determine the Need For This Change or Deletion?

Ongoing review of curriculum by faculty curriculum committee.


COMPLETE NEW CATALOG INFORMATION (typed)

TCM 322 Electrical Systems for Buildings
Prerequisite: TCM 221. This course addresses the principles and practices of electrical and lighting systems used in residential, commercial and industrial applications. Emphasis is placed on coordination of the NEC, design, and installation of various systems in the building process. Supplemental course fee. 3(2-2) S

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 Professional Education Committee (Considers all substantive course changes for Professional Education courses and Teaching Methods courses.)
 Committee on General Education and Intercollegiate Programs (Considers all substantive course changes for General Education and Intercollegiate Program proposals.)
 Graduate Council (Considers all 600-900 level course changes.)

Signature 
 Department Head

Date 9/28/11

(Routing on Reverse Side)

FS Course Change - 9/10/2010

ROUTING

Missouri State University Curricular Proposal Course Change or Deletion

Department Technology & Construction Management Date September 27, 2011

Check one: This is a change to xx an existing COURSE
 _____ an existing REGULAR (i.e. permanent) SECTION of a variable content course

Present Catalog Description (Cut and paste from web catalog or use most recent description.)	Revised Catalog Description (Cut and paste description again, strikethrough all deletions, and insert and bold new information.)
TCM 324 Construction Cost Estimating I Prerequisite: TCM 122 and TCM 221. Estimating the cost of projects to be constructed. Topics include: development of feasibility, conceptual, lump sum and unit cost estimates. Estimates of production rates, materials, equipment and labor costs. Applications of profit, indirect and overhead cost. 3(2-2) S	TCM 324 Construction Cost Estimating+ Prerequisite: TCM 122 and TCM 221. A project oriented course where quantification and pricing of direct field costs and general condition costs from construction plans and specifications are developed. Course topics also include: development of feasibility, conceptual, lump sum, and unit cost estimates; production rates; development of bidding strategy; computerized estimates; and presentation of the bid. Estimating the cost of projects to be constructed. Topics include: development of feasibility, conceptual, lump sum and unit cost estimates. Estimates of production rates, materials, equipment and labor costs. Applications of profit, indirect and overhead cost. 3(2-2) S

What is changing? Check all boxes that apply.

- Course Deletion Course Code Course Number Title Prerequisite
 Credit Hours/Contact Hours Periodicity Description

Reason for Proposed Change or Deletion

Better prepare students

How Did You Determine the Need For This Change or Deletion?

Ongoing review of curriculum by faculty curriculum committee

COMPLETE NEW CATALOG INFORMATION (typed)

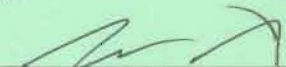
TCM 324 Construction Cost Estimating

Prerequisite: TCM 122 and TCM 221. A project oriented course where quantification and pricing of direct field costs and general condition costs from construction plans and specifications are developed. Course topics also include: development of feasibility, conceptual, lump sum, and unit cost estimates; production rates; development of bidding strategy; computerized estimates; and presentation of the bid. 3(2-2) S

_____ Check if this is a **non-substantive** change. Distribution for non-substantive changes of 100- through 500-level courses: two originally-signed copies to Faculty Senate; 600- through 900-level courses: three originally-signed copies to Graduate Council. Graduate Council will give two copies to Faculty Senate after approval.

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- _____ **Professional Education Committee** (Considers all substantive course changes for Professional Education courses and Teaching Methods courses.)
- _____ **Committee on General Education and Intercollegiate Programs** (Considers all substantive course changes for General Education and Intercollegiate Program proposals.)
- _____ **Graduate Council** (Considers all 600-900 level course changes.)

Signature 
 Department Head

Date 9/28/11

(Routing on Reverse Side)

FS Course Change - 9/10/2010

Missouri State University

Curricular Proposal Course Change or Deletion

Department Technology & Construction Management Date September 27, 2011

Check one: This is a change to xx an existing COURSE
 _____ an existing REGULAR (i.e. permanent) SECTION of a variable content course

Present Catalog Description (Cut and paste from web catalog or use most recent description.)	Revised Catalog Description (Cut and paste description again, strikethrough all deletions, and insert and bold new information.)
TCM 354 Facility Planning Prerequisite: TCM 313. This course emphasizes the strategic role required of the facilities manager in providing information for corporate managers and executives for facility forecasting. 3(3-0) F	TCM 354 Facility Planning Prerequisite: TCM 313. This course emphasizes the strategic role required of the facilities manager in providing information for corporate managers and executives for facility forecasting. 3(3-0) F

What is changing? Check all boxes that apply.

- Course Deletion Course Code Course Number Title Prerequisite
 Credit Hours/Contact Hours Periodicity Description

Reason for Proposed Change or Deletion

Better prepare students

How Did You Determine the Need For This Change or Deletion?

Ongoing review of curriculum by faculty curriculum committee

COMPLETE NEW CATALOG INFORMATION (typed)

TCM 354 Facility Planning

This course emphasizes the strategic role required of the facilities manager in providing information for corporate managers and executives for facility forecasting. 3(3-0) F

____ Check if this is a **non-substantive** change. Distribution for non-substantive changes of 100- through 500-level courses: two originally-signed copies to Faculty Senate; 600- through 900-level courses: three originally-signed copies to Graduate Council. Graduate Council will give two copies to Faculty Senate after approval.

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____ Professional Education Committee

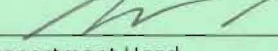
(Considers all substantive course changes for Professional Education courses and Teaching Methods courses.)

____ Committee on General Education and Intercollegiate Programs

(Considers all substantive course changes for General Education and Intercollegiate Program proposals.)

____ Graduate Council

(Considers all 600-900 level course changes.)

Signature 
 Department Head

Date 9/28/11

(Routing on Reverse Side)

FS Course Change - 9/10/2010

Missouri State University Curricular Proposal Course Change or Deletion

Department Technology & Construction Management Date September 27, 2011

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Present Catalog Description (Cut and paste from web catalog or use most recent description.)	Revised Catalog Description (Cut and paste description again, strikethrough all deletions, and insert and bold new information.)
TCM 358 Introduction to Technology Management Provides students with a conceptual framework for understanding the social and economic environment of contemporary technology. 3(3-0), F	TCM 358 Introduction to Technology Management Provides students with a conceptual framework for understanding the social and economic environment of contemporary technology. 3(3-0) Su-F

What is changing? Check all boxes that apply.

- Course Deletion Course Code Course Number Title Prerequisite
 Credit Hours/Contact Hours Periodicity Description

Reason for Proposed Change or Deletion

Better prepare students

How Did You Determine the Need For This Change or Deletion?

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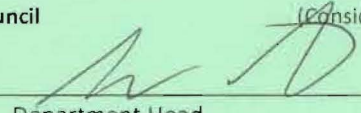
COMPLETE NEW CATALOG INFORMATION (typed)

TCM 358 Introduction to Technology Management
 Provides students with a conceptual framework for understanding the social and economic environment of contemporary technology. 3(3-0) Su

____ Check if this is a **non-substantive** change. Distribution for non-substantive changes of 100- through 500-level courses: two originally-signed copies to Faculty Senate; 600- through 900-level courses: three originally-signed copies to Graduate Council. Graduate Council will give two copies to Faculty Senate after approval.

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Missouri State University Curricular Proposal Course Change or Deletion

Department Technology & Construction Management

Date September 27, 2011

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Present Catalog Description (Cut and paste from web catalog or use most recent description.)	Revised Catalog Description (Cut and paste description again, strikethrough all deletions, and insert and bold new information.)
TCM 424 Construction Cost Estimating II Prerequisite: TCM 324. Recommended Prerequisite: concurrent enrollment in TCM 425 A project oriented course where a bid is developed for a local job. Includes site visits, quantity take-off, computerized estimates, development of bidding strategy and the presentation of the bid. 3(2-2) F	TCM 424 Construction Cost Estimating II Mechanical and Electrical Systems Estimating Prerequisite: TCM 321, 322, and 324. Quantity take-off and cost estimating for specialty construction work including plumbing, mechanical, and electrical systems. Students perform a complete take-off, pricing, and bid preparation for a small commercial construction project. Recommended Prerequisite: concurrent enrollment in TCM 425 A project oriented course where a bid is developed for a local job. Includes site visits, quantity take-off, computerized estimates, development of bidding strategy and the presentation of the bid. 3(2-2) F

What is changing? Check all boxes that apply.

- Course Deletion Course Code Course Number Title Prerequisite
 Credit Hours/Contact Hours Periodicity Description

Reason for Proposed Change or Deletion

Better prepare students

How Did You Determine the Need For This Change or Deletion?

Ongoing review of curriculum by faculty curriculum committee.


COMPLETE NEW CATALOG INFORMATION (typed)

TCM 424 Mechanical and Electrical Systems Estimating
 Prerequisite: TCM 321, 322, and 324. Quantity take-off and cost estimating for specialty construction work including plumbing, mechanical, and electrical systems. Students perform a complete take-off, pricing, and bid preparation for a small commercial construction project. 3(2-2) D

_____ Check if this is a **non-substantive** change. Distribution for non-substantive changes of 100- through 500-level courses: two originally-signed copies to Faculty Senate; 600- through 900-level courses: three originally-signed copies to Graduate Council. Graduate Council will give two copies to Faculty Senate after approval.

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Signature 
 Department Head

Date 9/28/11

(Routing on Reverse Side)

FS Course Change - 9/10/2010

Missouri State University Curricular Proposal Course Change or Deletion

Department Technology & Construction Management Date September 27, 2011

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Present Catalog Description (Cut and paste from web catalog or use most recent description.)	Revised Catalog Description (Cut and paste description again, strikethrough all deletions, and insert and bold new information.)
TCM 425 Construction Planning and Scheduling Prerequisite: TCM 324 and TCM 359. Recommended Prerequisite: concurrent enrollment in TCM 424. Introduction to the basic principles, techniques, and practices used by contractors to plan, schedule, and control costs on building construction projects. Extensive use of commercial scheduling software. 3(2-2) F	TCM 425 Construction Planning and Scheduling Prerequisite: TCM 324 and TCM 359. Recommended Prerequisite: concurrent enrollment in TCM 424. Introduction to the basic principles, techniques, and practices used by contractors to plan, schedule, and update control costs on building construction projects timelines . Extensive use of commercial scheduling software. 3(2-2) F

What is changing? Check all boxes that apply.

- Course Deletion Course Code Course Number Title Prerequisite
 Credit Hours/Contact Hours Periodicity Description

Reason for Proposed Change or Deletion

Better prepare students

How Did You Determine the Need For This Change or Deletion?

Ongoing review of curriculum by faculty curriculum committee.

COMPLETE NEW CATALOG INFORMATION (typed)

TCM 425 Construction Planning and Scheduling

Prerequisite: TCM 324 and TCM 359. Introduction to the basic principles, techniques, and practices used by contractors to plan, schedule, and update construction projects timelines. Extensive use of commercial scheduling software. 3(2-2) F

Check if this is a **non-substantive** change. Distribution for non-substantive changes of 100- through 500-level courses: two originally-signed copies to Faculty Senate; 600- through 900-level courses: three originally-signed copies to Graduate Council. Graduate Council will give two copies to Faculty Senate after approval.

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Professional Education Committee


(Considers all substantive course changes for Professional Education courses and Teaching Methods courses.)

Committee on General Education and Intercollegiate Programs

(Considers all substantive course changes for General Education and Intercollegiate Program proposals.)

Graduate Council

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Signature  _____
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Missouri State University

Curricular Proposal Course Change or Deletion

Department Technology & Construction Management Date September 27, 2011

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Present Catalog Description (Cut and paste from web catalog or use most recent description.)	Revised Catalog Description (Cut and paste description again, strikethrough all deletions, and insert and bold new information.)
TCM 458 Technology Management Prerequisite: TCM 358. Focuses on the strategic management of technology and innovation in entrepreneurial enterprises. Builds primarily on broad models of technological evolution and organizational change. Students analyze crucial organizational innovation and technology issues and identify concrete managerial actions to address innovation and technology problems and opportunities. 3(3-0) Su	TCM 458 Technology Management Prerequisite: TCM 358. Technology issues related to operations and production management. Focuses on the design, management, and improvement of operation systems and processes. Focuses on the strategic management of technology and innovation in entrepreneurial enterprises. Builds primarily on broad models of technological evolution and organizational change. Students analyze crucial organizational innovation and technology issues and identify concrete managerial actions to address innovation and technology problems and opportunities. 3(3-0) FSu

What is changing? Check all boxes that apply.

- Course Deletion Course Code Course Number Title Prerequisite
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Better prepare students

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COMPLETE NEW CATALOG INFORMATION (typed)

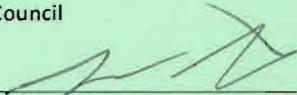
TCM 458 Technology Management

Prerequisite: TCM 358. Technology issues related to operations and production management. Focuses on the design, management, and improvement of operation systems and processes. 3(3-0) F

____ Check if this is a **non-substantive** change. Distribution for non-substantive changes of 100- through 500-level courses: two originally-signed copies to Faculty Senate; 600- through 900-level courses: three originally-signed copies to Graduate Council. Graduate Council will give two copies to Faculty Senate after approval.

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Signature 
 Department Head

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(Routing on Reverse Side)

FS Course Change - 9/10/2010

Missouri State University Curricular Proposal Course Change or Deletion

Department Technology & Construction Management Date September 27, 2011

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Present Catalog Description (Cut and paste from web catalog or use most recent description.)	Revised Catalog Description (Cut and paste description again, strikethrough all deletions, and insert and bold new information.)
TCM 499 Senior Project Prerequisite: permission of Department Head. A capstone project in which students demonstrate attainment of program objectives through solution of a problem provided by an industry sponsor. Requires technical report and oral presentation. Evaluated by committee from faculty and industry. Team projects are permissible and encouraged. 2 F,S	TCM 499 Senior Project Prerequisite: permission of Department Head. A capstone project in which students demonstrate attainment of program objectives through solution of a problem provided by an industry sponsor. Requires technical report and oral presentation. Evaluated by committee from faculty and industry. Team projects are permissible and encouraged. 1(0-2)2 F,S

What is changing? Check all boxes that apply.

- Course Deletion Course Code Course Number Title Prerequisite
 Credit Hours/Contact Hours Periodicity Description

Reason for Proposed Change or Deletion

Better prepare students

How Did You Determine the Need For This Change or Deletion?

Ongoing review of curriculum by faculty curriculum committee.

COMPLETE NEW CATALOG INFORMATION (typed)

TCM 499 Senior Project

Prerequisite: permission of Department Head. A capstone project in which students demonstrate attainment of program objectives through solution of a problem provided by an industry sponsor. Requires technical report and oral presentation. Evaluated by committee from faculty and industry. Team projects are permissible and encouraged. 1(0-2) F,S

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____ Committee on General Education and Intercollegiate Programs

(Considers all substantive course changes for General Education and Intercollegiate Program proposals.)

____ Graduate Council

(Considers all 600-900 level course changes.)

Signature 

Date 9/28/11

Department Head

(Routing on Reverse Side)

FS Course Change - 9/10/2010

ROUTING

Missouri State University Curricular Proposal Course Change or Deletion

Department Finance and General Business

Date 9/26/11

Check one: This is a change to an existing COURSE
 an existing REGULAR (i.e. permanent) SECTION of a variable content course

Present Catalog Description	Revised Catalog Description
<p>LAW 532 Legal Environment of Business Organizations for Professionals Prerequisite: LAW 231; and 90 hours; and undergraduate business majors must be admitted to COBA. Agency and employment responsibilities and liabilities facing new and traditional forms of business organizations are compared, along with selected tax and security regulation issues. Personal and real property concepts are examined, along with environmental exposure issues. Selected contract and UCC concepts are reviewed. Issue recognition, problem analysis approach and testing mechanisms are especially appropriate for individuals taking the CPA or other professional exams. Students who receive credit for LAW 532 may not also receive credit for LAW 335. May be taught concurrently with LAW 632. Cannot receive credit for both LAW 532 and LAW 632. 3(3-0) S</p>	<p>LAW 532 Legal Environment of Business Organizations for Professionals Prerequisite: LAW 231; and 90 hours; and undergraduate business majors must be admitted to COBA. Agency and employment responsibilities and liabilities facing new and traditional forms of business organizations are compared, along with selected tax and security regulation issues. Personal and real property concepts are examined, along with environmental exposure issues. Selected contract and UCC concepts are reviewed. Issue recognition, problem analysis approach and testing mechanisms are especially appropriate for individuals taking the CPA or other professional exams. Students who receive credit for LAW 532 may not also receive credit for LAW 335. May be taught concurrently with LAW 632. Cannot receive credit for both LAW 532 and LAW 632. 3(3-0) S D</p>

What is changing? Check all boxes that apply.

- Course Deletion Course Code Course Number Title Prerequisite
 Credit Hours/Contact Hours Periodicity Description

Reason for Proposed Change or Deletion

To conserve resources, but not deny students of the course if they really want it.

How Did You Determine the Need For This Change or Deletion?

Declining enrollment in the course, and the fact that the need can be met through another course within our own department.

COMPLETE NEW CATALOG INFORMATION (typed)

LAW 532 Legal Environment of Business Organizations for Professionals Prerequisite: LAW 231; and 90 hours; and undergraduate business majors must be admitted to COBA. Agency and employment responsibilities and liabilities facing new and traditional forms of business organizations are compared, along with selected tax and security regulation issues. Personal and real property concepts are examined, along with environmental exposure issues. Selected contract and UCC concepts are reviewed. Issue recognition, problem analysis approach and testing mechanisms are especially appropriate for individuals taking the CPA or other professional exams. Students who receive credit for LAW 532 may not also receive credit for LAW 335. May be taught concurrently with LAW 632. Cannot receive credit for both LAW 532 and LAW 632. 3(3-0) D

Check if this is a **non-substantive** change. Distribution for non-substantive changes of 100- through 500-level courses: two originally-signed copies to Faculty Senate; 600- through 900-level courses: three originally-signed copies to Graduate Council. Graduate Council will give two copies to Faculty Senate after approval.

Substantive Change: Department routes according to ART VI, SEC 3B(1-4) of Bylaws of the Faculty. Forward three originally signed forms to one of the following (please check all that apply and send to first council/committee marked). If proposal needs to go through more than one council/committee, forward one additional form for each additional council/committee marked. See Senate Action 11-93/94 for definitions of substantive/non-substantive changes.

College Council

(All substantive course changes numbered 100-599 must go through College Council first. After approval, College Council will forward appropriate number of copies to the next committee/council or directly to the Faculty Senate if no further committee approval is needed. The last level of committee/council will forward two originally signed copies to the Faculty Senate.)

Professional Education Committee

(Considers all substantive course changes for Professional Education courses and Teaching Methods courses.)

Committee on General Education and Intercollegiate Programs

(Considers all substantive course changes for General Education and Intercollegiate Program proposals.)

Graduate Council

(Considers all 600-900 level course changes.)

Signature _____

Date 9/26/11

Department Head

(Routing on Reverse Side)

FS Course Change - 9/10/2010

ROUTING

1. COLLEGE COUNCIL (ART VI, SEC 3B)

_____ **APPROVED** After dean review/comment, forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward appropriate number of copies to next committee level for approval.

_____ **DISAPPROVED** Return one signed copy of final action to the appropriate Department Head.

Comment (s) _____

Signature _____ Date _____
Chairperson

2. DEAN OF THE COLLEGE (ART VI, SEC 5)

_____ **REVIEWED** Return to College Council Chair within ten days of receipt for disposition.

Comment (s) _____

Signature _____ Date _____
Dean of the College

3. PROFESSIONAL EDUCATION COMMITTEE (ART III, SEC 9)

_____ **APPROVED** Forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward three signed copies to next committee level for approval.

_____ **DISAPPROVED** Return one signed copy of final action to the appropriate Department Head.

Comment (s) _____

Signature _____ Date _____
Chairperson

4. COMMITTEE ON GENERAL EDUCATION AND INTERCOLLEGIATE PROGRAMS (ART IV, SEC 2)

_____ **APPROVED** Forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward three signed copies to next committee level for approval.

_____ **DISAPPROVED** Return one signed copy of final action to the appropriate Department Head.

Comment (s) _____

Signature _____ Date _____
Chairperson

5. GRADUATE COUNCIL (ART V, SEC 3, OR ART VI, SEC 3B)

_____ **APPROVED** Forward two signed copies of final action to the Secretary of the Faculty for disposition.

_____ **DISAPPROVED** Return one signed copy of final action to the appropriate Department Head.

Comment (s) _____

Signature _____ Date _____
Chairperson

6. FACULTY SENATE (ART VI, SEC 9)

_____ **APPROVED**
_____ **DISAPPROVED**

Comment (s) _____

Signature _____ Date _____
Chairperson

7. PROVOST (ART I, SEC 6; ART VI, SEC 9)

_____ **RECOMMENDED TO PRESIDENT**
_____ **NOT RECOMMENDED TO PRESIDENT**

Comment (s) _____

Signature _____ Date _____
Provost

8. PRESIDENT

_____ **APPROVED**
_____ **DISAPPROVED**

Comment (s) _____

Signature _____ Date _____
President

ROUTING

1. COLLEGE COUNCIL (ART VI, SEC 3B)

_____ **APPROVED** After dean review/comment, forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward appropriate number of copies to next committee level for approval.

_____ **DISAPPROVED** Return one signed copy of final action to the appropriate Department Head.

Comment(s) _____

Signature _____ Date _____
Chairperson

2. DEAN OF THE COLLEGE (ART VI, SEC 5)

_____ **REVIEWED** Return to College Council Chair within ten days of receipt for disposition.

Comment(s) _____

Signature _____ Date _____
Dean of the College

3. PROFESSIONAL EDUCATION COMMITTEE (ART III, SEC 9)

_____ **APPROVED** Forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward three signed copies to next committee level for approval.

_____ **DISAPPROVED** Return one signed copy of final action to the appropriate Department Head.

Comment(s) _____

Signature _____ Date _____
Chairperson

4. COMMITTEE ON GENERAL EDUCATION AND INTERCOLLEGIATE PROGRAMS (ART IV, SEC 2)

_____ **APPROVED** Forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward three signed copies to next committee level for approval.

_____ **DISAPPROVED** Return one signed copy of final action to the appropriate Department Head.

Comment(s) _____

Signature _____ Date _____
Chairperson

5. GRADUATE COUNCIL (ART V, SEC 3, OR ART VI, SEC 3B)

_____ **APPROVED** Forward two signed copies of final action to the Secretary of the Faculty for disposition.

_____ **DISAPPROVED** Return one signed copy of final action to the appropriate Department Head.

Comment(s) _____

Signature _____ Date _____
Chairperson

6. FACULTY SENATE (ART VI, SEC 9)

_____ **APPROVED**

_____ **DISAPPROVED**

Comment(s) _____

Signature _____ Date _____
Chairperson

7. PROVOST (ART I, SEC 6; ART VI, SEC 9)

_____ **RECOMMENDED TO PRESIDENT**

_____ **NOT RECOMMENDED TO PRESIDENT**

Comment(s) _____

Signature _____ Date _____
Provost

8. PRESIDENT

_____ **APPROVED**

_____ **DISAPPROVED**

Comment(s) _____

Signature _____ Date _____
President

Construction Management (Comprehensive)

Bachelor of Science

Admission Requirement: "C" grade or better in MTH 261, 285, or 287

- A. General Education Requirements - see General Education Program and Requirements section of catalog
Specific General Education Requirements:
 - 1. Culture and Society: ECO 155(3); PHI 115(3)
 - 2. Self-Understanding: PSY 121(3)
 - 3. Writing II: ENG 321(3) is recommended
 - 4. Mathematics: Choose one from MTH 261(5), 285(3), or 287(3). Students taking MTH 285 must also take CIS 201(2) or QBA 337(3).
 - 5. Natural World: choose either PHY 123(4) or 203(5), and one additional science course with lab. GLG 110 or GRY 142 is recommended.
- B. Major Requirements (75 hours)
 - 1. TCM 121(3), 122(3), 221(3), 267(3), 318(3), 320(3), 321(3), 322(3), 323(3), 324(3), 326(3), 359(3), 424(3), 425(3), 426(3), 427(3); 454(3) or 455(3); 456(3); 453(3) or 551(3); 494(1), 499(2); ACC 201(3); QBA 237(3); LAW 231(3)
 - 2. Complete 6 hours from: ACC 211(3), 311(3); BUS 135(3); CIS 201(2); ECO 165(3); FIN 266(3), 380(3), 367(3), FIN/LAW368(3), FIN 369(3); LAW 332(1), 335(2), 531(3), 532(3); MGT 345(3), 364(3), 367(3), 368(3), 465(3); MKT 350(3), 355(3), 430(3), 440(3), 450(3); QBA 337(3); TCM 358(3); approved TCM technical elective (3)
 - 3. No more than 31 hours of coursework from the Business Unit will be allowed - CIS 101, QBA and ECO courses do not apply to the 31 hours
- C. General Baccalaureate Degree Requirements - see General Baccalaureate Degree Requirements section of catalog

Construction Management (Comprehensive)

Bachelor of Science

Admission Requirement: "C" grade or better in MTH 261, 285, or 287

- A. General Education Requirements - see General Education Program and Requirements section of catalog
Specific General Education Requirements:
1. Culture and Society: ECO 155(3); PHI 115(3)
 2. Self-Understanding: PSY 121(3)
 3. Writing II: ENG 321(3) is recommended
 4. Mathematics: Choose one from MTH 261(5), 285(3), or 287(3). Students taking MTH 285 must also take CIS 201(2) or QBA 337(3).
 5. Natural World: choose either PHY 123(4) or 203(5), and one additional science course with lab. GLG 110 or GRY 142 is recommended.
- B. Major Requirements (75 hours)
1. TCM 121(3), 122(3), 221(3), 267(3), 318(3), 320(3), 321(3), 322(3), 323(3), 324(3), 326(3), 359(3), ~~424(3)~~, 425(3), 426(3), 427(3); 454(3) or 455(3); 456(3); 453(3) or 551(3); 494(1), 499(12); ACC 201(3); QBA 237(3); LAW 231(3)
 2. **Select one of the following** Complete 6 hours from: ACC 211(3), 311(3); BUS 135(3); CIS 201(2); ECO 165(3); ~~FIN 266(3)~~, 380(3), ~~367(3)~~, FIN/LAW368(3), ~~FIN 369(3)~~; LAW 332(1), 335(2), 531(3), 532(3); MGT 345(3), 364(3), 367(3), 368(3), 465(3); MKT 350(3), 355(3), 430(3), 440(3), 450(3); QBA 337(3); ~~TCM 358(3)~~; ~~approved TCM technical elective (3)~~
 3. **Complete 9 hours of elective coursework from the courses below. Course groupings indicate areas of emphasis:**
 - a. **General Construction (9 hours): upper division TCM electives**
 - b. **Mechanical and Electrical Systems Construction (9 hours): TCM 366(3), 424(3), 438(3) or 347(3)**
 - c. **Facility Planning and Design (9 hours): HID 208(3); TCM 313(3); TCM 354(3)**
 - d. **Healthcare Construction (9 hours): BIO 210(3); TCM 502(3); TCM 503(3)**
 - e. **Property Development and Construction (9 hours): FIN 266(3); FIN 367(3); FIN 369(3)**
 4. ~~3~~-No more than 31 hours of coursework from the Business Unit will be allowed - CIS 101, QBA and ECO courses do not apply to the 31 hours
- C. General Baccalaureate Degree Requirements - see General Baccalaureate Degree Requirements section of catalog

Construction Management (Comprehensive)

Bachelor of Science

Admission Requirement: "C" grade or better in MTH 261, 285, or 287

- A. General Education Requirements - see General Education Program and Requirements section of catalog
Specific General Education Requirements:
 - 1. Culture and Society: ECO 155(3); PHI 115(3)
 - 2. Self-Understanding: PSY 121(3)
 - 3. Writing II: ENG 321(3) is recommended
 - 4. Mathematics: Choose one from MTH 261(5), 285(3), or 287(3). Students taking MTH 285 must also take CIS 201(2) or QBA 337(3).
 - 5. Natural World: choose either PHY 123(4) or 203(5), and one additional science course with lab. GLG 110 or GRY 142 is recommended.
- B. Major Requirements (75 hours)
 - 1. TCM 121(3), 122(3), 221(3), 267(3), 318(3), 320(3), 321(3), 322(3), 323(3), 324(3), 326(3), 359(3), 425(3), 426(3), 427(3); 454(3) or 455(3); 456(3); 453(3) or 551(3); 494(1), 499(1); ACC 201(3); QBA 237(3); LAW 231(3)
 - 2. Select one of the following: ACC 211(3), 311(3); BUS 135(3); CIS 201(2); ECO 165(3); FIN 380(3), FIN/LAW368(3); LAW 332(1), 335(2), 531(3), 532(3); MGT 345(3), 364(3), 367(3), 368(3), 465(3); MKT 350(3), 355(3), 430(3), 440(3), 450(3); QBA 337(3)
 - 3. Complete 9 hours of elective coursework from the courses below. Course groupings indicate areas of emphasis:
 - a. General Construction (9 hours): upper division TCM electives
 - b. Mechanical and Electrical Systems Construction (9 hours): TCM 366(3), 424(3), 438(3) or 347(3)
 - c. Facility Planning and Design (9 hours): HID 208(3); TCM 313(3); TCM 354(3)
 - d. Healthcare Construction (9 hours): BIO 210(3); TCM 502(3); TCM 503(3)
 - e. Property Development and Construction (9 hours): FIN 266(3); FIN 367(3); FIN 369(3)
 - 4. No more than 31 hours of coursework from the Business Unit will be allowed - CIS 101, QBA and ECO courses do not apply to the 31 hours
- C. General Baccalaureate Degree Requirements - see General Baccalaureate Degree Requirements section of catalog

Missouri State University Curricular Proposal Program Change or Deletion

Department Technology & Construction Management Date September 27, 2011

Title of Program Affected Technology Management

Major Comprehensive Major Option Minor Certificate Certification Academic Rules Other

Present Catalog Description (Cut and paste from web catalog or use most recent description.)	Revised Catalog Description (Cut and paste description again, strikethrough all deletions, and insert and bold new information.)
See Attachment A	See Attachment B

What is changing? Check all boxes that apply.

- | | | |
|--|---|--------------------------------------|
| <input type="checkbox"/> Title change | <input type="checkbox"/> From option to program (major) | <input type="checkbox"/> Other _____ |
| <input checked="" type="checkbox"/> Course changes of under 18 hours | <input type="checkbox"/> From program (major) to option | |
| <input type="checkbox"/> Course changes of 18 hours or more | <input type="checkbox"/> Program or option deletion | |

REASON FOR PROPOSED CHANGE

The previously required TCM499-Senior Project course focuses primarily on Construction Management rather than Technology Management. An additional TCM elective will be more applicable than this course.

COMPLETE NEW CATALOG INFORMATION (Typed)

See Attachment C

Total Hours _____

DEPARTMENT: Route according to ART VI, SEC 3B(1-4) of Bylaws of the Faculty Senate. Forward three typed, originally signed forms to one of the following (please check all that apply and send to first council/committee marked). If the program needs to go through more than one committee/council, forward one additional form for each additional council/ committee marked.

- | | |
|---|--|
| <input type="checkbox"/> College Council | (Send all undergraduate program changes through College Council as first step before forwarding either to PEC, CGEIP, or directly to Faculty Senate) |
| <input type="checkbox"/> Professional Education Committee | (Considers all program changes affecting BS and MS in Education and Educational Specialist degrees) |
| <input type="checkbox"/> Committee on General Education and Intercollegiate Programs | (Considers all general education and multi-college program changes) |
| <input type="checkbox"/> Graduate Council | (Considers all graduate-level program changes) |

Signature _____
Department Head

Date 9/28/11

ROUTING

1. COLLEGE COUNCIL (ART VI, SEC 3B)

_____ **APPROVED** After dean review/comment, forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward appropriate number of copies to next committee level for approval.

_____ **DISAPPROVED** Return one signed copy of final action to the appropriate Department Head.

Comment(s) _____

Signature _____ Date _____
Chairperson

2. DEAN OF THE COLLEGE (ART VI, SEC 5)

_____ **REVIEWED** Return to College Council Chair within ten days of receipt for disposition.

Comment(s) _____

Signature _____ Date _____
Dean of the College

3. PROFESSIONAL EDUCATION COMMITTEE (ART III, SEC 9)

_____ **APPROVED** Forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward three signed copies to next committee level for approval.

_____ **DISAPPROVED** Return one signed copy of final action to the appropriate Department Head.

Comment(s) _____

Signature _____ Date _____
Chairperson

4. COMMITTEE ON GENERAL EDUCATION AND INTERCOLLEGIATE PROGRAMS (ART IV, SEC 2)

_____ **APPROVED** Forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward three signed copies to next committee level for approval.

_____ **DISAPPROVED** Return one signed copy of final action to the appropriate Department Head.

Comment(s) _____

Signature _____ Date _____
Chairperson

5. GRADUATE COUNCIL (ART V, SEC 3, OR ART VI, SEC 3B)

_____ **APPROVED** Forward two signed copies of final action to the Secretary of the Faculty for disposition.

_____ **DISAPPROVED** Return one signed copy of final action to the appropriate Department Head.

Comment(s) _____

Signature _____ Date _____
Chairperson

6. FACULTY SENATE (ART VI, SEC 9)

_____ **APPROVED**

_____ **DISAPPROVED**

Comment(s) _____

Signature _____ Date _____
Chairperson

7. PROVOST (ART I, SEC 6; ART VI, SEC 9)

_____ **RECOMMENDED TO PRESIDENT**

_____ **NOT RECOMMENDED TO PRESIDENT**

Comment(s) _____

Signature _____ Date _____
Provost

8. PRESIDENT

_____ **APPROVED**

_____ **DISAPPROVED**

Comment(s) _____

Signature _____ Date _____
President

Technology Management (Non-Comprehensive)

Bachelor of Science

Admission Requirement: "C" grade or better in MTH 135 or higher

A. General Education Requirements - see General Education Program and Requirements section of catalog

Specific General Education Requirements:

1. Mathematics: MTH 135(3) or higher
2. Self-Understanding: PSY 121(3) recommended

B. Major Requirements (60 hours)

1. TCM 337(3), 350(3), 358(3), 359(3), 455(3), 456(3), 458(3), 494(1), 551(3)
2. Complete one of the following options:
 - a. 35 hours of approved technical transfer credit
 - b. ACC 201(3); LAW 231(3); TCM 110(3), 303(3), 331(3), 347(3), 355(3), 365(3), 499(2), 511(3), and approved TCM technical electives (6)

C. Approved Minor Required (or second major)

D. General Baccalaureate Degree Requirements - see General Baccalaureate Degree Requirements section of catalog

Technology Management (Non-Comprehensive)

Bachelor of Science

Admission Requirement: "C" grade or better in MTH 135 or higher

A. General Education Requirements - see General Education Program and Requirements section of catalog

Specific General Education Requirements:

1. Mathematics: MTH 135(3) or higher
2. Self-Understanding: PSY 121(3) recommended

B. Major Requirements (60 hours)

1. TCM 337(3), 350(3), 358(3), 359(3), 455(3), 456(3), 458(3), 494(1), 551(3)
2. Complete one of the following options:
 - a. 35 hours of approved technical transfer credit
 - b. ACC 201(3); LAW 231(3); TCM 110(3), 303(3), 331(3), 347(3), 355(3), 365(3), ~~499(2)~~, 511(3), and approved TCM technical-electives ~~(6)~~ **(8)**

C. Approved Minor Required (or second major)

D. General Baccalaureate Degree Requirements - see General Baccalaureate Degree Requirements section of catalog

Technology Management (Non-Comprehensive)

Bachelor of Science

Admission Requirement: "C" grade or better in MTH 135 or higher

A. General Education Requirements - see General Education Program and Requirements section of catalog

Specific General Education Requirements:

1. Mathematics: MTH 135(3) or higher
2. Self-Understanding: PSY 121(3) recommended

B. Major Requirements (60 hours)

1. TCM 337(3), 350(3), 358(3), 359(3), 455(3), 456(3), 458(3), 494(1), 551(3)
2. Complete one of the following options:
 - a. 35 hours of approved technical transfer credit
 - b. ACC 201(3); LAW 231(3); TCM 110(3), 303(3), 331(3), 347(3), 355(3), 365(3), 511(3), and TCM electives (8)

C. Approved Minor Required (or second major)

D. General Baccalaureate Degree Requirements - see General Baccalaureate Degree Requirements section of catalog

Missouri State University Curricular Proposal Course Change or Deletion

Department Technology & Construction Management Date September 27, 2011

Check one: This is a change to xx an existing COURSE
 _____ an existing REGULAR (i.e. permanent) SECTION of a variable content course

Present Catalog Description (Cut and paste from web catalog or use most recent description.)	Revised Catalog Description (Cut and paste description again, strikethrough all deletions, and insert and bold new information.)
TCM 221 Construction Drawings Prerequisite: TCM 121 or TCM 122 or concurrent enrollment. An introduction to working drawings and specifications commonly encountered in residential and commercial construction. Designed to develop the student's understanding of and ability to interpret construction drawings and specifications. Principles of building design including basic orthographic drafting, sketching theory and conventions, auxiliaries, sections and dimensioning. This course will also enhance student's ability to utilize CAD to access, modify and produce working drawings. 3(2-2) F,S	TCM 221 Construction Drawings & Quantity Take-off Prerequisite: TCM 121 or TCM 122 or concurrent enrollment. An introduction to working drawings and specifications commonly encountered in construction. Laboratory exercises in sketching theory and conventions, sectioning and dimensioning, classifying work, developing quantity take-offs of construction materials, and interpreting construction documentation. An introduction to working drawings and specifications commonly encountered in residential and commercial construction. Designed to develop the student's understanding of and ability to interpret construction drawings and specifications. Principles of building design including basic orthographic drafting, sketching theory and conventions, auxiliaries, sections and dimensioning. This course will also enhance student's ability to utilize CAD to access, modify and produce working drawings. 3(2-2) F,S

What is changing? Check all boxes that apply.

- Course Deletion Course Code Course Number Title Prerequisite
 Credit Hours/Contact Hours Periodicity Description

Reason for Proposed Change or Deletion

Better prepare students

How Did You Determine the Need For This Change or Deletion?

Ongoing review of curriculum by faculty curriculum committee.

COMPLETE NEW CATALOG INFORMATION (typed)

TCM 221 Construction Drawings & Quantity Take-off

Prerequisite: TCM 121 or TCM 122. An introduction to working drawings and specifications commonly encountered in construction. Laboratory exercises in sketching theory and conventions, sectioning and dimensioning, classifying work, developing quantity take-offs of construction materials, and interpreting construction documentation. 3(2-2) F,S

____ Check if this is a **non-substantive** change. Distribution for non-substantive changes of 100- through 500-level courses: two originally-signed copies to Faculty Senate; 600- through 900-level courses: three originally-signed copies to Graduate Council. Graduate Council will give two copies to Faculty Senate after approval.

Substantive Change: Department routes according to ART VI, SEC 3B(1-4) of Bylaws of the Faculty. Forward three originally signed forms to one of the following (please check all that apply and send to first council/committee marked). If proposal needs to go through more than one council/committee, forward one additional form for each additional council/committee marked. See Senate Action 11-93/94 for definitions of substantive/non-substantive changes.

- College Council** (All substantive course changes numbered 100-599 must go through College Council first. After approval, College Council will forward appropriate number of copies to the next committee/council or directly to the Faculty Senate if no further committee approval is needed. The last level of committee/council will forward two originally signed copies to the Faculty Senate.)
- ____ **Professional Education Committee** (Considers all substantive course changes for Professional Education courses and Teaching Methods courses.)
- ____ **Committee on General Education and Intercollegiate Programs** (Considers all substantive course changes for General Education and Intercollegiate Program proposals.)
- ____ **Graduate Council** (Considers all 600-900 level course changes.)

Signature _____ Date 9/28/11

Department Head

(Routing on Reverse Side)

FS Course Change - 9/10/2010

ROUTING

1. COLLEGE COUNCIL (ART VI, SEC 3B)

_____ **APPROVED** After dean review/comment, forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward appropriate number of copies to next committee level for approval.

_____ **DISAPPROVED** Return one signed copy of final action to the appropriate Department Head.

Comment (s) _____

Signature _____ Date _____
Chairperson

2. DEAN OF THE COLLEGE (ART VI, SEC 5)

_____ **REVIEWED** Return to College Council Chair within ten days of receipt for disposition.

Comment (s) _____

Signature _____ Date _____
Dean of the College

3. PROFESSIONAL EDUCATION COMMITTEE (ART III, SEC 9)

_____ **APPROVED** Forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward three signed copies to next committee level for approval.

_____ **DISAPPROVED** Return one signed copy of final action to the appropriate Department Head.

Comment (s) _____

Signature _____ Date _____
Chairperson

4. COMMITTEE ON GENERAL EDUCATION AND INTERCOLLEGIATE PROGRAMS (ART IV, SEC 2)

_____ **APPROVED** Forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward three signed copies to next committee level for approval.

_____ **DISAPPROVED** Return one signed copy of final action to the appropriate Department Head.

Comment (s) _____

Signature _____ Date _____
Chairperson

5. GRADUATE COUNCIL (ART V, SEC 3, OR ART VI, SEC 3B)

_____ **APPROVED** Forward two signed copies of final action to the Secretary of the Faculty for disposition.

_____ **DISAPPROVED** Return one signed copy of final action to the appropriate Department Head.

Comment (s) _____

Signature _____ Date _____
Chairperson

6. FACULTY SENATE (ART VI, SEC 9)

_____ **APPROVED**
_____ **DISAPPROVED**

Comment (s) _____

Signature _____ Date _____
Chairperson

7. PROVOST (ART I, SEC 6; ART VI, SEC 9)

_____ **RECOMMENDED TO PRESIDENT**
_____ **NOT RECOMMENDED TO PRESIDENT**

Comment (s) _____

Signature _____ Date _____
Provost

8. PRESIDENT

_____ **APPROVED**
_____ **DISAPPROVED**

Comment (s) _____

Signature _____ Date _____
President

Missouri State University Curricular Proposal Course Change or Deletion

Department Technology & Construction Management Date September 27, 2011

Check one: This is a change to xx an existing COURSE
 _____ an existing REGULAR (i.e. permanent) SECTION of a variable content course

Present Catalog Description (Cut and paste from web catalog or use most recent description.)	Revised Catalog Description (Cut and paste description again, strikethrough all deletions, and insert and bold new information.)
TCM 321 Mechanical Systems for Buildings Prerequisite: TCM 121 or TCM 122; and MTH 135 or higher. This course addresses the principles and practices of heating, ventilation, cooling, plumbing and fire protection systems used in residential, commercial and industrial applications. Emphasis is placed on coordination of design, applicable codes, installation, and problem solving. 3(3-0) F	TCM 321 Mechanical Systems for Buildings Prerequisite: TCM 121 or TCM 122; and MTH 135 or higher. This course addresses the principles and practices of heating, ventilation, cooling, plumbing and fire protection systems used in residential, commercial and industrial applications. Emphasis is placed on coordination of design, applicable codes, estimating , installation, and problem solving. 3(3-0) F

What is changing? Check all boxes that apply.

- Course Deletion Course Code Course Number Title Prerequisite
 Credit Hours/Contact Hours Periodicity Description

Reason for Proposed Change or Deletion

Better prepare students

How Did You Determine the Need For This Change or Deletion?

Ongoing review of curriculum by faculty curriculum committee.

COMPLETE NEW CATALOG INFORMATION (typed)

TCM 321 Mechanical Systems for Buildings
Prerequisite: TCM 121 or TCM 122; and MTH 135 or higher. This course addresses the principles and practices of heating, ventilation, cooling, plumbing and fire protection systems used in residential, commercial and industrial applications. Emphasis is placed on coordination of design, applicable codes, installation, and problem solving. 3(3-0) F

____ Check if this is a **non-substantive** change. Distribution for non-substantive changes of 100- through 500-level courses: two originally-signed copies to Faculty Senate; 600- through 900-level courses: three originally-signed copies to Graduate Council. Graduate Council will give two copies to Faculty Senate after approval.

Substantive Change: Department routes according to ART VI, SEC 3B(1-4) of Bylaws of the Faculty. Forward three originally signed forms to one of the following (please check all that apply and send to first council/committee marked). If proposal needs to go through more than one council/committee, forward one additional form for each additional council/committee marked. See Senate Action 11-93/94 for definitions of substantive/non-substantive changes.

- College Council** (All substantive course changes numbered 100-599 must go through College Council first. After approval, College Council will forward appropriate number of copies to the next committee/council or directly to the Faculty Senate if no further committee approval is needed. The last level of committee/council will forward two originally signed copies to the Faculty Senate.)
- Professional Education Committee** (Considers all substantive course changes for Professional Education courses and Teaching Methods courses.)
- Committee on General Education and Intercollegiate Programs** (Considers all substantive course changes for General Education and Intercollegiate Program proposals.)
- Graduate Council** (Considers all 600-900 level course changes.)

Signature _____
 Department Head

Date 9/28/11

(Routing on Reverse Side)

FS Course Change - 9/10/2010

ROUTING

1. COLLEGE COUNCIL (ART VI, SEC 3B)

_____ **APPROVED** After dean review/comment, forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward appropriate number of copies to next committee level for approval.

_____ **DISAPPROVED** Return one signed copy of final action to the appropriate Department Head.
Comment (s) _____

Signature _____ Date _____
Chairperson

2. DEAN OF THE COLLEGE (ART VI, SEC 5)

_____ **REVIEWED** Return to College Council Chair within ten days of receipt for disposition.
Comment (s) _____

Signature _____ Date _____
Dean of the College

3. PROFESSIONAL EDUCATION COMMITTEE (ART III, SEC 9)

_____ **APPROVED** Forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward three signed copies to next committee level for approval.

_____ **DISAPPROVED** Return one signed copy of final action to the appropriate Department Head.
Comment (s) _____

Signature _____ Date _____
Chairperson

4. COMMITTEE ON GENERAL EDUCATION AND INTERCOLLEGIATE PROGRAMS (ART IV, SEC 2)

_____ **APPROVED** Forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward three signed copies to next committee level for approval.

_____ **DISAPPROVED** Return one signed copy of final action to the appropriate Department Head.
Comment (s) _____

Signature _____ Date _____
Chairperson

5. GRADUATE COUNCIL (ART V, SEC 3, OR ART VI, SEC 3B)

_____ **APPROVED** Forward two signed copies of final action to the Secretary of the Faculty for disposition.

_____ **DISAPPROVED** Return one signed copy of final action to the appropriate Department Head.
Comment (s) _____

Signature _____ Date _____
Chairperson

6. FACULTY SENATE (ART VI, SEC 9)

_____ **APPROVED**
_____ **DISAPPROVED**

Comment (s) _____

Signature _____ Date _____
Chairperson

7. PROVOST (ART I, SEC 6; ART VI, SEC 9)

_____ **RECOMMENDED TO PRESIDENT**
_____ **NOT RECOMMENDED TO PRESIDENT**

Comment (s) _____

Signature _____ Date _____
Provost

8. PRESIDENT

_____ **APPROVED**
_____ **DISAPPROVED**

Comment (s) _____

Signature _____ Date _____
President

Missouri State University Curricular Proposal Course Change or Deletion

Department Technology & Construction Management Date September 27, 2011

Check one: This is a change to xx an existing COURSE
 _____ an existing REGULAR (i.e. permanent) SECTION of a variable content course

Present Catalog Description (Cut and paste from web catalog or use most recent description.)	Revised Catalog Description (Cut and paste description again, strikethrough all deletions, and insert and bold new information.)
TCM 322 Electrical Systems for Buildings Prerequisite: TCM 221. This course addresses the principles and practices of electrical and lighting systems used in residential, commercial and industrial applications. Emphasis is placed on coordination of the NEC, design, estimating, and installation of various systems in the building process. Supplemental course fee. 3(3-0) S	TCM 322 Electrical Systems for Buildings Prerequisite: TCM 221. This course addresses the principles and practices of electrical and lighting systems used in residential, commercial and industrial applications. Emphasis is placed on coordination of the NEC, design, estimating , and installation of various systems in the building process. Supplemental course fee. 3(3-0) (2-2) S

What is changing? Check all boxes that apply.

- Course Deletion Course Code Course Number Title Prerequisite
 Credit Hours/Contact Hours Periodicity Description

Reason for Proposed Change or Deletion

Better prepare students

How Did You Determine the Need For This Change or Deletion?

Ongoing review of curriculum by faculty curriculum committee.

COMPLETE NEW CATALOG INFORMATION (typed)

TCM 322 Electrical Systems for Buildings
 Prerequisite: TCM 221. This course addresses the principles and practices of electrical and lighting systems used in residential, commercial and industrial applications. Emphasis is placed on coordination of the NEC, design, and installation of various systems in the building process.
 Supplemental course fee. 3(2-2) S

____ Check if this is a **non-substantive** change. Distribution for non-substantive changes of 100- through 500-level courses: two originally-signed copies to Faculty Senate; 600- through 900-level courses: three originally-signed copies to Graduate Council. Graduate Council will give two copies to Faculty Senate after approval.

Substantive Change: Department routes according to ART VI, SEC 3B(1-4) of Bylaws of the Faculty. Forward three originally signed forms to one of the following (please check all that apply and send to first council/committee marked). If proposal needs to go through more than one council/committee, forward one additional form for each additional council/committee marked. See Senate Action 11-93/94 for definitions of substantive/non-substantive changes.

- xx **College Council** (All substantive course changes numbered 100-599 must go through College Council first. After approval, College Council will forward appropriate number of copies to the next committee/council or directly to the Faculty Senate if no further committee approval is needed. The last level of committee/council will forward two originally signed copies to the Faculty Senate.)
- ____ **Professional Education Committee** (Considers all substantive course changes for Professional Education courses and Teaching Methods courses.)
- ____ **Committee on General Education and Intercollegiate Programs** (Considers all substantive course changes for General Education and Intercollegiate Program proposals.)
- ____ **Graduate Council** (Considers all 600-900 level course changes.)

Signature _____
 Department Head

Date 9/28/11

(Routing on Reverse Side)

FS Course Change - 9/10/2010

ROUTING

1. COLLEGE COUNCIL (ART VI, SEC 3B)

APPROVED After dean review/comment, forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward appropriate number of copies to next committee level for approval.

DISAPPROVED Return one signed copy of final action to the appropriate Department Head. Comment (s)

Signature Date Chairperson

2. DEAN OF THE COLLEGE (ART VI, SEC 5)

REVIEWED Return to College Council Chair within ten days of receipt for disposition.

Comment (s)

Signature Date Dean of the College

3. PROFESSIONAL EDUCATION COMMITTEE (ART III, SEC 9)

APPROVED Forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward three signed copies to next committee level for approval.

DISAPPROVED Return one signed copy of final action to the appropriate Department Head. Comment (s)

Signature Date Chairperson

4. COMMITTEE ON GENERAL EDUCATION AND INTERCOLLEGIATE PROGRAMS (ART IV, SEC 2)

APPROVED Forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward three signed copies to next committee level for approval.

DISAPPROVED Return one signed copy of final action to the appropriate Department Head. Comment (s)

Signature Date Chairperson

5. GRADUATE COUNCIL (ART V, SEC 3, OR ART VI, SEC 3B)

APPROVED Forward two signed copies of final action to the Secretary of the Faculty for disposition.

DISAPPROVED Return one signed copy of final action to the appropriate Department Head. Comment (s)

Signature Date Chairperson

6. FACULTY SENATE (ART VI, SEC 9)

APPROVED DISAPPROVED

Comment (s)

Signature Date Chairperson

7. PROVOST (ART I, SEC 6; ART VI, SEC 9)

RECOMMENDED TO PRESIDENT NOT RECOMMENDED TO PRESIDENT

Comment (s)

Signature Date Provost

8. PRESIDENT

APPROVED DISAPPROVED

Comment (s)

Signature Date President

Missouri State University Curricular Proposal Course Change or Deletion

Department Technology & Construction Management Date September 27, 2011

Check one: This is a change to xx an existing COURSE
 _____ an existing REGULAR (i.e. permanent) SECTION of a variable content course

Present Catalog Description (Cut and paste from web catalog or use most recent description.)	Revised Catalog Description (Cut and paste description again, strikethrough all deletions, and insert and bold new information.)
TCM 324 Construction Cost Estimating I Prerequisite: TCM 122 and TCM 221. Estimating the cost of projects to be constructed. Topics include: development of feasibility, conceptual, lump sum and unit cost estimates. Estimates of production rates, materials, equipment and labor costs. Applications of profit, indirect and overhead cost. 3(2-2) S	TCM 324 Construction Cost Estimating+ Prerequisite: TCM 122 and TCM 221. A project oriented course where quantification and pricing of direct field costs and general condition costs from construction plans and specifications are developed. Course topics also include: development of feasibility, conceptual, lump sum, and unit cost estimates; production rates; development of bidding strategy; computerized estimates; and presentation of the bid. Estimating the cost of projects to be constructed. Topics include: development of feasibility, conceptual, lump sum and unit cost estimates. Estimates of production rates, materials, equipment and labor costs. Applications of profit, indirect and overhead cost. 3(2-2) S

What is changing? Check all boxes that apply.

- Course Deletion Course Code Course Number Title Prerequisite
 Credit Hours/Contact Hours Periodicity Description

Reason for Proposed Change or Deletion

Better prepare students

How Did You Determine the Need For This Change or Deletion?

Ongoing review of curriculum by faculty curriculum committee

COMPLETE NEW CATALOG INFORMATION (typed)

TCM 324 Construction Cost Estimating
 Prerequisite: TCM 122 and TCM 221. A project oriented course where quantification and pricing of direct field costs and general condition costs from construction plans and specifications are developed. Course topics also include: development of feasibility, conceptual, lump sum, and unit cost estimates; production rates; development of bidding strategy; computerized estimates; and presentation of the bid. 3(2-2) S

____ Check if this is a **non-substantive** change. Distribution for non-substantive changes of 100- through 500-level courses: two originally-signed copies to Faculty Senate; 600- through 900-level courses: three originally-signed copies to Graduate Council. Graduate Council will give two copies to Faculty Senate after approval.

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 Professional Education Committee (Considers all substantive course changes for Professional Education courses and Teaching Methods courses.)
 Committee on General Education and Intercollegiate Programs (Considers all substantive course changes for General Education and Intercollegiate Program proposals.)
 Graduate Council (Considers all 600-900 level course changes.)

Signature _____
 Department Head

Date 9/28/11

(Routing on Reverse Side)

FS Course Change - 9/10/2010

ROUTING

1. COLLEGE COUNCIL (ART VI, SEC 3B)

_____ **APPROVED** After dean review/comment, forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward appropriate number of copies to next committee level for approval.

_____ **DISAPPROVED** Return one signed copy of final action to the appropriate Department Head.
Comment (s) _____

Signature _____ Date _____
Chairperson

2. DEAN OF THE COLLEGE (ART VI, SEC 5)

_____ **REVIEWED** Return to College Council Chair within ten days of receipt for disposition.
Comment (s) _____

Signature _____ Date _____
Dean of the College

3. PROFESSIONAL EDUCATION COMMITTEE (ART III, SEC 9)

_____ **APPROVED** Forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward three signed copies to next committee level for approval.

_____ **DISAPPROVED** Return one signed copy of final action to the appropriate Department Head.
Comment (s) _____

Signature _____ Date _____
Chairperson

4. COMMITTEE ON GENERAL EDUCATION AND INTERCOLLEGIATE PROGRAMS (ART IV, SEC 2)

_____ **APPROVED** Forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward three signed copies to next committee level for approval.

_____ **DISAPPROVED** Return one signed copy of final action to the appropriate Department Head.
Comment (s) _____

Signature _____ Date _____
Chairperson

5. GRADUATE COUNCIL (ART V, SEC 3, OR ART VI, SEC 3B)

_____ **APPROVED** Forward two signed copies of final action to the Secretary of the Faculty for disposition.

_____ **DISAPPROVED** Return one signed copy of final action to the appropriate Department Head.
Comment (s) _____

Signature _____ Date _____
Chairperson

6. FACULTY SENATE (ART VI, SEC 9)

_____ **APPROVED**
_____ **DISAPPROVED**

Comment (s) _____

Signature _____ Date _____
Chairperson

7. PROVOST (ART I, SEC 6; ART VI, SEC 9)

_____ **RECOMMENDED TO PRESIDENT**
_____ **NOT RECOMMENDED TO PRESIDENT**

Comment (s) _____

Signature _____ Date _____
Provost

8. PRESIDENT

_____ **APPROVED**
_____ **DISAPPROVED**

Comment (s) _____

Signature _____ Date _____
President

Missouri State University

Curricular Proposal Course Change or Deletion

Department Technology & Construction Management Date September 27, 2011

Check one: This is a change to xx an existing COURSE
 _____ an existing REGULAR (i.e. permanent) SECTION of a variable content course

Present Catalog Description (Cut and paste from web catalog or use most recent description.)	Revised Catalog Description (Cut and paste description again, strikethrough all deletions, and insert and bold new information.)
TCM 354 Facility Planning Prerequisite: TCM 313. This course emphasizes the strategic role required of the facilities manager in providing information for corporate managers and executives for facility forecasting. 3(3-0) F	TCM 354 Facility Planning Prerequisite: TCM 313. This course emphasizes the strategic role required of the facilities manager in providing information for corporate managers and executives for facility forecasting. 3(3-0) F

What is changing? Check all boxes that apply.

- Course Deletion Course Code Course Number Title Prerequisite
 Credit Hours/Contact Hours Periodicity Description

Reason for Proposed Change or Deletion

Better prepare students

How Did You Determine the Need For This Change or Deletion?

Ongoing review of curriculum by faculty curriculum committee

COMPLETE NEW CATALOG INFORMATION (typed)

TCM 354 Facility Planning

This course emphasizes the strategic role required of the facilities manager in providing information for corporate managers and executives for facility forecasting. 3(3-0) F

_____ Check if this is a **non-substantive** change. Distribution for non-substantive changes of 100- through 500-level courses: two originally-signed copies to Faculty Senate; 600- through 900-level courses: three originally-signed copies to Graduate Council. Graduate Council will give two copies to Faculty Senate after approval.

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- _____ **Professional Education Committee** (Considers all substantive course changes for Professional Education courses and Teaching Methods courses.)
- _____ **Committee on General Education and Intercollegiate Programs** (Considers all substantive course changes for General Education and Intercollegiate Program proposals.)
- _____ **Graduate Council** (Considers all 600-900 level course changes.)

Signature _____
 Department Head

Date 9/28/11

(Routing on Reverse Side)

FS Course Change - 9/10/2010

ROUTING

1. COLLEGE COUNCIL (ART VI, SEC 3B)

_____ **APPROVED** After dean review/comment, forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward appropriate number of copies to next committee level for approval.

_____ **DISAPPROVED** Return one signed copy of final action to the appropriate Department Head.
Comment (s) _____

Signature _____ Date _____
Chairperson

2. DEAN OF THE COLLEGE (ART VI, SEC 5)

_____ **REVIEWED** Return to College Council Chair within ten days of receipt for disposition.
Comment (s) _____

Signature _____ Date _____
Dean of the College

3. PROFESSIONAL EDUCATION COMMITTEE (ART III, SEC 9)

_____ **APPROVED** Forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward three signed copies to next committee level for approval.

_____ **DISAPPROVED** Return one signed copy of final action to the appropriate Department Head.
Comment (s) _____

Signature _____ Date _____
Chairperson

4. COMMITTEE ON GENERAL EDUCATION AND INTERCOLLEGIATE PROGRAMS (ART IV, SEC 2)

_____ **APPROVED** Forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward three signed copies to next committee level for approval.

_____ **DISAPPROVED** Return one signed copy of final action to the appropriate Department Head.
Comment (s) _____

Signature _____ Date _____
Chairperson

5. GRADUATE COUNCIL (ART V, SEC 3, OR ART VI, SEC 3B)

_____ **APPROVED** Forward two signed copies of final action to the Secretary of the Faculty for disposition.

_____ **DISAPPROVED** Return one signed copy of final action to the appropriate Department Head.
Comment (s) _____

Signature _____ Date _____
Chairperson

6. FACULTY SENATE (ART VI, SEC 9)

_____ **APPROVED**
_____ **DISAPPROVED**

Comment (s) _____

Signature _____ Date _____
Chairperson

7. PROVOST (ART I, SEC 6; ART VI, SEC 9)

_____ **RECOMMENDED TO PRESIDENT**
_____ **NOT RECOMMENDED TO PRESIDENT**

Comment (s) _____

Signature _____ Date _____
Provost

8. PRESIDENT

_____ **APPROVED**
_____ **DISAPPROVED**

Comment (s) _____

Signature _____ Date _____
President

Missouri State University

Curricular Proposal Course Change or Deletion

Department Technology & Construction Management Date September 27, 2011

Check one: This is a change to xx an existing COURSE
 _____ an existing REGULAR (i.e. permanent) SECTION of a variable content course

Present Catalog Description (Cut and paste from web catalog or use most recent description.)	Revised Catalog Description (Cut and paste description again, strikethrough all deletions, and insert and bold new information.)
TCM 358 Introduction to Technology Management Provides students with a conceptual framework for understanding the social and economic environment of contemporary technology. 3(3-0), F	TCM 358 Introduction to Technology Management Provides students with a conceptual framework for understanding the social and economic environment of contemporary technology. 3(3-0) Su F

What is changing? Check all boxes that apply.

- Course Deletion Course Code Course Number Title Prerequisite
 Credit Hours/Contact Hours Periodicity Description

Reason for Proposed Change or Deletion

Better prepare students

How Did You Determine the Need For This Change or Deletion?

Ongoing review of curriculum by faculty curriculum committee.

COMPLETE NEW CATALOG INFORMATION (typed)

TCM 358 Introduction to Technology Management
 Provides students with a conceptual framework for understanding the social and economic environment of contemporary technology. 3(3-0) Su

_____ Check if this is a **non-substantive** change. Distribution for non-substantive changes of 100- through 500-level courses: two originally-signed copies to Faculty Senate; 600- through 900-level courses: three originally-signed copies to Graduate Council. Graduate Council will give two copies to Faculty Senate after approval.

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 Professional Education Committee (Considers all substantive course changes for Professional Education courses and Teaching Methods courses.)
 Committee on General Education and Intercollegiate Programs (Considers all substantive course changes for General Education and Intercollegiate Program proposals.)
 Graduate Council (Considers all 600-900 level course changes.)

Signature _____
 Department Head

Date 9/28/11

(Routing on Reverse Side)

FS Course Change - 9/10/2010

ROUTING

1. COLLEGE COUNCIL (ART VI, SEC 3B)

_____ **APPROVED** After dean review/comment, forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward appropriate number of copies to next committee level for approval.

_____ **DISAPPROVED** Return one signed copy of final action to the appropriate Department Head.

Comment (s) _____

Signature _____ Date _____
Chairperson

2. DEAN OF THE COLLEGE (ART VI, SEC 5)

_____ **REVIEWED** Return to College Council Chair within ten days of receipt for disposition.

Comment (s) _____

Signature _____ Date _____
Dean of the College

3. PROFESSIONAL EDUCATION COMMITTEE (ART III, SEC 9)

_____ **APPROVED** Forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward three signed copies to next committee level for approval.

_____ **DISAPPROVED** Return one signed copy of final action to the appropriate Department Head.

Comment (s) _____

Signature _____ Date _____
Chairperson

4. COMMITTEE ON GENERAL EDUCATION AND INTERCOLLEGIATE PROGRAMS (ART IV, SEC 2)

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_____ **DISAPPROVED** Return one signed copy of final action to the appropriate Department Head.

Comment (s) _____

Signature _____ Date _____
Chairperson

5. GRADUATE COUNCIL (ART V, SEC 3, OR ART VI, SEC 3B)

_____ **APPROVED** Forward two signed copies of final action to the Secretary of the Faculty for disposition.

_____ **DISAPPROVED** Return one signed copy of final action to the appropriate Department Head.

Comment (s) _____

Signature _____ Date _____
Chairperson

6. FACULTY SENATE (ART VI, SEC 9)

_____ **APPROVED**
_____ **DISAPPROVED**

Comment (s) _____

Signature _____ Date _____
Chairperson

7. PROVOST (ART I, SEC 6; ART VI, SEC 9)

_____ **RECOMMENDED TO PRESIDENT**
_____ **NOT RECOMMENDED TO PRESIDENT**

Comment (s) _____

Signature _____ Date _____
Provost

8. PRESIDENT

_____ **APPROVED**
_____ **DISAPPROVED**

Comment (s) _____

Signature _____ Date _____
President

Missouri State University Curricular Proposal Course Change or Deletion

Department Technology & Construction Management Date September 27, 2011

Check one: This is a change to xx an existing COURSE
 _____ an existing REGULAR (i.e. permanent) SECTION of a variable content course

Present Catalog Description (Cut and paste from web catalog or use most recent description.)	Revised Catalog Description (Cut and paste description again, strikethrough all deletions, and insert and bold new information.)
TCM 424 Construction Cost Estimating II Prerequisite: TCM 324. Recommended Prerequisite: concurrent enrollment in TCM 425 A project oriented course where a bid is developed for a local job. Includes site visits, quantity take-off, computerized estimates, development of bidding strategy and the presentation of the bid. 3(2-2) F	TCM 424 Construction Cost Estimating II Mechanical and Electrical Systems Estimating Prerequisite: TCM 321, 322, and 324. Quantity take-off and cost estimating for specialty construction work including plumbing, mechanical, and electrical systems. Students perform a complete take-off, pricing, and bid preparation for a small commercial construction project. Recommended Prerequisite: concurrent enrollment in TCM 425 A project oriented course where a bid is developed for a local job. Includes site visits, quantity take-off, computerized estimates, development of bidding strategy and the presentation of the bid. 3(2-2) F D

What is changing? Check all boxes that apply.

- Course Deletion Course Code Course Number Title Prerequisite
 Credit Hours/Contact Hours Periodicity Description

Reason for Proposed Change or Deletion

Better prepare students

How Did You Determine the Need For This Change or Deletion?

Ongoing review of curriculum by faculty curriculum committee.

COMPLETE NEW CATALOG INFORMATION (typed)

TCM 424 Mechanical and Electrical Systems Estimating
Prerequisite: TCM 321, 322, and 324. Quantity take-off and cost estimating for specialty construction work including plumbing, mechanical, and electrical systems. Students perform a complete take-off, pricing, and bid preparation for a small commercial construction project. 3(2-2) D

_____ Check if this is a **non-substantive** change. Distribution for non-substantive changes of 100- through 500-level courses: two originally-signed copies to Faculty Senate; 600- through 900-level courses: three originally-signed copies to Graduate Council. Graduate Council will give two copies to Faculty Senate after approval.

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- _____ **Professional Education Committee** (Considers all substantive course changes for Professional Education courses and Teaching Methods courses.)
- _____ **Committee on General Education and Intercollegiate Programs** (Considers all substantive course changes for General Education and Intercollegiate Program proposals.)
- _____ **Graduate Council** (Considers all 600-900 level course changes.)

Signature _____
 Department Head

Date 9/28/11

(Routing on Reverse Side)

FS Course Change - 9/10/2010

ROUTING

1. COLLEGE COUNCIL (ART VI, SEC 3B)

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_____ **DISAPPROVED** Return one signed copy of final action to the appropriate Department Head.
Comment (s) _____

Signature _____ Date _____
Chairperson

2. DEAN OF THE COLLEGE (ART VI, SEC 5)

_____ **REVIEWED** Return to College Council Chair within ten days of receipt for disposition.
Comment (s) _____

Signature _____ Date _____
Dean of the College

3. PROFESSIONAL EDUCATION COMMITTEE (ART III, SEC 9)

_____ **APPROVED** Forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward three signed copies to next committee level for approval.

_____ **DISAPPROVED** Return one signed copy of final action to the appropriate Department Head.
Comment (s) _____

Signature _____ Date _____
Chairperson

4. COMMITTEE ON GENERAL EDUCATION AND INTERCOLLEGIATE PROGRAMS (ART IV, SEC 2)

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Comment (s) _____

Signature _____ Date _____
Chairperson

5. GRADUATE COUNCIL (ART V, SEC 3, OR ART VI, SEC 3B)

_____ **APPROVED** Forward two signed copies of final action to the Secretary of the Faculty for disposition.

_____ **DISAPPROVED** Return one signed copy of final action to the appropriate Department Head.
Comment (s) _____

Signature _____ Date _____
Chairperson

6. FACULTY SENATE (ART VI, SEC 9)

_____ **APPROVED**
_____ **DISAPPROVED**

Comment (s) _____

Signature _____ Date _____
Chairperson

7. PROVOST (ART I, SEC 6; ART VI, SEC 9)

_____ **RECOMMENDED TO PRESIDENT**
_____ **NOT RECOMMENDED TO PRESIDENT**

Comment (s) _____

Signature _____ Date _____
Provost

8. PRESIDENT

_____ **APPROVED**
_____ **DISAPPROVED**

Comment (s) _____

Signature _____ Date _____
President

Missouri State University Curricular Proposal Course Change or Deletion

Department Technology & Construction Management Date September 27, 2011

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 _____ an existing REGULAR (i.e. permanent) SECTION of a variable content course

Present Catalog Description (Cut and paste from web catalog or use most recent description.)	Revised Catalog Description (Cut and paste description again, strikethrough all deletions, and insert and bold new information.)
TCM 425 Construction Planning and Scheduling Prerequisite: TCM 324 and TCM 359. Recommended Prerequisite: concurrent enrollment in TCM 424. Introduction to the basic principles, techniques, and practices used by contractors to plan, schedule, and control costs on building construction projects. Extensive use of commercial scheduling software. 3(2-2) F	TCM 425 Construction Planning and Scheduling Prerequisite: TCM 324 and TCM 359. Recommended Prerequisite: concurrent enrollment in TCM 424. Introduction to the basic principles, techniques, and practices used by contractors to plan, schedule, and update control costs on building construction projects timelines . Extensive use of commercial scheduling software. 3(2-2) F

What is changing? Check all boxes that apply.

- Course Deletion Course Code Course Number Title Prerequisite
 Credit Hours/Contact Hours Periodicity Description

Reason for Proposed Change or Deletion

Better prepare students

How Did You Determine the Need For This Change or Deletion?

Ongoing review of curriculum by faculty curriculum committee.

COMPLETE NEW CATALOG INFORMATION (typed)

TCM 425 Construction Planning and Scheduling

Prerequisite: TCM 324 and TCM 359. Introduction to the basic principles, techniques, and practices used by contractors to plan, schedule, and update construction projects timelines. Extensive use of commercial scheduling software. 3(2-2) F

____ Check if this is a **non-substantive** change. Distribution for non-substantive changes of 100- through 500-level courses: two originally-signed copies to Faculty Senate; 600- through 900-level courses: three originally-signed copies to Graduate Council. Graduate Council will give two copies to Faculty Senate after approval.

Substantive Change: Department routes according to ART VI, SEC 3B(1-4) of Bylaws of the Faculty. Forward three originally signed forms to one of the following (please check all that apply and send to first council/committee marked). If proposal needs to go through more than one council/committee, forward one additional form for each additional council/committee marked. See Senate Action 11-93/94 for definitions of substantive/non-substantive changes.

- xx **College Council** (All substantive course changes numbered 100-599 must go through College Council first. After approval, College Council will forward appropriate number of copies to the next committee/council or directly to the Faculty Senate if no further committee approval is needed. The last level of committee/council will forward two originally signed copies to the Faculty Senate.)
- ____ **Professional Education Committee** (Considers all substantive course changes for Professional Education courses and Teaching Methods courses.)
- ____ **Committee on General Education and Intercollegiate Programs** (Considers all substantive course changes for General Education and Intercollegiate Program proposals.)
- ____ **Graduate Council** (Considers all 600-900 level course changes.)

Signature _____

Department Head

Date 9/28/11

(Routing on Reverse Side)

FS Course Change - 9/10/2010

ROUTING

1. COLLEGE COUNCIL (ART VI, SEC 3B)

_____ **APPROVED** After dean review/comment, forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward appropriate number of copies to next committee level for approval.

_____ **DISAPPROVED** Return one signed copy of final action to the appropriate Department Head.
Comment (s) _____

Signature _____ Date _____
Chairperson

2. DEAN OF THE COLLEGE (ART VI, SEC 5)

_____ **REVIEWED** Return to College Council Chair within ten days of receipt for disposition.
Comment (s) _____

Signature _____ Date _____
Dean of the College

3. PROFESSIONAL EDUCATION COMMITTEE (ART III, SEC 9)

_____ **APPROVED** Forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward three signed copies to next committee level for approval.

_____ **DISAPPROVED** Return one signed copy of final action to the appropriate Department Head.
Comment (s) _____

Signature _____ Date _____
Chairperson

4. COMMITTEE ON GENERAL EDUCATION AND INTERCOLLEGIATE PROGRAMS (ART IV, SEC 2)

_____ **APPROVED** Forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward three signed copies to next committee level for approval.

_____ **DISAPPROVED** Return one signed copy of final action to the appropriate Department Head.
Comment (s) _____

Signature _____ Date _____
Chairperson

5. GRADUATE COUNCIL (ART V, SEC 3, OR ART VI, SEC 3B)

_____ **APPROVED** Forward two signed copies of final action to the Secretary of the Faculty for disposition.

_____ **DISAPPROVED** Return one signed copy of final action to the appropriate Department Head.
Comment (s) _____

Signature _____ Date _____
Chairperson

6. FACULTY SENATE (ART VI, SEC 9)

_____ **APPROVED**
_____ **DISAPPROVED**

Comment (s) _____

Signature _____ Date _____
Chairperson

7. PROVOST (ART I, SEC 6; ART VI, SEC 9)

_____ **RECOMMENDED TO PRESIDENT**
_____ **NOT RECOMMENDED TO PRESIDENT**

Comment (s) _____

Signature _____ Date _____
Provost

8. PRESIDENT

_____ **APPROVED**
_____ **DISAPPROVED**

Comment (s) _____

Signature _____ Date _____
President

Missouri State University Curricular Proposal Course Change or Deletion

Department Technology & Construction Management Date September 27, 2011

Check one: This is a change to xx an existing COURSE
 _____ an existing REGULAR (i.e. permanent) SECTION of a variable content course

Present Catalog Description (Cut and paste from web catalog or use most recent description.)	Revised Catalog Description (Cut and paste description again, strikethrough all deletions, and insert and bold new information.)
TCM 458 Technology Management Prerequisite: TCM 358. Focuses on the strategic management of technology and innovation in entrepreneurial enterprises. Builds primarily on broad models of technological evolution and organizational change. Students analyze crucial organizational innovation and technology issues and identify concrete managerial actions to address innovation and technology problems and opportunities. 3(3-0) Su	TCM 458 Technology Management Prerequisite: TCM 358. Technology issues related to operations and production management. Focuses on the design, management, and improvement of operation systems and processes. Focuses on the strategic management of technology and innovation in entrepreneurial enterprises. Builds primarily on broad models of technological evolution and organizational change. Students analyze crucial organizational innovation and technology issues and identify concrete managerial actions to address innovation and technology problems and opportunities. 3(3-0) FSu

What is changing? Check all boxes that apply.

- Course Deletion Course Code Course Number Title Prerequisite
 Credit Hours/Contact Hours Periodicity Description

Reason for Proposed Change or Deletion

Better prepare students

How Did You Determine the Need For This Change or Deletion?

Ongoing review of curriculum by faculty curriculum committee.

COMPLETE NEW CATALOG INFORMATION (typed)

TCM 458 Technology Management

Prerequisite: TCM 358. Technology issues related to operations and production management. Focuses on the design, management, and improvement of operation systems and processes. 3(3-0) F

____ Check if this is a **non-substantive** change. Distribution for non-substantive changes of 100- through 500-level courses: two originally-signed copies to Faculty Senate; 600- through 900-level courses: three originally-signed copies to Graduate Council. Graduate Council will give two copies to Faculty Senate after approval.

Substantive Change: Department routes according to ART VI, SEC 3B(1-4) of Bylaws of the Faculty. Forward three originally signed forms to one of the following (please check all that apply and send to first council/committee marked). If proposal needs to go through more than one council/committee, forward one additional form for each additional council/committee marked. See Senate Action 11-93/94 for definitions of substantive/non-substantive changes.

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 Professional Education Committee (Considers all substantive course changes for Professional Education courses and Teaching Methods courses.)
 Committee on General Education and Intercollegiate Programs (Considers all substantive course changes for General Education and Intercollegiate Program proposals.)
 Graduate Council (Considers all 600-900 level course changes.)

Signature _____

Department Head

Date 9/28/11

(Routing on Reverse Side)

FS Course Change - 9/10/2010

ROUTING

1. COLLEGE COUNCIL (ART VI, SEC 3B)

_____ **APPROVED** After dean review/comment, forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward appropriate number of copies to next committee level for approval.

_____ **DISAPPROVED** Return one signed copy of final action to the appropriate Department Head.
Comment (s) _____

Signature _____ Date _____
Chairperson

2. DEAN OF THE COLLEGE (ART VI, SEC 5)

_____ **REVIEWED** Return to College Council Chair within ten days of receipt for disposition.
Comment (s) _____

Signature _____ Date _____
Dean of the College

3. PROFESSIONAL EDUCATION COMMITTEE (ART III, SEC 9)

_____ **APPROVED** Forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward three signed copies to next committee level for approval.

_____ **DISAPPROVED** Return one signed copy of final action to the appropriate Department Head.
Comment (s) _____

Signature _____ Date _____
Chairperson

4. COMMITTEE ON GENERAL EDUCATION AND INTERCOLLEGIATE PROGRAMS (ART IV, SEC 2)

_____ **APPROVED** Forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward three signed copies to next committee level for approval.

_____ **DISAPPROVED** Return one signed copy of final action to the appropriate Department Head.
Comment (s) _____

Signature _____ Date _____
Chairperson

5. GRADUATE COUNCIL (ART V, SEC 3, OR ART VI, SEC 3B)

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_____ **DISAPPROVED** Return one signed copy of final action to the appropriate Department Head.
Comment (s) _____

Signature _____ Date _____
Chairperson

6. FACULTY SENATE (ART VI, SEC 9)

_____ **APPROVED**
_____ **DISAPPROVED**

Comment (s) _____

Signature _____ Date _____
Chairperson

7. PROVOST (ART I, SEC 6; ART VI, SEC 9)

_____ **RECOMMENDED TO PRESIDENT**
_____ **NOT RECOMMENDED TO PRESIDENT**

Comment (s) _____

Signature _____ Date _____
Provost

8. PRESIDENT

_____ **APPROVED**
_____ **DISAPPROVED**

Comment (s) _____

Signature _____ Date _____
President

Missouri State University Curricular Proposal Course Change or Deletion

Department Technology & Construction Management Date September 27, 2011

Check one: This is a change to xx an existing COURSE
 _____ an existing REGULAR (i.e. permanent) SECTION of a variable content course

Present Catalog Description (Cut and paste from web catalog or use most recent description.)	Revised Catalog Description (Cut and paste description again, strikethrough all deletions, and insert and bold new information.)
TCM 499 Senior Project Prerequisite: permission of Department Head. A capstone project in which students demonstrate attainment of program objectives through solution of a problem provided by an industry sponsor. Requires technical report and oral presentation. Evaluated by committee from faculty and industry. Team projects are permissible and encouraged. 2 F,S	TCM 499 Senior Project Prerequisite: permission of Department Head. A capstone project in which students demonstrate attainment of program objectives through solution of a problem provided by an industry sponsor. Requires technical report and oral presentation. Evaluated by committee from faculty and industry. Team projects are permissible and encouraged. 1(0-2) F,S

What is changing? Check all boxes that apply.

- Course Deletion Course Code Course Number Title Prerequisite
 Credit Hours/Contact Hours Periodicity Description

Reason for Proposed Change or Deletion

Better prepare students

How Did You Determine the Need For This Change or Deletion?

Ongoing review of curriculum by faculty curriculum committee.

COMPLETE NEW CATALOG INFORMATION (typed)

TCM 499 Senior Project

Prerequisite: permission of Department Head. A capstone project in which students demonstrate attainment of program objectives through solution of a problem provided by an industry sponsor. Requires technical report and oral presentation. Evaluated by committee from faculty and industry. Team projects are permissible and encouraged. 1(0-2) F,S

____ Check if this is a **non-substantive** change. Distribution for non-substantive changes of 100- through 500-level courses: two originally-signed copies to Faculty Senate; 600- through 900-level courses: three originally-signed copies to Graduate Council. Graduate Council will give two copies to Faculty Senate after approval.

Substantive Change: Department routes according to ART VI, SEC 3B(1-4) of Bylaws of the Faculty. Forward three originally signed forms to one of the following (please check all that apply and send to first council/committee marked). If proposal needs to go through more than one council/committee, forward one additional form for each additional council/committee marked. See Senate Action 11-93/94 for definitions of substantive/non-substantive changes.

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- ____ **Professional Education Committee** (Considers all substantive course changes for Professional Education courses and Teaching Methods courses.)
- ____ **Committee on General Education and Intercollegiate Programs** (Considers all substantive course changes for General Education and Intercollegiate Program proposals.)
- ____ **Graduate Council** (Considers all 600-900 level course changes.)

Signature _____
 Department Head

Date 9/28/11

(Routing on Reverse Side)

FS Course Change - 9/10/2010

ROUTING

1. COLLEGE COUNCIL (ART VI, SEC 3B)

_____ **APPROVED** After dean review/comment, forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward appropriate number of copies to next committee level for approval.

_____ **DISAPPROVED** Return one signed copy of final action to the appropriate Department Head.
Comment (s) _____

Signature _____ Date _____
Chairperson

2. DEAN OF THE COLLEGE (ART VI, SEC 5)

_____ **REVIEWED** Return to College Council Chair within ten days of receipt for disposition.

Comment (s) _____

Signature _____ Date _____
Dean of the College

3. PROFESSIONAL EDUCATION COMMITTEE (ART III, SEC 9)

_____ **APPROVED** Forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward three signed copies to next committee level for approval.

_____ **DISAPPROVED** Return one signed copy of final action to the appropriate Department Head.
Comment (s) _____

Signature _____ Date _____
Chairperson

4. COMMITTEE ON GENERAL EDUCATION AND INTERCOLLEGIATE PROGRAMS (ART IV, SEC 2)

_____ **APPROVED** Forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward three signed copies to next committee level for approval.

_____ **DISAPPROVED** Return one signed copy of final action to the appropriate Department Head.
Comment (s) _____

Signature _____ Date _____
Chairperson

5. GRADUATE COUNCIL (ART V, SEC 3, OR ART VI, SEC 3B)

_____ **APPROVED** Forward two signed copies of final action to the Secretary of the Faculty for disposition.

_____ **DISAPPROVED** Return one signed copy of final action to the appropriate Department Head.
Comment (s) _____

Signature _____ Date _____
Chairperson

6. FACULTY SENATE (ART VI, SEC 9)

_____ **APPROVED**
_____ **DISAPPROVED**

Comment (s) _____

Signature _____ Date _____
Chairperson

7. PROVOST (ART I, SEC 6; ART VI, SEC 9)

_____ **RECOMMENDED TO PRESIDENT**
_____ **NOT RECOMMENDED TO PRESIDENT**

Comment (s) _____

Signature _____ Date _____
Provost

8. PRESIDENT

_____ **APPROVED**
_____ **DISAPPROVED**

Comment (s) _____

Signature _____ Date _____
President



Missouri State
UNIVERSITY

College of Business Administration
Office of the Dean
Glass Hall 400, 836-5646

November 14, 2011

TO: College of Business Administration (COBA); Faculty Senate; PEC; Registrar, CGEIP; Sandy Culver (Business Advisement)

Members of the 2011-12 Council – College of Business Administration (COBA); David Byrd (ACC), Tonya Barrier (CIS), Richard Bruce (TCM), David Byrd (ACC), Steven Parker (MKT), Cathy Starr (FID), Doug Witte (FGB)

FROM: Dr. Karen Brown, Chair COBA Council *KB*

SUBJECT: Minutes of the November 8, 2011 COBA Council Meeting

The meeting began at 3:30 p.m. in Glass 428

Present: Dr. Karen Brown – Chair (MGT), Dr. Richard Bruce (TCM), Dr. Steve Parker (MKT), Dr. Cathy Starr (FID), Doug Witte (FGB), and Ms. Laurie Bryson (COBA Dean's Office). Also present were guests: Dr. Ron Coulter (MKT), Ms. Sandy Culver (Advisement), and Dr. Elizabeth Rozell (COBA).

Absent: Dr. Tonya Barrier (CIS) and Dr. David Byrd (ACC)

Approval of October 2011 Minutes

Announcements

Faculty Senate notified members that the next Council meetings will occur on January 17, 2012 (since the original date was January 10 and school is still on break at that time).

Undergraduate Curricular Items Approved

HID Minor Program Change: under 18 hours

FMD 101 Intro to Fashion: prerequisite change

FMD 210 Computer Apps in Fashion Industry: prerequisite change

HID 208 CAD for Interior Design: prerequisite change

HID 344 Historical Design Pre 19th Century: periodicity change

HID 346 Historical Design 19th-21st Century: periodicity change

HID 499 Internship in Interior Design: periodicity change

TCM Bachelor of Applied Science in TM Program Change: under 18 hours

Adjourned at 3:45 p.m.

Next meeting is January 17 at 3:30 in Glass Hall 430 (please note room change).

lb

**Missouri State University
Curricular Proposal Program Change or Deletion**

Department Fashion and Interior Design Date 10/13/11

Title of Program Affected HID Minor

Major Comprehensive Major Option Minor Certificate Certification Academic Rules Other

Present Catalog Description (Cut and paste from web catalog or use most recent description.)	Revised Catalog Description (Cut and paste description again, strikethrough all deletions, and insert and bold new information.)
Select 18 hours, with approval of an HID advisor, from: <u>HID 140(3), 145(2), 241(3), 340(3), 343(3), 344(3), 346(3), 441(3); FCS 302(1-3), 502(1-3); FMD 202(3)</u>	Select Complete 18 hours, with approval of an HID advisor, from: of the following courses: HID 140(3), 145(2), 201(3), 202(3), 208(3), 241(3), 303(3), 340(3), 343(3), 344(3), 346(3), 441(3); FCS 302(1-3), 502(1-3); FMD 202(3)

What is changing? Check all boxes that apply.

- Title change
 Course changes of under 18 hours
 Course changes of 18 hours or more
 From option to program (major)
 From program (major) to option
 Program or option deletion
 Other _____

REASON FOR PROPOSED CHANGE
 Program changes effective Fall 2011

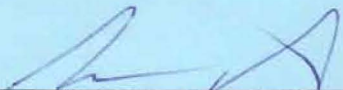
COMPLETE NEW CATALOG INFORMATION (Typed)

Complete 18 hours of the following courses: HID 140(3), 201(3), 202(3), 208(3), 241(3), 303(3).

Total Hours 18

DEPARTMENT: Route according to ART VI, SEC 3B(1-4) of Bylaws of the Faculty Senate. Forward three typed, originally signed forms to one of the following (please check all that apply and send to first council/committee marked). If the program needs to go through more than one committee/council, forward one additional form for each additional council/ committee marked.

- College Council** (Send all undergraduate program changes through College Council as first step before forwarding either to PEC, CGEIP, or directly to Faculty Senate)
 Professional Education Committee (Considers all program changes affecting BS and MS in Education and Educational Specialist degrees)
 Committee on General Education and Intercollegiate Programs (Considers all general education and multi-college program changes)
 Graduate Council (Considers all graduate-level program changes)

Signature  Date 10/18/11
 Department Head

ROUTING

COLLEGE COUNCIL (ART VI, SEC 3B)

APPROVED

After dean review/comment, forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward appropriate number of copies to next committee level for approval.

DISAPPROVED

Return one signed copy of final action to the appropriate Department Head.

Comment(s) _____

Signature Karen Brown Date 11/08/11
Chairperson

DEAN OF THE COLLEGE (ART VI, SEC 5)

REVIEWED

Return to College Council Chair within ten days of receipt for disposition.

Comment(s) _____

Signature Stephanie M. Bryant Date 11/14/11
Dean of the College

PROFESSIONAL EDUCATION COMMITTEE (ART III, SEC 9)

APPROVED

Forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward three signed copies to next committee level for approval.

DISAPPROVED

Return one signed copy of final action to the appropriate Department Head.

Comment(s) _____

Signature _____ Date _____
Chairperson

COMMITTEE ON GENERAL EDUCATION AND INTERCOLLEGIATE PROGRAMS (ART IV, SEC 2)

APPROVED

Forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward three signed copies to next committee level for approval.

DISAPPROVED

Return one signed copy of final action to the appropriate Department Head.

Comment(s) _____

Signature _____ Date _____
Chairperson

GRADUATE COUNCIL (ART V, SEC 3, OR ART VI, SEC 3B)

APPROVED

Forward two signed copies of final action to the Secretary of the Faculty for disposition.

DISAPPROVED

Return one signed copy of final action to the appropriate Department Head.

Comment(s) _____

Signature _____ Date _____
Chairperson

FACULTY SENATE (ART VI, SEC 9)

APPROVED

DISAPPROVED

Comment(s) _____

Signature _____ Date _____
Chairperson

PROVOST (ART I, SEC 6; ART VI, SEC 9)

RECOMMENDED TO PRESIDENT

NOT RECOMMENDED TO PRESIDENT

Comment(s) _____

Signature _____ Date _____
Provost

PRESIDENT

APPROVED

DISAPPROVED

Comment(s) _____

Signature _____ Date _____
President

Missouri State University
Curricular Proposal Course Change or Deletion

Department Fashion and Interior Design Date 10/13/11

Check one: This is a change to an existing COURSE
 an existing REGULAR (i.e. permanent) SECTION of a variable content course

Present Catalog Description (Cut and paste from web catalog or use most recent description.)	Revised Catalog Description (Cut and paste description again, strikethrough all deletions, and insert and bold new information.)
FMD 101 Introduction to Fashion Overview of the global fashion industry. Career options in fashion merchandising, product development and design are highlighted. 2(2-0) F	FMD 101 Introduction to Fashion Prerequisite: concurrent enrollment in FMD 210. Overview of the global fashion industry. Career options in fashion merchandising, product development and design are highlighted. 2(2-0) F, S

What is changing? Check all boxes that apply.

- Course Deletion Course Code Course Number Title Prerequisite
 Credit Hours/Contact Hours Periodicity Description

Reason for Proposed Change or Deletion

Prerequisite to teach students basic computer skills for fashion. Periodicity to allow transfer students to begin course work immediately.

How Did You Determine the Need For This Change or Deletion?

Re-evaluation of program

COMPLETE NEW CATALOG INFORMATION (typed)

FMD 101 Introduction to Fashion

Prerequisite: concurrent enrollment in FMD 210. Overview of the global fashion industry. Career options in fashion merchandising, product development and design are highlighted. 2(2-0) F, S

Check if this is a **non-substantive** change. Distribution for non-substantive changes of 100- through 500-level courses: two originally-signed copies to Faculty Senate; 600- through 900-level courses: three originally-signed copies to Graduate Council. Graduate Council will give two copies to Faculty Senate after approval.

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College Council

(All substantive course changes numbered 100-599 must go through College Council first. After approval, College Council will forward appropriate number of copies to the next committee/council or directly to the Faculty Senate if no further committee approval is needed. The last level of committee/council will forward two originally signed copies to the Faculty Senate.)

Professional Education Committee


(Considers all substantive course changes for Professional Education courses and Teaching Methods courses.)

Committee on General Education and Intercollegiate Programs

(Considers all substantive course changes for General Education and Intercollegiate Program proposals.)

Graduate Council

(Considers all 600-900 level course changes.)

Signature 
 Department Head

Date 10/18-11

(Routing on Reverse Side)

FS Course Change - 9/10/2010

ROUTING

1. COLLEGE COUNCIL (ART VI, SEC 3B)

APPROVED

After dean review/comment, forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward appropriate number of copies to next committee level for approval.

DISAPPROVED

Return one signed copy of final action to the appropriate Department Head.

Comment(s) _____

Signature _____

Karen Brown
Chairperson

Date

11/08/11

2. DEAN OF THE COLLEGE (ART VI, SEC 5)

REVIEWED

Return to College Council Chair within ten days of receipt for disposition.

Comment(s) _____

Signature _____

Stephanie M. Bryant
Dean of the College

Date

11/14/11

3. PROFESSIONAL EDUCATION COMMITTEE (ART III, SEC 9)

APPROVED

Forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward three signed copies to next committee level for approval.

DISAPPROVED

Return one signed copy of final action to the appropriate Department Head.

Comment(s) _____

Signature _____

Chairperson

Date _____

4. COMMITTEE ON GENERAL EDUCATION AND INTERCOLLEGIATE PROGRAMS (ART IV, SEC 2)

APPROVED

Forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward three signed copies to next committee level for approval.

DISAPPROVED

Return one signed copy of final action to the appropriate Department Head.

Comment(s) _____

Signature _____

Chairperson

Date _____

5. GRADUATE COUNCIL (ART V, SEC 3, OR ART VI, SEC 3B)

APPROVED

Forward two signed copies of final action to the Secretary of the Faculty for disposition.

DISAPPROVED

Return one signed copy of final action to the appropriate Department Head.

Comment(s) _____

Signature _____

Chairperson

Date _____

6. FACULTY SENATE (ART VI, SEC 9)

APPROVED

DISAPPROVED

Comment(s) _____

Signature _____

Chairperson

Date _____

7. PROVOST (ART I, SEC 6; ART VI, SEC 9)

RECOMMENDED TO PRESIDENT

NOT RECOMMENDED TO PRESIDENT

Comment(s) _____

Signature _____

Provost

Date _____

8. PRESIDENT

APPROVED

DISAPPROVED

Comment(s) _____

Signature _____

President

Date _____

Missouri State University
Curricular Proposal Course Change or Deletion

Department Fashion and Interior Design

Date 10/13/11

Check one: This is a change to X an existing COURSE
 _____ an existing REGULAR (i.e. permanent) SECTION of a variable content course

Present Catalog Description (Cut and paste from web catalog or use most recent description.)	Revised Catalog Description (Cut and paste description again, strikethrough all deletions, and insert and bold new information.)
HID 208 CAD for Interior Design Prerequisite: HID 140. An overview of AutoCAD, SketchUp, and other relevant software. Both 2- and 3- dimensional aspects are covered in order to design a structure. Design project required. 3(2-2) F,S	HID 208 CAD for Interior Design Prerequisite: HID 140 or TCM 221. An overview of AutoCAD, SketchUp, and other relevant software. Both 2- and 3- dimensional aspects are covered in order to design a structure. Design project required. 3(2-2) F,S

What is changing? Check all boxes that apply.

- Course Deletion Course Code Course Number Title Prerequisite
 Credit Hours/Contact Hours Periodicity Description

Reason for Proposed Change or Deletion

Faculty re-evaluation

How Did You Determine the Need For This Change or Deletion?

Re-evaluation of program

COMPLETE NEW CATALOG INFORMATION (typed)

HID 208 CAD for Interior Design

Prerequisite: HID 140 or TCM 221. An overview of AutoCAD, SketchUp, and other relevant software. Both 2- and 3- dimensional aspects are covered in order to design a structure. Design project required. 3(2-2) F,S

X Check if this is a non-substantive change. Distribution for non-substantive changes of 100- through 500-level courses: two originally-signed copies to Faculty Senate; 600- through 900-level courses: three originally-signed copies to Graduate Council. Graduate Council will give two copies to Faculty Senate after approval.

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X College Council

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____ Professional Education Committee

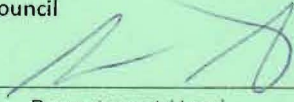
(Considers all substantive course changes for Professional Education courses and Teaching Methods courses.)

____ Committee on General Education and Intercollegiate Programs

(Considers all substantive course changes for General Education and Intercollegiate Program proposals.)

____ Graduate Council

(Considers all 600-900 level course changes.)

Signature 
 Department Head

Date 10/18-11

(Routing on Reverse Side)

FS Course Change - 9/10/2010

Missouri State University
Curricular Proposal Course Change or Deletion

Department Fashion and Interior Design

Date 10/13/11

Check one: This is a change to X an existing COURSE
 _____ an existing REGULAR (i.e. permanent) SECTION of a variable content course

Present Catalog Description (Cut and paste from web catalog or use most recent description.)	Revised Catalog Description (Cut and paste description again, strikethrough all deletions, and insert and bold new information.)
FMD 210 Computer Applications in the Fashion Industry Prerequisite: FMD 101 or concurrent enrollment. A study of software tools commonly used in the fashion industry. Focus is on the use of spreadsheet, presentation, word processing, publishing, and image processing software. 2(1-2) F,S	FMD 210 Computer Applications in the Fashion Industry Prerequisite: FMD 101 or Concurrent enrollment in FMD 101 . A study of software tools commonly used in the fashion industry. Focus is on the use of spreadsheet, presentation, word processing, publishing, and image processing software. 2(1-2) F,S

What is changing? Check all boxes that apply.

- Course Deletion Course Code Course Number Title Prerequisite
 Credit Hours/Contact Hours Periodicity Description

Reason for Proposed Change or Deletion

Prerequisite to teach students basic computer skills for fashion.

How Did You Determine the Need For This Change or Deletion?

Re-evaluation of program

COMPLETE NEW CATALOG INFORMATION (typed)

FMD 210 Computer Applications in the Fashion Industry

Prerequisite: Concurrent enrollment in FMD 101. A study of software tools commonly used in the fashion industry. Focus is on the use of spreadsheet, presentation, word processing, publishing, and image processing software. 2(1-2) F,S

X Check if this is a **non-substantive** change. Distribution for non-substantive changes of 100- through 500-level courses: two originally-signed copies to Faculty Senate; 600- through 900-level courses: three originally-signed copies to Graduate Council. Graduate Council will give two copies to Faculty Senate after approval.

Substantive Change: Department routes according to ART VI, SEC 3B(1-4) of Bylaws of the Faculty. Forward three originally signed forms to one of the following (please check all that apply and send to first council/committee marked). If proposal needs to go through more than one council/committee, forward one additional form for each additional council/committee marked. See Senate Action 11-93/94 for definitions of substantive/non-substantive changes.

X College Council

(All substantive course changes numbered 100-599 must go through College Council first. After approval, College Council will forward appropriate number of copies to the next committee/council or directly to the Faculty Senate if no further committee approval is needed. The last level of committee/council will forward two originally signed copies to the Faculty Senate.)

____ Professional Education Committee

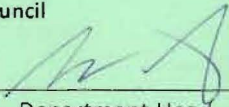
(Considers all substantive course changes for Professional Education courses and Teaching Methods courses.)

____ Committee on General Education and Intercollegiate Programs

(Considers all substantive course changes for General Education and Intercollegiate Program proposals.)

____ Graduate Council

(Considers all 600-900 level course changes.)

Signature 
 Department Head

Date 10/18/11

(Routing on Reverse Side)

FS Course Change - 9/10/2010

**Missouri State University
Curricular Proposal Course Change or Deletion**

Department Fashion and Interior Design

Date 10/13/11

Check one: This is a change to an existing COURSE
 an existing REGULAR (i.e. permanent) SECTION of a variable content course

Present Catalog Description (Cut and paste from web catalog or use most recent description.)	Revised Catalog Description (Cut and paste description again, strikethrough all deletions, and insert and bold new information.)
<p>HID 344 Historical Design Pre 19th Century</p> <p>Ancient, Medieval, and Renaissance art, furnishings, and decorative design with emphasis on historical relevance for the 21st century. 3(3-0) S</p>	<p>HID 344 Historical Design Pre 19th Century</p> <p>Ancient, Medieval, and Renaissance art, furnishings, and decorative design with emphasis on historical relevance for the 21st century. 3(3-0) S F</p>

What is changing? Check all boxes that apply.

- Course Deletion Course Code Course Number Title Prerequisite
 Credit Hours/Contact Hours X Periodicity Description

Reason for Proposed Change or Deletion

Program changes effective Fall 2011

How Did You Determine the Need For This Change or Deletion?

Re-evaluation of program

COMPLETE NEW CATALOG INFORMATION (typed)

HID 344 Historical Design Pre 19th Century

Ancient, Medieval, and Renaissance art, furnishings, and decorative design with emphasis on historical relevance for the 21st century. 3(3-0) F

X Check if this is a non-substantive change. Distribution for non-substantive changes of 100- through 500-level courses: two originally-signed copies to Faculty Senate; 600- through 900-level courses: three originally-signed copies to Graduate Council. Graduate Council will give two copies to Faculty Senate after approval.

Substantive Change: Department routes according to ART VI, SEC 3B(1-4) of Bylaws of the Faculty. Forward three originally signed forms to one of the following (please check all that apply and send to first council/committee marked). If proposal needs to go through more than one council/committee, forward one additional form for each additional council/committee marked. See Senate Action 11-93/94 for definitions of substantive/non-substantive changes.

X College Council

(All substantive course changes numbered 100-599 must go through College Council first. After approval, College Council will forward appropriate number of copies to the next committee/council or directly to the Faculty Senate if no further committee approval is needed. The last level of committee/council will forward two originally signed copies to the Faculty Senate.)

Professional Education Committee

(Considers all substantive course changes for Professional Education courses and Teaching Methods courses.)

Committee on General Education and Intercollegiate Programs

(Considers all substantive course changes for General Education and Intercollegiate Program proposals.)

Graduate Council

(Considers all 600-900 level course changes.)

Signature _____

Department Head

Date 10/18/11

(Routing on Reverse Side)
ROUTING

FS Course Change - 9/10/2010

**Missouri State University
Curricular Proposal Course Change or Deletion**

Department Fashion and Interior Design

Date 10/13/11

Check one: This is a change to an existing COURSE
 an existing REGULAR (i.e. permanent) SECTION of a variable content course

Present Catalog Description (Cut and paste from web catalog or use most recent description.)	Revised Catalog Description (Cut and paste description again, strikethrough all deletions, and insert and bold new information.)
<p>HID 346 Historical Design: 19th - 21st Century</p> <p>An overview of interiors, furnishings, and related structure design during the 19th - 21st century with emphasis on historical relevancy for the 21st century. 3(3-0) D</p>	<p>HID 346 Historical Design: 19th - 21st Century</p> <p>An overview of interiors, furnishings, and related structure design during the 19th - 21st century with emphasis on historical relevancy for the 21st century. 3(3-0) DS</p>

What is changing? Check all boxes that apply.

- Course Deletion Course Code Course Number Title Prerequisite
 Credit Hours/Contact Hours X Periodicity Description

Reason for Proposed Change or Deletion

Program changes effective Fall 2011

How Did You Determine the Need For This Change or Deletion?

Re-evaluation of program

COMPLETE NEW CATALOG INFORMATION (typed)

HID 346 Historical Design: 19th - 21st Century

An overview of interiors, furnishings, and related structure design during the 19th - 21st century with emphasis on historical relevancy for the 21st century. 3(3-0) S

Check if this is a non-substantive change. Distribution for non-substantive changes of 100- through 500-level courses: two originally-signed copies to Faculty Senate; 600- through 900-level courses: three originally-signed copies to Graduate Council. Graduate Council will give two copies to Faculty Senate after approval.

Substantive Change: Department routes according to ART VI, SEC 3B(1-4) of Bylaws of the Faculty. Forward three originally signed forms to one of the following (please check all that apply and send to first council/committee marked). If proposal needs to go through more than one council/committee, forward one additional form for each additional council/committee marked. See Senate Action 11-93/94 for definitions of substantive/non-substantive changes.

College Council

(All substantive course changes numbered 100-599 must go through College Council first. After approval, College Council will forward appropriate number of copies to the next committee/council or directly to the Faculty Senate if no further committee approval is needed. The last level of committee/council will forward two originally signed copies to the Faculty Senate.)

Professional Education Committee

(Considers all substantive course changes for Professional Education courses and Teaching Methods courses.)

Committee on General Education and Intercollegiate Programs

(Considers all substantive course changes for General Education and Intercollegiate Program proposals.)

Graduate Council

(Considers all 600-900 level course changes.)

Signature 

Department Head

Date 10/18-11

(Routing on Reverse Side)

ROUTING

FS Course Change - 9/10/2010

**Missouri State University
Curricular Proposal Course Change or Deletion**

Department Fashion and Interior Design

Date 10/13/11

Check one: This is a change to an existing COURSE
 an existing REGULAR (i.e. permanent) SECTION of a variable content course

Present Catalog Description (Cut and paste from web catalog or use most recent description.)	Revised Catalog Description (Cut and paste description again, strikethrough all deletions, and insert and bold new information.)
<p>HID 499 Internship in Interior Design</p> <p>Prerequisite: HID 303 and HID 325. Off-campus, supervised experiences in a cooperative program with a kitchen and bath and/or interior design firm. The student is required to attend a beginning orientation, maintain weekly journals, communication with their faculty advisor and complete the assigned academic work and project appropriate to the experience. The student must work a minimum of 180 hours for a 4 credit hour internship and a minimum of 270 hours for a 6 credit hour internship. 4-6 D</p>	<p>HID 499 Internship in Interior Design</p> <p>Prerequisite: HID 303 and HID 325. Off-campus, supervised experiences in a cooperative program with a kitchen and bath and/or interior design firm. The student is required to attend a beginning orientation, maintain weekly journals, communication with their faculty advisor and complete the assigned academic work and project appropriate to the experience. The student must work a minimum of 180 hours for a 4 credit hour internship and a minimum of 270 hours for a 6 credit hour internship. 4-6 SU, D</p>

What is changing? Check all boxes that apply.

- Course Deletion Course Code Course Number Title Prerequisite
 Credit Hours/Contact Hours Periodicity Description

Reason for Proposed Change or Deletion

Program changes effective Fall 2011

How Did You Determine the Need For This Change or Deletion?

Re-evaluation of program

COMPLETE NEW CATALOG INFORMATION (typed)


HID 499 Internship in Interior Design

Prerequisite: HID 303 and HID 325. Off-campus, supervised experiences in a cooperative program with a kitchen and bath and/or interior design firm. The student is required to attend a beginning orientation, maintain weekly journals, communication with their faculty advisor and complete the assigned academic work and project appropriate to the experience. The student must work a minimum of 180 hours for a 4 credit hour internship and a minimum of 270 hours for a 6 credit hour internship. 4-6 SU, D

Check if this is a **non-substantive** change. Distribution for non-substantive changes of 100- through 500-level courses: two originally-signed copies to Faculty Senate; 600- through 900-level courses: three originally-signed copies to Graduate Council. Graduate Council will give two copies to Faculty Senate after approval.

Substantive Change: Department routes according to ART VI, SEC 3B(1-4) of Bylaws of the Faculty. Forward three originally signed forms to one of the following (please check all that apply and send to first council/committee marked). If proposal needs to go through more than one council/committee, forward one additional form for each additional council/committee marked. See Senate Action 11-93/94 for definitions of substantive/non-substantive changes.

- College Council** (All substantive course changes numbered 100-599 must go through College Council first. After approval, College Council will forward appropriate number of copies to the next committee/council or directly to the Faculty Senate if no further committee approval is needed. The last level of committee/council will forward two originally signed copies to the Faculty Senate.)
 Professional Education Committee (Considers all substantive course changes for Professional Education courses and Teaching Methods courses.)
 Committee on General Education and Intercollegiate Programs (Considers all substantive course changes for General Education and Intercollegiate Program proposals.)
 Graduate Council (Considers all 600-900 level course changes.)

Signature 
 Department Head

Date 10/18/11

(Routing on Reverse Side)

FS Course Change - 9/10/2010

Missouri State University

Curricular Proposal Program Change or Deletion

Department Technology & Construction Management Date October 28, 2011

Title of Program Affected Bachelor of Applied Science in Technology Management

Major <u>xx</u> Comprehensive Major _____ Option _____ Minor _____ Certificate _____ Certification _____ Academic Rules _____ Other _____ Present Catalog Description (Cut and paste from web catalog or use most recent description.) Technology Management Bachelor of Applied Science A. General Education Requirements - see General Education Program and Requirements section of catalog B. Major Requirements 1. Associate of Science or Associate of Applied Science degree from an accredited institution. Contact the department for details. 2. 40 hours of advisor approved upper-division courses, 12 hours of which must be from the Department of Technology and Construction Management to include TCM 359(3) and TCM 458(3) C. General Baccalaureate Degree Requirements - see General Baccalaureate Degree Requirements section of catalog	Revised Catalog Description (Cut and paste description again, strikethrough all deletions, and insert and bold new information.) Technology Management Bachelor of Applied Science A. General Education Requirements - see General Education Program and Requirements section of catalog B. Major Requirements 1. Associate of Science or Associate of Applied Science degree from an accredited institution. Contact the department for details. 2. 40 hours of advisor approved upper-division courses, 12 hours of which must be from the Department of Technology and Construction Management to include TCM 358(3) and TCM 359(3) TCM 458(3) C. General Baccalaureate Degree Requirements - see General Baccalaureate Degree Requirements section of catalog
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What is changing? Check all boxes that apply.

- | | | |
|--|---|--------------------------------------|
| <input type="checkbox"/> Title change | <input type="checkbox"/> From option to program (major) | <input type="checkbox"/> Other _____ |
| <input checked="" type="checkbox"/> Course changes of under 18 hours | <input type="checkbox"/> From program (major) to option | |
| <input type="checkbox"/> Course changes of 18 hours or more | <input type="checkbox"/> Program or option deletion | |

REASON FOR PROPOSED CHANGE

Realignment of curriculum in another program (BS Technology Management) moved TCM458 content to TCM358.

COMPLETE NEW CATALOG INFORMATION (Typed)

- Technology Management**
 Bachelor of Applied Science
 A. General Education Requirements - see General Education Program and Requirements section of catalog
 B. Major Requirements
 1. Associate of Science or Associate of Applied Science degree from an accredited institution. Contact the department for details.
 2. 40 hours of advisor approved upper-division courses, 12 hours of which must be from the Department of Technology and Construction Management to include TCM 358(3) and TCM 359(3)
 C. General Baccalaureate Degree Requirements - see General Baccalaureate Degree Requirements section of catalog

Total Hours 125

DEPARTMENT: Route according to ART VI, SEC 3B(1-4) of Bylaws of the Faculty Senate. Forward three typed, originally signed forms to one of the following (please check all that apply and send to first council/committee marked). If the program needs to go through more than one committee/council, forward one additional form for each additional council/ committee marked.

- | | |
|--|--|
| <input checked="" type="checkbox"/> College Council | (Send all undergraduate program changes through College Council as first step before forwarding either to PEC, CGEIP, or directly to Faculty Senate) |
| <input type="checkbox"/> Professional Education Committee | (Considers all program changes affecting BS and MS in Education and Educational Specialist degrees) |
| <input type="checkbox"/> Committee on General Education and Intercollegiate Programs | (Considers all general education and multi-college program changes) |
| <input type="checkbox"/> Graduate Council | (Considers all graduate-level program changes) |

Signature 
 Department Head

Date 10/28/2011

(Routing on Reverse Side)

FS Program Change - 9/10/2010

ROUTING

1. COLLEGE COUNCIL (ART VI, SEC 3B)

APPROVED After dean review/comment, forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward appropriate number of copies to next committee level for approval.

DISAPPROVED Return one signed copy of final action to the appropriate Department Head.

Comment(s) _____

Signature Karen Brown Date 11/08/11
Chairperson

2. DEAN OF THE COLLEGE (ART VI, SEC 5)

REVIEWED Return to College Council Chair within ten days of receipt for disposition.

Comment(s) _____

Signature Stephani M. Bryant Date 11/14/11
Dean of the College

3. PROFESSIONAL EDUCATION COMMITTEE (ART III, SEC 9)

APPROVED Forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward three signed copies to next committee level for approval.

DISAPPROVED Return one signed copy of final action to the appropriate Department Head.

Comment(s) _____

Signature _____ Date _____
Chairperson

4. COMMITTEE ON GENERAL EDUCATION AND INTERCOLLEGIATE PROGRAMS (ART IV, SEC 2)

APPROVED Forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward three signed copies to next committee level for approval.

DISAPPROVED Return one signed copy of final action to the appropriate Department Head.

Comment(s) _____

Signature _____ Date _____
Chairperson

5. GRADUATE COUNCIL (ART V, SEC 3, OR ART VI, SEC 3B)

APPROVED Forward two signed copies of final action to the Secretary of the Faculty for disposition.

DISAPPROVED Return one signed copy of final action to the appropriate Department Head.

Comment(s) _____

Signature _____ Date _____
Chairperson

6. FACULTY SENATE (ART VI, SEC 9)

APPROVED
 DISAPPROVED

Comment(s) _____

Signature _____ Date _____
Chairperson

7. PROVOST (ART I, SEC 6; ART VI, SEC 9)

RECOMMENDED TO PRESIDENT
 NOT RECOMMENDED TO PRESIDENT

Comment(s) _____

Signature _____ Date _____
Provost

8. PRESIDENT

APPROVED
 DISAPPROVED

Comment(s) _____

Signature _____ Date _____
President



Missouri State
UNIVERSITY

College of Business Administration
Office of the Dean
Glass Hall 400, 836-5646

January 19, 2012

TO: College of Business Administration (COBA); Faculty Senate; PEC; Registrar, CGEIP; Sandy Culver (Business Advisement)

Members of the 2011-12 Council – College of Business Administration (COBA); David Byrd (ACC), Tonya Barrier (CIS), Richard Bruce (TCM), David Byrd (ACC), Steven Parker (MKT), Cathy Starr (FID), Doug Witte (FGB)

FROM: Dr. Karen Brown, Chair COBA Council *KB*

SUBJECT: Minutes of the January 17, 2012 COBA Council Meeting

The meeting began at 3:30 p.m. in Glass 430

Present: Dr. Karen Brown – Chair (MGT), Dr. David Byrd (ACC), Dr. Richard Bruce (TCM), Dr. Steve Parker (MKT), Dr. Cathy Starr (FID), Doug Witte (FGB), and Ms. Laurie Bryson (COBA Dean's Office). Also present were guests: Dr. Jerry Chin (CIS), Dr. Ron Coulter (MKT), Ms. Sandy Culver (Advisement), Dr. Elizabeth Rozell (COBA), Dr. Shawn Strong (TCM/FID), Dr. Dick Williams (ACC).

Absent: Dr. Tonya Barrier (CIS)

Approval of November 8, 2011 Minutes

Undergraduate Curricular Items Approved

ACC Program Change – Major – admission
ACC 302 Course Change – prerequisite
ACC 341 Course Change – prerequisite
ACC 470 Course Change – credit/contact hours, course number (to 300)
FIN 484 Course Change – course number, periodicity, description
MKT 352 Course Change – description
MKT 42 Course Change – description
TCM Facilities Management Program Change – changes of under 18 hours
TCM 320 Course Change - prerequisite

Undergraduate Curricular Item Tabled

MGT Program Change – IBP option, changes of under 18 hours

- Tabled for February 14 meeting – for MGT representation

Graduate Curricular Items Reviewed

FIN 784 Course Change - number

Adjourned at 3:55 p.m.

lb

**Missouri State University
Curricular Proposal Program Change or Deletion**

Department School of Accountancy Date 11/16/11

Title of Program Affected Bachelors of Science - Accounting

Major <input type="checkbox"/> Comprehensive Major <input checked="" type="checkbox"/> Option <input type="checkbox"/> Minor <input type="checkbox"/> Certificate <input type="checkbox"/> Certification <input type="checkbox"/> Academic Rules <input type="checkbox"/> Other <input type="checkbox"/>	
Present Catalog Description (Cut and paste from web catalog or use most recent description.)	Revised Catalog Description (Cut and paste description again, strikethrough all deletions, and insert and bold new information.)
See Attachment A	See Attachment B

What is changing? Check all boxes that apply.

- Title change
 Course changes of under 18 hours
 Course changes of 18 hours or more
 From option to program (major)
 From program (major) to option
 Program or option deletion
 Other: Admission

REASON FOR PROPOSED CHANGE

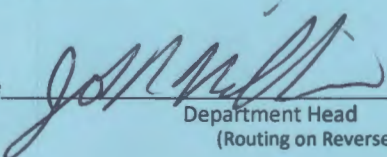
- To ensure students are better prepared to enter the program*
- To help students obtain a basic understanding of prerequisite material*

COMPLETE NEW CATALOG INFORMATION (Typed)

See Attachment C

DEPARTMENT: Route according to ART VI, SEC 3B(1-4) of Bylaws of the Faculty Senate. Forward three typed, originally signed forms to one of the following (please check all that apply and send to first council/committee marked). If the program needs to go through more than one committee/council, forward one additional form for each additional council/ committee marked.

- College Council** (Send all undergraduate program changes through College Council as first step before forwarding either to PEC, CGEIP, or directly to Faculty Senate)
 Professional Education Committee (Considers all program changes affecting BS and MS in Education and Educational Specialist degrees)
 Committee on General Education and Intercollegiate Programs (Considers all general education and multi-college program changes)
 Graduate Council (Considers all graduate-level program changes)

Signature 
 Department Head
 (Routing on Reverse Side)

Date 12-19-11

ROUTING

1. COLLEGE COUNCIL (ART VI, SEC 3B)

APPROVED

After dean review/comment, forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward appropriate number of copies to next committee level for approval.

DISAPPROVED

Return one signed copy of final action to the appropriate Department Head.

Comment (s) _____

Signature Karen Brown Date 1-17-12
Chairperson

2. DEAN OF THE COLLEGE (ART VI, SEC 5)

REVIEWED

Return to College Council Chair within ten days of receipt for disposition.

Comment (s) _____

Signature Stephane Bryant Date 1/18-2012
Dean of the College

3. PROFESSIONAL EDUCATION COMMITTEE (ART III, SEC 9)

APPROVED

Forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward three signed copies to next committee level for approval.

DISAPPROVED

Return one signed copy of final action to the appropriate Department Head.

Comment (s) _____

Signature _____ Date _____
Chairperson

4. COMMITTEE ON GENERAL EDUCATION AND INTERCOLLEGIATE PROGRAMS (ART IV, SEC 2)

APPROVED

Forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward three signed copies to next committee level for approval.

DISAPPROVED

Return one signed copy of final action to the appropriate Department Head.

Comment (s) _____

Signature _____ Date _____
Chairperson

5. GRADUATE COUNCIL (ART V, SEC 3, OR ART VI, SEC 3B)

APPROVED

Forward two signed copies of final action to the Secretary of the Faculty for disposition.

DISAPPROVED

Return one signed copy of final action to the appropriate Department Head.

Comment (s) _____

Signature _____ Date _____
Chairperson

6. FACULTY SENATE (ART VI, SEC 9)

APPROVED

DISAPPROVED

Comment (s) _____

Signature _____ Date _____
Chairperson

7. PROVOST (ART I, SEC 6; ART VI, SEC 9)

RECOMMENDED TO PRESIDENT

NOT RECOMMENDED TO PRESIDENT

Comment (s) _____

Signature _____ Date _____
Provost

8. PRESIDENT

APPROVED

DISAPPROVED

Comment (s) _____

Signature _____ Date _____
President

Attachment A, School of Accountancy, Fall 2011 Program Change

Majors

Accounting (Comprehensive)

Bachelor of Science

- A. General Education Requirements - see [General Education Program and Requirements](#) section of catalog
- B. COBA Admission and Program Requirements - see [College of Business Administration/Admission and Program Requirements](#) section of catalog
- C. Major Requirements
 - 1. [ACC 301\(3\)](#), [302\(3\)](#), [311\(3\)](#), [321\(3\)](#), [341\(3\)](#), [470\(1\)](#), [553\(3\)](#)
 - 2. Complete 3 courses from: [ACC 504\(3\)](#), [506\(3\)](#), [513\(3\)](#), [524\(3\)](#), [525\(3\)](#), [532\(3\)](#), [555\(3\)](#), [556\(3\)](#)
Note: All accounting majors are required to complete at least 90 semester hours of required course work outside of accounting courses.
- D. General Baccalaureate Degree Requirements - see [General Baccalaureate Degree Requirements](#) section of catalog

Attachment B, School of Accountancy, Fall 2011 Program Change

Majors

Accounting (Comprehensive)

Bachelor of Science

Admission Requirements:

- A. General Education Requirements - see [General Education Program and Requirements](#) section of catalog
- B. COBA Admission and Program Requirements - see [College of Business Administration/Admission and Program Requirements](#) section of catalog
- C. **Satisfactory completion of SOA Admissions Test. See SOA website for more information (link?)**

Major Degree Requirements

- A. [ACC 300\(2\)](#), [ACC 301\(3\)](#), [302\(3\)](#), [311\(3\)](#), [321\(3\)](#), [341\(3\)](#), [470\(1\)](#), [553\(3\)](#)
- B. Complete 3 courses from: [ACC 504\(3\)](#), [506\(3\)](#), [513\(3\)](#), [524\(3\)](#), [525\(3\)](#), [532\(3\)](#), [555\(3\)](#), [556\(3\)](#)
Note: All accounting majors are required to complete at least 90 semester hours of required course work outside of accounting courses.
- C. General Baccalaureate Degree Requirements - see [General Baccalaureate Degree Requirements](#) section of catalog

Majors

Accounting (Comprehensive)

Bachelor of Science

Admission Requirements:

- A. General Education Requirements - see [General Education Program and Requirements](#) section of catalog
- B. COBA Admission and Program Requirements - see [College of Business Administration/Admission and Program Requirements](#) section of catalog
- C. Satisfactory completion of SOA Admissions Test. See SOA website for more information (link?)

Degree Requirements

- A. ACC 300(2), [ACC 301\(3\)](#), [302\(3\)](#), [311\(3\)](#), [321\(3\)](#), [341\(3\)](#), [470\(1\)](#), [553\(3\)](#)
- B. Complete 3 courses from: [ACC 504\(3\)](#), [506\(3\)](#), [513\(3\)](#), [524\(3\)](#), [525\(3\)](#), [532\(3\)](#), [555\(3\)](#), [556\(3\)](#)
Note: All accounting majors are required to complete at least 90 semester hours of required course work outside of accounting courses.
- C. General Baccalaureate Degree Requirements - see [General Baccalaureate Degree Requirements](#) section of catalog

**Missouri State University
Curricular Proposal Course Change or Deletion**

Department School of Accountancy

Date 11/16/2011

Check one: This is a change to an existing COURSE
 an existing REGULAR (i.e. permanent) SECTION of a variable content course

Present Catalog Description (Cut and paste from web catalog or use most recent description.)	Revised Catalog Description (Cut and paste description again, strikethrough all deletions, and insert and bold new information.)
<p>ACC 302 Intermediate Accounting II</p> <p>Prerequisite: grade of "C" or better in ACC 301; and undergraduate business majors must be admitted to COBA. Continuation of intermediate accounting. Accounting for liabilities and equity. A grade of "C" or better is required in this course in order to take ACC 504, 604, 506, 606, 553, or 653. May not be taken Pass/Not Pass. 3(3-0) F,S</p>	<p>ACC 302 Intermediate Accounting II</p> <p>Prerequisite: grade of "C" or better in ACC 300 and 301; and undergraduate business majors must be admitted to COBA. Continuation of intermediate accounting. Accounting for liabilities and equity. A grade of "C" or better is required in this course in order to take ACC 504, 604, 506, 606, 553, or 653. May not be taken Pass/Not Pass. 3(3-0) F,S</p>

What is changing? Check all boxes that apply.

- Course Deletion Course Code Course Number Title Prerequisite
 Credit Hours/Contact Hours Periodicity Description

Reason for Proposed Change or Deletion

To properly sequence new Acc 300 with existing courses.

How Did You Determine the Need For This Change or Deletion?

Concerns expressed by Employers and Faculty about the decline in communication skills of all accounting majors.

COMPLETE NEW CATALOG INFORMATION (typed)

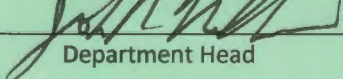
ACC 302 Intermediate Accounting II

Prerequisite: grade of "C" or better in ACC 300 and 301; and undergraduate business majors must be admitted to COBA. Continuation of intermediate accounting. Accounting for liabilities and equity. A grade of "C" or better is required in this course in order to take ACC 504, 604, 506, 606, 553, or 653. May not be taken Pass/Not Pass. 3(3-0) F,S

 Check if this is a **non-substantive** change. Distribution for non-substantive changes of 100- through 500-level courses: two originally-signed copies to Faculty Senate; 600- through 900-level courses: three originally-signed copies to Graduate Council. Graduate Council will give two copies to Faculty Senate after approval.

Substantive Change: Department routes according to ART VI, SEC 3B(1-4) of Bylaws of the Faculty. Forward three originally signed forms to one of the following (please check all that apply and send to first council/committee marked). If proposal needs to go through more than one council/committee, forward one additional form for each additional council/committee marked. See Senate Action 11-93/94 for definitions of substantive/non-substantive changes.

- College Council** (All substantive course changes numbered 100-599 must go through College Council first. After approval, College Council will forward appropriate number of copies to the next committee/council or directly to the Faculty Senate if no further committee approval is needed. The last level of committee/council will forward two originally signed copies to the Faculty Senate.)
 Professional Education Committee (Considers all substantive course changes for Professional Education courses and Teaching Methods courses.)
 Committee on General Education and Intercollegiate Programs (Considers all substantive course changes for General Education and Intercollegiate Program proposals.)
 Graduate Council (Considers all 600-900 level course changes.)

Signature 
 Department Head

Date 12-15-11

(Routing on Reverse Side)

FS Course Change - 9/10/2010

ROUTING

1. COLLEGE COUNCIL (ART VI, SEC 3B)

APPROVED After dean review/comment, forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward appropriate number of copies to next committee level for approval.

DISAPPROVED Return one signed copy of final action to the appropriate Department Head.

Comment (s) _____

Signature Karen Brown Date 1-17-12
Chairperson

2. DEAN OF THE COLLEGE (ART VI, SEC 5)

REVIEWED Return to College Council Chair within ten days of receipt for disposition.

Comment (s) _____

Signature Stephane Bryant Date 1/18-2012
Dean of the College

3. PROFESSIONAL EDUCATION COMMITTEE (ART III, SEC 9)

APPROVED Forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward three signed copies to next committee level for approval.

DISAPPROVED Return one signed copy of final action to the appropriate Department Head.

Comment (s) _____

Signature _____ Date _____
Chairperson

4. COMMITTEE ON GENERAL EDUCATION AND INTERCOLLEGIATE PROGRAMS (ART IV, SEC 2)

APPROVED Forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward three signed copies to next committee level for approval.

DISAPPROVED Return one signed copy of final action to the appropriate Department Head.

Comment (s) _____

Signature _____ Date _____
Chairperson

5. GRADUATE COUNCIL (ART V, SEC 3, OR ART VI, SEC 3B)

APPROVED Forward two signed copies of final action to the Secretary of the Faculty for disposition.

DISAPPROVED Return one signed copy of final action to the appropriate Department Head.

Comment (s) _____

Signature _____ Date _____
Chairperson

6. FACULTY SENATE (ART VI, SEC 9)

APPROVED
 DISAPPROVED

Comment (s) _____

Signature _____ Date _____
Chairperson

7. PROVOST (ART I, SEC 6; ART VI, SEC 9)

RECOMMENDED TO PRESIDENT
 NOT RECOMMENDED TO PRESIDENT

Comment (s) _____

Signature _____ Date _____
Provost

8. PRESIDENT

APPROVED
 DISAPPROVED

Comment (s) _____

Signature _____ Date _____
President

Missouri State University Curricular Proposal Course Change or Deletion

Department School of Accountancy

Date 11/16/2011

Check one: This is a change to X an existing COURSE
 an existing REGULAR (i.e. permanent) SECTION of a variable content course

Present Catalog Description (Cut and paste from web catalog or use most recent description.)	Revised Catalog Description (Cut and paste description again, strikethrough all deletions, and insert and bold new information.)
<p>ACC 341 Accounting and Management Information Systems</p> <p>Prerequisite: grade of "C" or better in ACC 301; and undergraduate business majors must be admitted to COBA. Accounting system examined as a crucial base for the desired comprehensive management information system of an organization. Impact of the computer on accounting systems controls and the auditing of EDP based accounting systems. A grade of "C" or better is required in this course in order to take ACC 553 OR 653. May not be taken Pass/Not Pass. 3(3-0) F,S</p>	<p>ACC 341 Accounting and Management Information Systems</p> <p>Prerequisite: grade of "C" or better in ACC 300 and ACC 301; and undergraduate business majors must be admitted to COBA. Accounting system examined as a crucial base for the desired comprehensive management information system of an organization. Impact of the computer on accounting systems controls and the auditing of EDP based accounting systems. A grade of "C" or better is required in this course in order to take ACC 553 OR 653. May not be taken Pass/Not Pass. 3(3-0) F,S</p>

What is changing? Check all boxes that apply.

- Course Deletion
 Course Code
 Course Number
 Title
 Prerequisite
 Credit Hours/Contact Hours
 Periodicity
 Description

Reason for Proposed Change or Deletion

To properly sequence new Acc 300 with existing courses.

How Did You Determine the Need For This Change or Deletion?

Concerns expressed by Employers and Faculty about the decline in communication skills of all accounting majors.

COMPLETE NEW CATALOG INFORMATION (typed)

ACC 341 Accounting and Management Information Systems: Prerequisite: grade of "C" or better in ACC 300 and ACC 301; and undergraduate business majors must be admitted to COBA. Accounting system examined as a crucial base for the desired comprehensive management information system of an organization. Impact of the computer on accounting systems controls and the auditing of EDP based accounting systems. A grade of "C" or better is required in this course in order to take ACC 553 OR 653. May not be taken Pass/Not Pass. 3(3-0) F,S

 Check if this is a **non-substantive** change. Distribution for non-substantive changes of 100- through 500-level courses: two originally-signed copies to Faculty Senate; 600- through 900-level courses: three originally-signed copies to Graduate Council. Graduate Council will give two copies to Faculty Senate after approval.

Substantive Change: Department routes according to ART VI, SEC 3B(1-4) of Bylaws of the Faculty. Forward three originally signed forms to one of the following (please check all that apply and send to first council/committee marked). If proposal needs to go through more than one council/committee, forward one additional form for each additional council/committee marked. See Senate Action 11-93/94 for definitions of substantive/non-substantive changes.

X College Council

(All substantive course changes numbered 100-599 must go through College Council first. After approval, College Council will forward appropriate number of copies to the next committee/council or directly to the Faculty Senate if no further committee approval is needed. The last level of committee/council will forward two originally signed copies to the Faculty Senate.)

 Professional Education Committee

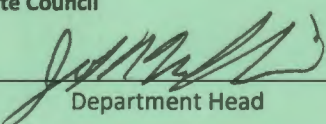
(Considers all substantive course changes for Professional Education courses and Teaching Methods courses.)

 Committee on General Education and Intercollegiate Programs

(Considers all substantive course changes for General Education and Intercollegiate Program proposals.)

 Graduate Council

(Considers all 600-900 level course changes.)

Signature 

Department Head

Date 12-29-11

(Routing on Reverse Side)

FS Course Change - 9/10/2010

**Missouri State University
Curricular Proposal Course Change or Deletion**

Department School of Accountancy

Date 11/16/2011

Check one: This is a change to an existing COURSE
 an existing REGULAR (i.e. permanent) SECTION of a variable content course

Present Catalog Description (Cut and paste from web catalog or use most recent description.)	Revised Catalog Description (Cut and paste description again, strikethrough all deletions, and insert and bold new information.)
<p>ACC 470 Professionalism in Accountancy</p> <p>Prerequisite: 6 hours of upper division accounting courses; and undergraduate business majors must be admitted to COBA. Cases (including written and oral presentations) will focus on ethical and regulatory issues in accounting. Students will focus on professional behavior appropriate for accounting professionals. A grade of "C" or better is required in this course in order to take ACC 553 or 653. 1(1-0) F,S</p>	<p>ACC 470 300 Professionalism in Accountancy</p> <p>Prerequisite: 6 hours of upper division accounting courses; grade of "B" or better in ACC 201 and ACC 211, or grade of "B" or better in ACC 206, or grade of "B" or better in ACC 600 and undergraduate business majors must be admitted to COBA. Cases (including written and oral presentations) will focus on ethical and regulatory issues in accounting. Students will focus on professional behavior appropriate for accounting professionals. A grade of "C" or better is required in this course in order to take ACC 553 or 653. 1(1-0) ACC 302 and 341. 2(2-0) F,S</p>

What is changing? Check all boxes that apply.

- Course Deletion Course Code Course Number Title Prerequisite
 Credit Hours/Contact Hours Periodicity Description

Reason for Proposed Change or Deletion

- To help accounting majors improve their communication skills, which will enable them to do better in succeeding courses.
- To properly sequence the course with other accounting courses.

How Did You Determine the Need For This Change or Deletion?

Concerns expressed by Employers and Faculty about the decline in communications skills of all accounting majors.

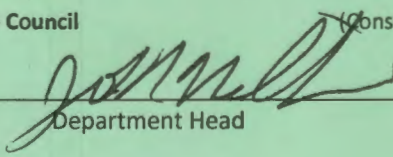
COMPLETE NEW CATALOG INFORMATION (typed)

ACC 300 Professionalism in Accountancy Prerequisite: grade of "B" or better in ACC 201 and ACC 211, or grade of "B" or better in ACC 206, or grade of "B" or better in ACC 600 and undergraduate business majors must be admitted to COBA. Cases (including written and oral presentations) will focus on ethical and regulatory issues in accounting. Students will focus on professional behavior appropriate for accounting professionals. A grade of "C" or better is required in this course in order to take ACC 302 and 341. 2(2-0) F,S

Check if this is a **non-substantive** change. Distribution for non-substantive changes of 100- through 500-level courses: two originally-signed copies to Faculty Senate; 600- through 900-level courses: three originally-signed copies to Graduate Council. Graduate Council will give two copies to Faculty Senate after approval.

Substantive Change: Department routes according to ART VI, SEC 3B(1-4) of Bylaws of the Faculty. Forward three originally signed forms to one of the following (please check all that apply and send to first council/committee marked). If proposal needs to go through more than one council/committee, forward one additional form for each additional council/committee marked. See Senate Action 11-93/94 for definitions of substantive/non-substantive changes.

- College Council** (All substantive course changes numbered 100-599 must go through College Council first. After approval, College Council will forward appropriate number of copies to the next committee/council or directly to the Faculty Senate if no further committee approval is needed. The last level of committee/council will forward two originally signed copies to the Faculty Senate.)
- Professional Education Committee** (Considers all substantive course changes for Professional Education courses and Teaching Methods courses.)
- Committee on General Education and Intercollegiate Programs** (Considers all substantive course changes for General Education and Intercollegiate Program proposals.)
- Graduate Council** (Considers all 600-900 level course changes.)

Signature 
 Department Head

Date 12-19-11

Missouri State University
Curricular Proposal Course Change or Deletion

Department Finance and General Business

Date January 5, 2012

Check one: This is a change to X an existing COURSE

an existing REGULAR (i.e. permanent) SECTION of a variable content course

Present Catalog Description	Revised Catalog Description
<p>FIN 484 Management of Banking Prerequisite: grade of B- or better in FIN 380; and either FIN 384 or ECO 305; and undergraduate business majors must be admitted to COBA. A study of the management problems encountered in banking. The emphasis is upon the application of analysis and problem solving techniques to the solution of realistic problems and opportunities of individual banking institutions. The case study method is an integral learning technique. 3(3-0) S</p>	<p>FIN 484 589 Management of Banking Financial Institutions Prerequisite: grade of B- or better in FIN 380; and either FIN 384 or ECO 305; and undergraduate business majors must be admitted to COBA. A study of the theory and practice of managing depository and non-depository financial institutions. The principal focus is asset and liability management, especially with respect to the risks associated with establishing the ideal balance between the two. Such risks include interest rate, liquidity, credit, foreign exchange and capital risk. The use of money and credit markets, as well as derivative securities to minimize risk as well as to achieve strategic financial objectives is stressed. Management implications of current developments in the interaction between financial institutions and markets are discussed. Course may be taught concurrently with FIN 689. May not receive credit for both FIN 589 and FIN 689. 3(3-0) F, S</p>

What is changing? Check all boxes that apply.

- Course Deletion Course Code Course Number Title Prerequisite
 Credit Hours/Contact Hours Periodicity Description

Reason for Proposed Change or Deletion

Increased student demand for FIN 484 to be offered both fall and spring necessitated the change in periodicity from SP only to FA and SP. Declining faculty resources and comparatively low enrollment in FIN 784 (when compared to FIN 484) and similarity of content indicates the need to recombine 484 and 784 into a cross-listed 500/600-level course, as it used to be. The change in number is for consistency between the 500 and 600-level cross-listed courses. The changes to the description are to reflect the most significant aspects of both 484 and 784 (their intersection) so those survive in the single cross-listed 589/689 course.

How Did You Determine the Need For This Change or Deletion?

By examining enrollment trends and changes in the financial institutions industry.

COMPLETE NEW CATALOG INFORMATION (typed)

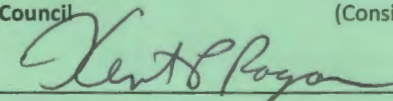
FIN 589 Management of Financial Institutions - Prerequisite: grade of B- or better in FIN 380; and either FIN 384 or ECO 305; and undergraduate business majors must be admitted to COBA. A study of the theory and practice of managing depository and non-depository financial institutions. The principal focus is asset and liability management, especially with respect to the risks associated with establishing the ideal balance between the two. Such risks include interest rate, liquidity, credit, foreign exchange and capital risk. The use of money and credit markets, as well as derivative securities to minimize risk as well as to achieve strategic financial objectives is stressed. Management implications of current developments in the interaction between financial institutions and markets are discussed. Course may be taught concurrently with FIN 689. May not receive credit for both FIN 589 and FIN 689. 3(3-0) F, S

Check if this is a non-substantive change. Distribution for non-substantive changes of 100- through 500-level courses: two originally-signed copies to Faculty Senate; 600- through 900-level courses: three originally-signed copies to Graduate Council. Graduate Council will give two copies to Faculty Senate after approval.

Substantive Change: Department routes according to ART VI, SEC 3B(1-4) of Bylaws of the Faculty. Forward three originally signed forms to one of the following (please check all that apply and send to first council/committee marked). If proposal needs to go through more than one council/committee, forward one additional form for each additional council/committee marked. See Senate Action 11-93/94 for definitions of substantive/non-substantive changes.

College Council (All substantive course changes numbered 100-599 must go through College Council first. After approval, College Council will forward appropriate number of copies to the next committee/council or directly to the Faculty Senate if no further committee approval is needed. The last level of committee/council will forward two originally signed copies to the Faculty Senate.)

- Professional Education Committee** (Considers all substantive course changes for Professional Education courses and Teaching Methods courses.)
 Committee on General Education and Intercollegiate Programs (Considers all substantive course changes for General Education and Intercollegiate Program proposals.)
 Graduate Council (Considers all 600-900 level course changes.)

Signature 
 Department Head

Date 1/5/12

(Routing on Reverse Side)

FS Course Change - 9/10/2010

**Missouri State University
Curricular Proposal Course Change or Deletion**

Department: Marketing

Date: December 5, 2011

Check one: This is a change to an existing COURSE
 an existing REGULAR (i.e. permanent) SECTION of a variable content course

Present Catalog Description (Cut and paste from web catalog or use most recent description.)	Revised Catalog Description (Cut and paste description again, strikethrough all deletions, and insert and bold new information.)
<p>MKT 352 Personal Selling Prerequisite: MKT 350; and undergraduate business majors must be admitted to COBA. Principles and methods of effective personal selling, customer analysis and methods of sales presentations, and planning and coordinating the sales function. 3(3-0) F,S</p>	<p>MKT 352 Personal Selling Prerequisite: MKT 350; and undergraduate business majors must be admitted to COBA. Principles and methods of effective personal selling, customer analysis and methods of sales presentations, and planning and coordinating the sales function. This class teaches the Principles of Sales as a toolkit, which in addition to being useful to a salesperson will also be found useful by most people in everyday life. Students will learn the nuts and bolts of a sales call from start to finish, as well as different customers that will be encountered, different kinds of relationships, ethics, communication skills and adaptive selling. Students will have the opportunity to apply what they have learned during the semester by participating in mock sales calls with salespeople from the community. 3(3-0) F,S</p>

What is changing? Check all boxes that apply.

- Course Deletion Course Code Course Number Title Prerequisite
 Credit Hours/Contact Hours Periodicity Description

Reason for Proposed Change or Deletion

Better prepare students

How Did You Determine the Need For This Change or Deletion?

By asking each faculty to evaluate their course descriptions.

COMPLETE NEW CATALOG INFORMATION (typed)

Prerequisite: MKT 350; and undergraduate business majors must be admitted to COBA. This class teaches the Principles of Sales as a toolkit, which in addition to being useful to a salesperson will also be found useful by most people in everyday life. Students will learn the nuts and bolts of a sales call from start to finish, as well as different customers that will be encountered, different kinds of relationships, ethics, communication skills and adaptive selling. Students will have the opportunity to apply what they have learned during the semester by participating in mock sales calls with salespeople from the community. 3(3-0) F,S

___ Check if this is a **non-substantive** change. Distribution for non-substantive changes of 100- through 500-level courses: two originally-signed copies to Faculty Senate; 600- through 900-level courses: three originally-signed copies to Graduate Council. Graduate Council will give two copies to Faculty Senate after approval.

Substantive Change: Department routes according to ART VI, SEC 3B(1-4) of Bylaws of the Faculty. Forward three originally signed forms to one of the following (please check all that apply and send to first council/committee marked). If proposal needs to go through more than one council/committee, forward one additional form for each additional council/committee marked. See Senate Action 11-93/94 for definitions of substantive/non-substantive changes.

College Council

(All substantive course changes numbered 100-599 must go through College Council first. After approval, College Council will forward appropriate number of copies to the next committee/council or directly to the Faculty Senate if no further committee approval is needed. The last level of committee/council will forward two originally signed copies to the Faculty Senate.)

___ **Professional Education Committee**

(Considers all substantive course changes for Professional Education courses and Teaching Methods courses.)

___ **Committee on General Education and Intercollegiate Programs**

(Considers all substantive course changes for General Education and Intercollegiate Program proposals.)

___ **Graduate Council**

(Considers all 600-900 level course changes.)

Signature

Ronald L. Coulter

Department Head

Date

12-5-11

(Routing on Reverse Side)

FS Course Change - 9/10/2010

**Missouri State University
Curricular Proposal Course Change or Deletion**

Department: Marketing

Date: December 5, 2011

Check one: This is a change to an existing COURSE
 an existing REGULAR (i.e. permanent) SECTION of a variable content course

Present Catalog Description (Cut and paste from web catalog or use most recent description.)	Revised Catalog Description (Cut and paste description again, strikethrough all deletions, and insert and bold new information.)
<p>MKT 452 Sales Management Prerequisite: MKT 352; and undergraduate business majors must be admitted to COBA. Management aspects of personal selling, selection and recruiting of salesmen, sales training and sales meetings, compensation plans, incentive programs, planning of sales territories and analysis of sales data, etc. 3(3-0) F,S</p>	<p>MKT 452 Sales Management Prerequisite: MKT 352; and undergraduate business majors must be admitted to COBA. Management aspects of personal selling, selection and recruiting of salesmen, sales training and sales meetings, compensation plans, incentive programs, planning of sales territories and analysis of sales data, etc. This class is designed to prepare students for a sales management position. Students will learn what information and resources are necessary to create and maintain a successful sales force. In addition, students will learn how to measure and influence performance, how to motivate salespeople, proper recruitment, selection and training techniques, compensation strategies and current trends in sales management. 3(3-0) F,S</p>

What is changing? Check all boxes that apply.

- Course Deletion Course Code Course Number Title Prerequisite
 Credit Hours/Contact Hours Periodicity Description

Reason for Proposed Change or Deletion

Better prepare students

How Did You Determine the Need For This Change or Deletion?

By asking each faculty to evaluate their course descriptions.

COMPLETE NEW CATALOG INFORMATION (typed) Prerequisite: MKT 352; and undergraduate business majors must be admitted to COBA. This class is designed to prepare students for a sales management position. Students will learn what information and resources are necessary to create and maintain a successful sales force. In addition, students will learn how to measure and influence performance, how to motivate salespeople, proper recruitment, selection and training techniques, compensation strategies and current trends in sales management. 3(3-0) F,S

Check if this is a **non-substantive** change. Distribution for non-substantive changes of 100- through 500-level courses: two originally-signed copies to Faculty Senate; 600- through 900-level courses: three originally-signed copies to Graduate Council. Graduate Council will give two copies to Faculty Senate after approval.

Substantive Change: Department routes according to ART VI, SEC 3B(1-4) of Bylaws of the Faculty. Forward three originally signed forms to one of the following (please check all that apply and send to first council/committee marked). If proposal needs to go through more than one council/committee, forward one additional form for each additional council/committee marked. See Senate Action 11-93/94 for definitions of substantive/non-substantive changes.

College Council

(All substantive course changes numbered 100-599 must go through College Council first. After approval, College Council will forward appropriate number of copies to the next committee/council or directly to the Faculty Senate if no further committee approval is needed. The last level of committee/council will forward two originally signed copies to the Faculty Senate.)

Professional Education Committee

(Considers all substantive course changes for Professional Education courses and Teaching Methods courses.)

Committee on General Education and Intercollegiate Programs

(Considers all substantive course changes for General Education and Intercollegiate Program proposals.)

Graduate Council

(Considers all 600-900 level course changes.)

Signature Ronald L. Coulter
 Department Head

Date 12-5-11

(Routing on Reverse Side)

FS Course Change - 9/10/2010

**Missouri State University
Curricular Proposal Program Change or Deletion**

Department Technology & Construction Management Date November 28, 2011

Title of Program Affected Bachelor of Science in Facility Management

Major xx Comprehensive Major _____ Option _____ Minor _____ Certificate _____ Certification _____ Academic Rules _____ Other _____

Present Catalog Description (Cut and paste from web catalog or use most recent description.)	Revised Catalog Description (Cut and paste description again, strikethrough all deletions, and insert and bold new information.)
See Attachment A	See Attachment B

What is changing? Check all boxes that apply.

- Title change
 Course changes of under 18 hours
 Course changes of 18 hours or more
 From option to program (major)
 From program (major) to option
 Program or option deletion
 Other _____

REASON FOR PROPOSED CHANGE

Required coursework modified to align with pending accreditation by International Facility Management Association (IFMA). Additionally, program of study was changed to align with cross-linked courses from other departmental majors.

COMPLETE NEW CATALOG INFORMATION (Typed)

See Attachment C

Total Hours 125

DEPARTMENT: Route according to ART VI, SEC 3B(1-4) of Bylaws of the Faculty Senate. Forward **three** typed, originally signed forms to one of the following (please check all that apply and send to first council/committee marked). If the program needs to go through more than one committee/council, forward one additional form for each additional council/ committee marked.

- College Council** (Send all undergraduate program changes through College Council as first step before forwarding either to PEC, CGEIP, or directly to Faculty Senate)
 Professional Education Committee (Considers all program changes affecting BS and MS in Education and Educational Specialist degrees)
 Committee on General Education and Intercollegiate Programs (Considers all general education and multi-college program changes)
 Graduate Council (Considers all graduate-level program changes)

Signature  _____
 Department Head

Date 11/28/2011

(Routing on Reverse Side)

FS Program Change - 9/10/2010

ROUTING

1. COLLEGE COUNCIL (ART VI, SEC 3B)

APPROVED After dean review/comment, forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward appropriate number of copies to next committee level for approval.

DISAPPROVED Return one signed copy of final action to the appropriate Department Head.

Comment(s) _____

Signature Karen Brown Date 1-17-12
Chairperson

2. DEAN OF THE COLLEGE (ART VI, SEC 5)

REVIEWED Return to College Council Chair within ten days of receipt for disposition.

Comment(s) _____

Signature Stephanie Bryant Date 1/18-2012
Dean of the College

3. PROFESSIONAL EDUCATION COMMITTEE (ART III, SEC 9)

APPROVED Forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward three signed copies to next committee level for approval.

DISAPPROVED Return one signed copy of final action to the appropriate Department Head.

Comment(s) _____

Signature _____ Date _____
Chairperson

4. COMMITTEE ON GENERAL EDUCATION AND INTERCOLLEGIATE PROGRAMS (ART IV, SEC 2)

APPROVED Forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward three signed copies to next committee level for approval.

DISAPPROVED Return one signed copy of final action to the appropriate Department Head.

Comment(s) _____

Signature _____ Date _____
Chairperson

5. GRADUATE COUNCIL (ART V, SEC 3, OR ART VI, SEC 3B)

APPROVED Forward two signed copies of final action to the Secretary of the Faculty for disposition.

DISAPPROVED Return one signed copy of final action to the appropriate Department Head.

Comment(s) _____

Signature _____ Date _____
Chairperson

6. FACULTY SENATE (ART VI, SEC 9)

APPROVED
 DISAPPROVED

Comment(s) _____

Signature _____ Date _____
Chairperson

7. PROVOST (ART I, SEC 6; ART VI, SEC 9)

RECOMMENDED TO PRESIDENT
 NOT RECOMMENDED TO PRESIDENT

Comment(s) _____

Signature _____ Date _____
Provost

8. PRESIDENT

APPROVED
 DISAPPROVED

Comment(s) _____

Signature _____ Date _____
President

Facility Management (Comprehensive)

Bachelor of Science

Admission Requirement: "C" grade or better in MTH 181(3)

- A. General Education Requirements - see General Education Program and Requirements section of catalog
Specific General Education requirements:
 - 1. Culture and Society/Social Science Perspective: ECO 155(3)
 - 2. Self-Understanding/Social-Behavioral Perspective: PSY 121(3)
 - 3. Mathematics: MTH 181(3)
 - 4. Natural World: BIO 102(4); CHM 105(5)
- B. Major Requirements (75 hours)
 - 1. Core courses (24 hours) TCM 350(3), 359(3), 455(3), 456(3), 494(1), 499(2); 453(3) or 551(3); ACC 201(3); LAW 231(3)
 - 2. Facility Management courses (21 hours) TCM 221(3), 303(3), 313(3), 324(3), 354(3), 401(3), 402(3)
 - 3. Facility Management Technical courses (21 hours) TCM 121(3), 122(3), 321(3), 322(3), 347(3), 366(3), 438(3)
 - 4. Select one of the following option areas: (9 hours)
 - a. **Healthcare:** BIO 210(3); TCM 502(3), 503(3)
 - b. **Hospitality:** HRA 210(3), 215(3), 218(3)
 - c. **Industrial/Production:** TCM 110(3), 355(3), 555(3)
 - d. **Property Management:** FIN 266(3), 367(3), 369(3)
- C. General Baccalaureate Degree Requirements - see General Baccalaureate Degree Requirements section of catalog

Facility Management (Comprehensive)

Bachelor of Science

Admission Requirement: "C" grade or better in MTH 181(3)

- A. General Education Requirements - see General Education Program and Requirements section of catalog
Specific General Education requirements:
 - 1. Culture and Society/Social Science Perspective: ECO 155(3)
 - 2. Self-Understanding/Social-Behavioral Perspective: PSY 121(3)
 - 3. Mathematics: MTH 181(3)
 - 4. Natural World: BIO 102(4); CHM 105(5)
- B. Major Requirements (74-5 hours)
 - 1. Core courses (23-4 hours) TCM 320(3), ~~359~~337(3), 359(3), 455(3), 456(3), 494(1), 499(12); ~~453(3)~~ or 551(3); FIN 266(3) ~~ACC 201(3); LAW 231(3)~~
 - 2. Facility Management courses (21 hours) TCM 221(3), 303(3), 313(3), 324(3), 354(3), 401(3), 402(3)
 - 3. Facility Management Technical courses (21 hours) TCM 121(3), 122(3), 321(3), 322(3), 347(3), 366(3), 438(3)
 - 4. Select one of the following option areas: (9 hours)
 - a. **Healthcare:** BIO 210(3); TCM 502(3), 503(3)
 - b. **Hospitality:** HRA 210(3), 215(3), 218(3)
 - c. **Industrial/Production:** TCM 110(3), 355(3), 555(3)
 - d. **Property Management:** FIN ~~266(3)~~, 367(3), 368 (3), 369(3)
- C. General Baccalaureate Degree Requirements - see General Baccalaureate Degree Requirements section of catalog

Facility Management (Comprehensive)

Bachelor of Science

Admission Requirement: "C" grade or better in MTH 181(3)

- A. General Education Requirements - see General Education Program and Requirements section of catalog
Specific General Education requirements:
 - 1. Culture and Society/Social Science Perspective: ECO 155(3)
 - 2. Self-Understanding/Social-Behavioral Perspective: PSY 121(3)
 - 3. Mathematics: MTH 181(3)
 - 4. Natural World: BIO 102(4); CHM 105(5)
- B. Major Requirements (74 hours)
 - 1. Core courses (23 hours) TCM 320(3), 337(3), 359(3), 455(3), 456(3), 494(1), 499(1); 551(3); FIN 266(3)
 - 2. Facility Management courses (21 hours) TCM 221(3), 303(3), 313(3), 324(3), 354(3), 401(3), 402(3)
 - 3. Facility Management Technical courses (21 hours) TCM 121(3), 122(3), 321(3), 322(3), 347(3), 366(3), 438(3)
 - 4. Select one of the following option areas: (9 hours)
 - a. Healthcare: BIO 210(3); TCM 502(3), 503(3)
 - b. Hospitality: HRA 210(3), 215(3), 218(3)
 - c. Industrial/Production: TCM 110(3), 355(3), 555(3)
 - d. Property Management: FIN 367(3), 368 (3), 369(3)
- C. General Baccalaureate Degree Requirements - see General Baccalaureate Degree Requirements section of catalog

Missouri State University Curricular Proposal Course Change or Deletion

Department Technology & Construction Management Date September 27, 2011

Check one: This is a change to xx an existing COURSE
 _____ an existing REGULAR (i.e. permanent) SECTION of a variable content course

Present Catalog Description (Cut and paste from web catalog or use most recent description.)	Revised Catalog Description (Cut and paste description again, strikethrough all deletions, and insert and bold new information.)
TCM 320 Construction Contracts, Specifications and Law Prerequisite: LAW 231. An introduction to basic construction contracts, specifications, and law. Discussion of the application of contract principles to construction contracts, together with a detail summary of specifications and other documents which form an essential part of construction contracts. Legal topics of special interest to construction professionals will also be discussed. 3(3-0) F	TCM 320 Construction Contracts, Specifications and Law Prerequisite: LAW 231 or TCM 303. An introduction to basic construction contracts, specifications, and law. Discussion of the application of contract principles to construction contracts, together with a detail summary of specifications and other documents which form an essential part of construction contracts. Legal topics of special interest to construction professionals will also be discussed. 3(3-0) F

What is changing? Check all boxes that apply.

- Course Deletion Course Code Course Number Title Prerequisite
 Credit Hours/Contact Hours Periodicity Description

Reason for Proposed Change or Deletion

Better prepare students

How Did You Determine the Need For This Change or Deletion?

Ongoing review of curriculum by faculty curriculum committee.

COMPLETE NEW CATALOG INFORMATION (typed)

TCM 320 Construction Contracts, Specifications and Law

Prerequisite: LAW 231 or TCM 303. An introduction to basic construction contracts, specifications, and law. Discussion of the application of contract principles to construction contracts, together with a detail summary of specifications and other documents which form an essential part of construction contracts. Legal topics of special interest to construction professionals will also be discussed. 3(3-0) F

____ Check if this is a **non-substantive** change. Distribution for non-substantive changes of 100- through 500-level courses: two originally-signed copies to Faculty Senate; 600- through 900-level courses: three originally-signed copies to Graduate Council. Graduate Council will give two copies to Faculty Senate after approval.

Substantive Change: Department routes according to ART VI, SEC 3B(1-4) of Bylaws of the Faculty. Forward three originally signed forms to one of the following (please check all that apply and send to first council/committee marked). If proposal needs to go through more than one council/committee, forward one additional form for each additional council/committee marked. See Senate Action 11-93/94 for definitions of substantive/non-substantive changes.

xx **College Council**

(All substantive course changes numbered 100-599 must go through College Council first. After approval, College Council will forward appropriate number of copies to the next committee/council or directly to the Faculty Senate if no further committee approval is needed. The last level of committee/council will forward two originally signed copies to the Faculty Senate.)

____ **Professional Education Committee**

(Considers all substantive course changes for Professional Education courses and Teaching Methods courses.)

____ **Committee on General Education and Intercollegiate Programs**

(Considers all substantive course changes for General Education and Intercollegiate Program proposals.)

____ **Graduate Council**

(Considers all 600-900 level course changes.)

Signature _____

Department Head

Date 11/28/11

(Routing on Reverse Side)

FS Course Change - 9/10/2010

ROUTING

1. COLLEGE COUNCIL (ART VI, SEC 3B)

APPROVED After dean review/comment, forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward appropriate number of copies to next committee level for approval.

DISAPPROVED Return one signed copy of final action to the appropriate Department Head.

Comment(s) _____

Signature Karen Brown Date 1-17-12
Chairperson

2. DEAN OF THE COLLEGE (ART VI, SEC 5)

REVIEWED Return to College Council Chair within ten days of receipt for disposition.

Comment(s) _____

Signature Stephanie Bryant Date 1/18-2012
Dean of the College

3. PROFESSIONAL EDUCATION COMMITTEE (ART III, SEC 9)

APPROVED Forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward three signed copies to next committee level for approval.

DISAPPROVED Return one signed copy of final action to the appropriate Department Head.

Comment(s) _____

Signature _____ Date _____
Chairperson

4. COMMITTEE ON GENERAL EDUCATION AND INTERCOLLEGIATE PROGRAMS (ART IV, SEC 2)

APPROVED Forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward three signed copies to next committee level for approval.

DISAPPROVED Return one signed copy of final action to the appropriate Department Head.

Comment(s) _____

Signature _____ Date _____
Chairperson

5. GRADUATE COUNCIL (ART V, SEC 3, OR ART VI, SEC 3B)

APPROVED Forward two signed copies of final action to the Secretary of the Faculty for disposition.

DISAPPROVED Return one signed copy of final action to the appropriate Department Head.

Comment(s) _____

Signature _____ Date _____
Chairperson

6. FACULTY SENATE (ART VI, SEC 9)

APPROVED
 DISAPPROVED

Comment(s) _____

Signature _____ Date _____
Chairperson

7. PROVOST (ART I, SEC 6; ART VI, SEC 9)

RECOMMENDED TO PRESIDENT
 NOT RECOMMENDED TO PRESIDENT

Comment(s) _____

Signature _____ Date _____
Provost

8. PRESIDENT

APPROVED
 DISAPPROVED

Comment(s) _____

Signature _____ Date _____
President



Missouri State
UNIVERSITY

College of Business Administration
Office of the Dean
Glass Hall 400, 836-5646

February 15, 2012

TO: College of Business Administration (COBA); Faculty Senate; PEC; Registrar, CGEIP; Sandy Culver (Business Advisement)

Members of the 2011-12 Council – College of Business Administration (COBA); David Byrd (ACC), Richard Bruce (TCM), David Byrd (ACC), Richard Johnson (CIS), Steven Parker (MKT), Cathy Starr (FID), Doug Witte (FGB)

FROM: Dr. Karen Brown, Chair COBA Council *KB*

SUBJECT: Minutes of the February 14, 2012 COBA Council Meeting

The meeting began at 3:30 p.m. in Glass 430

Present: Dr. Karen Brown – Chair (MGT), Dr. Richard Bruce (TCM), Dr. Richard Johnson (CIS), Dr. Steve Parker (MKT), Dr. Cathy Starr (FID), and Ms. Laurie Bryson (COBA Dean's Office).

Also present were guests: Dr. Ron Coulter (MKT), Ms. Michelle Hulett (IBP), Dr. Elizabeth Rozell (COBA), Dr. Shawn Strong (TCM/FID), and Dr. Barry Wisdom (MGT).

Absent: Dr. David Byrd (ACC), Dr. Doug Witte (FGB)

Approval of January 17, 2012 Minutes

Undergraduate Curricular Items Approved

MGT Program Change – IBP option, changes of under 18 hours

FCS 512 course change

FMD 401 course change

FMD 402 course change

TCM 313 course change

TCM 347 course change

TCM 354 course change

TCM 438 course change

New Business

Dr. Brown is retiring at the end of the spring semester. A new chair will be voted upon as well as a new MGT representative.

Adjourned at 3:45 p.m.

lb

Missouri State University Curricular Proposal Program Change or Deletion

Department: Department of Management Date: 1/09/2012

Title of Program Affected: Management (Comp) Bachelor of Science – International Business Administration Option

Major <input type="checkbox"/> Comprehensive Major <input type="checkbox"/> Option <input checked="" type="checkbox"/> Minor <input type="checkbox"/> Certificate <input type="checkbox"/> Certification <input type="checkbox"/> Academic Rules <input type="checkbox"/> Other <input type="checkbox"/>	
Present Catalog Description (Cut and paste from web catalog or use most recent description.)	Revised Catalog Description (Cut and paste description again, strikethrough all deletions, and insert and bold new information.)
See Attachment A	See Attachment B

What is changing? Check all boxes that apply.

- | | | |
|--|---|--------------------------------|
| <input type="checkbox"/> Title change | <input type="checkbox"/> From option to program (major) | <input type="checkbox"/> Other |
| <input checked="" type="checkbox"/> Course changes of under 18 hours | <input type="checkbox"/> From program (major) to option | |
| <input type="checkbox"/> Course changes of 18 hours or more | <input type="checkbox"/> Program or option deletion | |

REASON FOR PROPOSED CHANGE

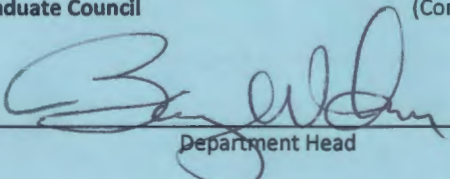
Update course offerings; remove courses no longer in the catalog. Add course options that are appropriate for this major. Increase transfer options and flexibility for students.

COMPLETE NEW CATALOG INFORMATION (Typed)

See Attachment C

DEPARTMENT: Route according to ART VI, SEC 3B(1-4) of Bylaws of the Faculty Senate. Forward three typed, originally signed forms to one of the following (please check all that apply and send to first council/committee marked). If the program needs to go through more than one committee/council, forward one additional form for each additional council/ committee marked.

- | | |
|--|--|
| <input checked="" type="checkbox"/> College Council | (Send all undergraduate program changes through College Council as first step before forwarding either to PEC, CGEIP, or directly to Faculty Senate) |
| <input type="checkbox"/> Professional Education Committee | (Considers all program changes affecting BS and MS in Education and Educational Specialist degrees) |
| <input type="checkbox"/> Committee on General Education and Intercollegiate Programs | (Considers all general education and multi-college program changes) |
| <input type="checkbox"/> Graduate Council | (Considers all graduate-level program changes) |

Signature 
 Department Head
 (Routing on Reverse Side)

Date 1/9/2012
 FS Program Change - 9/10/2010

ROUTING

1. COLLEGE COUNCIL (ART VI, SEC 3B)

APPROVED After dean review/comment, forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward appropriate number of copies to next committee level for approval.

DISAPPROVED Return one signed copy of final action to the appropriate Department Head.

Comment(s) _____

Signature Karen Brown Date 2/4/12
Chairperson

2. DEAN OF THE COLLEGE (ART VI, SEC 5)

REVIEWED Return to College Council Chair within ten days of receipt for disposition.

Comment(s) _____

Signature Stephen Bryant Date 2/15/12
Dean of the College

3. PROFESSIONAL EDUCATION COMMITTEE (ART III, SEC 9)

APPROVED Forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward three signed copies to next committee level for approval.

DISAPPROVED Return one signed copy of final action to the appropriate Department Head.

Comment(s) _____

Signature _____ Date _____
Chairperson

4. COMMITTEE ON GENERAL EDUCATION AND INTERCOLLEGIATE PROGRAMS (ART IV, SEC 2)

APPROVED Forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward three signed copies to next committee level for approval.

DISAPPROVED Return one signed copy of final action to the appropriate Department Head.

Comment(s) _____

Signature _____ Date _____
Chairperson

5. GRADUATE COUNCIL (ART V, SEC 3, OR ART VI, SEC 3B)

APPROVED Forward two signed copies of final action to the Secretary of the Faculty for disposition.

DISAPPROVED Return one signed copy of final action to the appropriate Department Head.

Comment(s) _____

Signature _____ Date _____
Chairperson

6. FACULTY SENATE (ART VI, SEC 9)

APPROVED
 DISAPPROVED

Comment(s) _____

Signature _____ Date _____
Chairperson

7. PROVOST (ART I, SEC 6; ART VI, SEC 9)

RECOMMENDED TO PRESIDENT
 NOT RECOMMENDED TO PRESIDENT

Comment(s) _____

Signature _____ Date _____
Provost

8. PRESIDENT

APPROVED
 DISAPPROVED

Comment(s) _____

Signature _____ Date _____
President

ATTACHMENT A

International Business Administration: The International Business Administration option must satisfy the following foreign language, geographic regions, special international courses, and operational cultural environment requirements.

- a. Foreign Language: Choose a language for a minimum of 12 semester hours above 100 level courses. A course in conversation is required. (The foreign language requirement may be waived with demonstrated proof of competency in the oral and written skills equivalent to the foreign language requirement.) International students whose native language is not English may be waived from the language requirement subject to the following:
 1. The student is a graduate of a secondary school in his/her home country.
 2. The native language is complementary to the Geographic Region of Specialization.
 3. The waiver will not result in the reduction of the total credit hours required towards the degree. The curriculum advisor in charge of International Business Administration option may recommend specific courses either in the English language and/or complementary to the major to make up the 12 credit hours.
- b. Geographic Region of specialization: Select one of the following regions associated with the language chosen, obtaining a minimum of three courses in at least two departments for a total of nine credit hours.
 1. Asia (Pacific Rim Countries): ANT 335(3); GRY 305(3), 320(3), 323(3), 397(1-3); PLN 597(1-5); HST 200(3), 340(3), 380(3), 381(3), 571(3), 597(1-3) - Asian History; LLT 215(3); MCL 303(3); PHI 314(3); PLS 545(3)
 2. Latin America: GRY 305(3), 320(3), 323(3), 397(1-3); PLN 597(1-5); HST 200(3), 350(3), 587(3), 597(1-3) – Latin American History; MCL 303(3); PLS 539 or 342(3), 548(3); SPN 302(3); 326(3)
 3. Europe: GRY 297(1), 305(3), 320(3), 323(3), 397(1-3); PLN 597(1-5); HST 200(3), 340(3), 353(3), 355(3), 361(3), 556(3), 559(3), 597(1-3) – European History; LLT 225(3); MCL 303(3); PLS 205(3), 341(3), 547(3); SPN 325(3); FRN 325(3), 326(3); GRM 325(3)
- c. Special International Courses: MGT 447(3); MKT 474(3) and one course from: FIN 582(3); ECO 565(3); GRY 100(3), 308(3), 321(3), 323(3); PLS 205(3), 232(3); LAW 539(3)
- d. Operational or Cultural Environment: This may be satisfied by a minimum of one semester of successful participation in an academic program consisting of coursework at an accredited overseas institution and/or internship at a firm in a foreign country consistent with the student's area of specialization approved by the curriculum advisor in charge of International Business Administration option. An exception to this may be made in the case of international students coming from a country that is consistent with their Geographic Region of Specialization; however, this action will not result in a reduction of total hours required toward the degree. The curriculum advisor in charge of International Business Administration option may recommend specific courses either in the English language and or complementary to the major toward the total credit hour requirement toward the degree.
- e. Suggested Optional Electives: ANT 226(3), 320(3), 330(3); ACC 505(3); ECO 305(3), 561(3); HST 101(3), 102(3); MGT 397(3), 561(3); PLS 342(3); SOC 380(3)

ATTACHMENT B

International Business Administration: The International Business Administration option must satisfy the following foreign language, geographic regions, special international courses, and operational/cultural environment requirements.

- a. **Foreign Language:** Choose a language for a minimum of 12 semester hours above 100 level courses. A course in conversation is required. (The foreign language requirement may be waived with demonstrated proof of competency in the oral and written skills equivalent to the foreign language requirement.) International students whose native language is not English may be waived from the language requirement subject to the following:
 1. The student is a graduate of a secondary school in his/her home country.
 2. The native language is complementary to the Geographic Region of Specialization.
 3. The waiver will not result in the reduction of the total credit hours required towards the degree. The curriculum advisor in charge of International Business Administration option may recommend specific courses either in the English language and/or complementary to the major to make up the 12 credit hours.
- b. **Geographic Region of Specialization:** Select one of the following regions associated with the language chosen, obtaining a minimum of three courses in at least two departments for a total of nine credit hours.
 1. Asia (Pacific Rim Countries): ANT 335(3); **COM 360(3)**; GRY 305(3), 320(3), 323(3), 397(1-3); HST 200(3), 340(3), 380(3), 381(3), 571(3), 597(1-3) - Asian History; LLT 215(3); MCL 303(3); PHI 314(3); PLN 597(1-5); PLS 545(3)
 2. Latin America: **COM 360(3)**; GRY 305(3), 320(3), 323(3), 397(1-3); PLN 597(1-5); HST 200(3), 350(3), 587(3), 597(1-3) – Latin American History; MCL 303(3); ~~PLS 539 or 342(3)~~, PLS 548(3); SPN~~302(3)~~; 326(3)
 3. Europe: **COM 360(3)**; GRY ~~297(1)~~, 305(3), 320(3), 323(3), 397(1-3); PLN 597(1-5); HST 200(3), 340(3), 353(3), 355(3), 361(3), 556(3), 559(3), 597(1-3) – European History; LLT 225(3); MCL 303(3); PLS 205(3), ~~341(3)~~, 547(3); SPN 325(3); FRN ~~325(3)~~, **314(3)**, 326(3) **415(3)**, **335(3)**; GRM 325(3)
- c. **Special International Courses:** MGT 447(3); MKT 474(3) and one course from: FIN 582(3); ECO **346(3)**, **456(3)**, 565(3); GRY 100(3), 308(3), 321(3), ~~323(3)~~; HST ~~328(3)~~; PLS 205(3), 232(3); LAW 539(3)
- d. **Operational or Cultural Environment:** This may be satisfied by a minimum of one semester of successful participation in an academic program consisting of coursework at an accredited overseas institution and/or internship at a firm in a foreign country consistent with the student's area of specialization approved by the curriculum advisor in charge of International Business Administration option. An exception to this may be made in the case of international students coming from a country that is consistent with their Geographic Region of Specialization; however, this action will not result in a reduction of total hours required toward the degree. The curriculum advisor in charge of International Business Administration option may recommend specific courses either in the English language and/or complementary to the major toward the total credit hour degree requirement.
- e. **Suggested Optional Electives:** ANT 226(3), 320(3), 330(3); ACC ~~505(3)~~, **ACC 506(3)**; ECO 305(3), **456(3)**; ~~561(3)~~; HST ~~401(3)~~, ~~402(3)~~, **103(3)**, **104(3)**; MGT 397(3), 561(3); ~~PLS 342(3)~~, **338(3)**; SOC 380(3)

ATTACHMENT C

International Business Administration: The International Business Administration option must satisfy the following foreign language, geographic regions, special international courses, and operational/cultural environment requirements.

- a. **Foreign Language:** Choose a language for a minimum of 12 semester hours above 100 level courses. A course in conversation is required. (The foreign language requirement may be waived with demonstrated proof of competency in the oral and written skills equivalent to the foreign language requirement.) International students whose native language is not English may be waived from the language requirement subject to the following:
 1. The student is a graduate of a secondary school in his/her home country.
 2. The native language is complementary to the Geographic Region of Specialization.
 3. The waiver will not result in the reduction of the total credit hours required towards the degree. The curriculum advisor in charge of International Business Administration option may recommend specific courses either in the English language and/or complementary to the major to make up the 12 credit hours.
- b. **Geographic Region of Specialization:** Select one of the following regions associated with the language chosen, obtaining a minimum of three courses in at least two departments for a total of nine credit hours.
 1. Asia (Pacific Rim Countries): ANT 335(3); COM 360(3); GRY 305(3), 320(3), 323(3), 397(1-3); HST 200(3), 340(3), 380(3), 381(3), 571(3), 597(1-3) - Asian History; LLT 215(3); MCL 303(3); PHI 314(3); PLN 597(1-5); PLS 545(3)
 2. Latin America: COM 360(3); GRY 305(3), 320(3), 323(3), 397(1-3); PLN 597(1-5); HST 200(3), 350(3), 587(3), 597(1-3) - Latin American History; MCL 303(3); PLS 548(3); SPN 326(3)
 3. Europe: COM 360(3); GRY 305(3), 320(3), 323(3), 397(1-3); PLN 597(1-5); HST 200(3), 340(3), 353(3), 355(3), 361(3), 556(3), 559(3), 597(1-3) - European History; LLT 225(3); MCL 303(3); PLS 205(3), 547(3); SPN 325(3); FRN 314(3), 326(3), 415(3), 335(3); GRM 325(3)
- c. **Special International Courses:** MGT 447(3); MKT 474(3) and one course from: FIN 582(3); ECO 346(3), 456(3), 565(3); GRY 100(3), 308(3), 321(3); PLS 205(3), 232(3); LAW 539(3)
- d. **Operational or Cultural Environment:** This may be satisfied by a minimum of one semester of successful participation in an academic program consisting of coursework at an accredited overseas institution and/or internship at a firm in a foreign country consistent with the student's area of specialization approved by the curriculum advisor in charge of International Business Administration option. An exception to this may be made in the case of international students coming from a country that is consistent with their Geographic Region of Specialization; however, this action will not result in a reduction of total hours required toward the degree. The curriculum advisor in charge of International Business Administration option may recommend specific courses either in the English language and/or complementary to the major toward the total credit hour degree requirement.
- e. **Suggested Optional Electives:** ANT 226(3), 320(3), 330(3); ACC 506(3); ECO 305(3), 456(3); HST 103(3), 104(3); MGT 397(3), 561(3); PLS 338(3); SOC 380(3)

Missouri State University Curricular Proposal Course Change or Deletion

Department Fashion and Interior Design Date January 26, 2012

Check one: This is a change to an existing COURSE
 an existing REGULAR (i.e. permanent) SECTION of a variable content course

Present Catalog Description (Cut and paste from web catalog or use most recent description.)	Revised Catalog Description (Cut and paste description again, strikethrough all deletions, and insert and bold new information.)
<p>FCS 512 Teaching Family and Consumer Sciences Prerequisite: FCS 335; and concurrent enrollment in FCS 507; and admitted to teacher education program. An overview of the philosophy and history of family and consumer sciences education; includes curriculum building with emphasis on critical thinking and reflective decision-making, problem-based learning, and the development of authentic assessments. Includes the planning of lessons, units, and development of teaching materials in the family and consumer sciences discipline and practice implementation of such lessons. Completion of checkpoint II for the Professional Portfolio is a component of this course. Credited only on B.S. in Education (Vocational Family and Consumer Sciences). A grade of "C" or better is required in this course. May not be taken Pass/Not Pass. May be taught concurrently with FCS 612. Cannot receive credit for both FCS 612 and FCS 512. 3(2-2) F</p>	<p>FCS 512 Teaching Family and Consumer Sciences Prerequisite: FCS 335, EDC 350; and concurrent enrollment in FCS 507; and admitted to teacher education program. An overview of the philosophy and history of family and consumer sciences education; includes curriculum building with emphasis on critical thinking and reflective decision-making, problem-based learning, and the development of authentic assessments. Includes the planning of lessons, units, and development of teaching materials in the family and consumer sciences discipline and practice implementation of such lessons. Completion of checkpoint II for the Professional Portfolio is a component of this course. Credited only on B.S. in Education (Vocational Family and Consumer Sciences). A grade of "C" or better is required in this course. May not be taken Pass/Not Pass. May be taught concurrently with FCS 612. Cannot receive credit for both FCS 612 and FCS 512. 3(2-2) F</p>

What is changing? Check all boxes that apply.

- Course Deletion Course Code Course Number Title Prerequisite
 Credit Hours/Contact Hours Periodicity Description

Reason for Proposed Change or Deletion

FCS Education students are required to complete checkpoint II on the e-portfolio as part of FCS 512. EDC 350 prepares them for this.

How Did You Determine the Need For This Change or Deletion?

Student in FCS 512 wasn't able to complete checkpoint II last fall.

COMPLETE NEW CATALOG INFORMATION (typed)

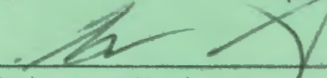
FCS 512 Teaching Family and Consumer Sciences

Prerequisite: FCS 335, EDC 350; and concurrent enrollment in FCS 507; and admitted to teacher education program. An overview of the philosophy and history of family and consumer sciences education; includes curriculum building with emphasis on critical thinking and reflective decision-making, problem-based learning, and the development of authentic assessments. Includes the planning of lessons, units, and development of teaching materials in the family and consumer sciences discipline and practice implementation of such lessons. Completion of checkpoint II for the Professional Portfolio is a component of this course. Credited only on B.S. in Education (Vocational Family and Consumer Sciences). A grade of "C" or better is required in this course. May not be taken Pass/Not Pass. May be taught concurrently with FCS 612. Cannot receive credit for both FCS 612 and FCS 512. 3(2-2) F

Check if this is a **non-substantive** change. Distribution for non-substantive changes of 100- through 500-level courses: two originally-signed copies to Faculty Senate; 600- through 900-level courses: three originally-signed copies to Graduate Council. Graduate Council will give two copies to Faculty Senate after approval.

Substantive Change: Department routes according to ART VI, SEC 3B(1-4) of Bylaws of the Faculty. Forward three originally signed forms to one of the following (please check all that apply and send to first council/committee marked). If proposal needs to go through more than one council/committee, forward one additional form for each additional council/committee marked. See Senate Action 11-93/94 for definitions of substantive/non-substantive changes.

- College Council** (All substantive course changes numbered 100-599 must go through College Council first. After approval, College Council will forward appropriate number of copies to the next committee/council or directly to the Faculty Senate if no further committee approval is needed. The last level of committee/council will forward two originally signed copies to the Faculty Senate.)
 Professional Education Committee (Considers all substantive course changes for Professional Education courses and Teaching Methods courses.)
 Committee on General Education and Intercollegiate Programs (Considers all substantive course changes for General Education and Intercollegiate Program proposals.)
 Graduate Council (Considers all 600-900 level course changes.)

Signature 
 Department Head

Date 2-2-12

(Routing on Reverse Side)

FS Course Change - 9/10/2010

ROUTING

1. COLLEGE COUNCIL (ART VI, SEC 3B)

APPROVED After dean review/comment, forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward appropriate number of copies to next committee level for approval.

DISAPPROVED Return one signed copy of final action to the appropriate Department Head.

Comment(s) _____

Signature Karen Brown Date 2/14/12
Chairperson

2. DEAN OF THE COLLEGE (ART VI, SEC 5)

REVIEWED Return to College Council Chair within ten days of receipt for disposition.

Comment(s) _____

Signature Stephani Bryant Date 2/15/12
Dean of the College

3. PROFESSIONAL EDUCATION COMMITTEE (ART III, SEC 9)

APPROVED Forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward three signed copies to next committee level for approval.

DISAPPROVED Return one signed copy of final action to the appropriate Department Head.

Comment(s) _____

Signature _____ Date _____
Chairperson

4. COMMITTEE ON GENERAL EDUCATION AND INTERCOLLEGIATE PROGRAMS (ART IV, SEC 2)

APPROVED Forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward three signed copies to next committee level for approval.

DISAPPROVED Return one signed copy of final action to the appropriate Department Head.

Comment(s) _____

Signature _____ Date _____
Chairperson

5. GRADUATE COUNCIL (ART V, SEC 3, OR ART VI, SEC 3B)

APPROVED Forward two signed copies of final action to the Secretary of the Faculty for disposition.

DISAPPROVED Return one signed copy of final action to the appropriate Department Head.

Comment(s) _____

Signature _____ Date _____
Chairperson

6. FACULTY SENATE (ART VI, SEC 9)

APPROVED

DISAPPROVED

Comment(s) _____

Signature _____ Date _____
Chairperson

7. PROVOST (ART I, SEC 6; ART VI, SEC 9)

RECOMMENDED TO PRESIDENT

NOT RECOMMENDED TO PRESIDENT

Comment(s) _____

Signature _____ Date _____
Provost

8. PRESIDENT

APPROVED

DISAPPROVED

Comment(s) _____

Signature _____ Date _____
President

ROUTING

1. COLLEGE COUNCIL (ART VI, SEC 3B)

APPROVED After dean review/comment, forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward appropriate number of copies to next committee level for approval.

DISAPPROVED Return one signed copy of final action to the appropriate Department Head.

Comment(s) _____

Signature Karen Brown Date 2-14-12
Chairperson

2. DEAN OF THE COLLEGE (ART VI, SEC 5)

REVIEWED Return to College Council Chair within ten days of receipt for disposition.

Comment(s) _____

Signature Stephan Bryant Date 2/15/12
Dean of the College

3. PROFESSIONAL EDUCATION COMMITTEE (ART III, SEC 9)

APPROVED Forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward three signed copies to next committee level for approval.

DISAPPROVED Return one signed copy of final action to the appropriate Department Head.

Comment(s) _____

Signature _____ Date _____
Chairperson

4. COMMITTEE ON GENERAL EDUCATION AND INTERCOLLEGIATE PROGRAMS (ART IV, SEC 2)

APPROVED Forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward three signed copies to next committee level for approval.

DISAPPROVED Return one signed copy of final action to the appropriate Department Head.

Comment(s) _____

Signature _____ Date _____
Chairperson

5. GRADUATE COUNCIL (ART V, SEC 3, OR ART VI, SEC 3B)

APPROVED Forward two signed copies of final action to the Secretary of the Faculty for disposition.

DISAPPROVED Return one signed copy of final action to the appropriate Department Head.

Comment(s) _____

Signature _____ Date _____
Chairperson

6. FACULTY SENATE (ART VI, SEC 9)

APPROVED
 DISAPPROVED

Comment(s) _____

Signature _____ Date _____
Chairperson

7. PROVOST (ART I, SEC 6; ART VI, SEC 9)

RECOMMENDED TO PRESIDENT
 NOT RECOMMENDED TO PRESIDENT

Comment(s) _____

Signature _____ Date _____
Provost

8. PRESIDENT

APPROVED
 DISAPPROVED

Comment(s) _____

Signature _____ Date _____
President

**Missouri State University
Curricular Proposal Course Change or Deletion**

Department: Fashion and Interior Design

Date: January 25, 2012

Check one: This is a change to an existing COURSE
 an existing REGULAR (i.e. permanent) SECTION of a variable content course

Present Catalog Description (Cut and paste from web catalog or use most recent description.)	Revised Catalog Description (Cut and paste description again, strikethrough all deletions, and insert and bold new information.)
FMD 402 Internship in Fashion Merchandising Prerequisite: FMD 305 and FMD 306 and FMD 370 and FMD 371 with grades of C or better; and permission. Supervised experienced in a pre-approved internship program in a related field of Product Development or Design. The student must work a minimum of 280 hours, complete the student workbook, earn a satisfactory evaluation from the internship sponsor and complete a journal. 4(0-8) Su, D	FMD 402 Internship in Fashion Merchandising Prerequisite: FMD 305 and FMD 306 and FMD 370 and FMD 371 with grades of C or better; and permission. Supervised experienced in a pre-approved internship program in a related field of Product Development or Design. The student must work a minimum of 280 240 hours for a 4 credit hour internship or a minimum of 320 hours for a 6 credit hour internship , complete the student workbook, earn a satisfactory evaluation from the internship sponsor and complete a journal. 4(0-8) 4-6 Su, D

What is changing? Check all boxes that apply.

- Course Deletion Course Code Course Number Title Prerequisite
 X Credit Hours/Contact Hours Periodicity X Description

Reason for Proposed Change or Deletion

To make internship hours consistent across the programs.

How Did You Determine the Need For This Change or Deletion?

Found discrepancy in hours required for each program and determined that there needed to be consistency.

COMPLETE NEW CATALOG INFORMATION (typed)

FMD 402 Internship in Fashion Merchandising

Prerequisite: FMD 305 and FMD 306 and FMD 370 and FMD 371 with grades of C or better; and permission. Supervised experienced in a pre-approved internship program in a related field of Product Development or Design. The student must work a minimum of ~~280~~ **240** hours for a 4 credit hour internship or a minimum of 320 hours for a 6 credit hour internship, complete the student workbook, earn a satisfactory evaluation from the internship sponsor and complete a journal. ~~4(0-8)~~ **4-6** Su, D

Check if this is a **non-substantive** change. Distribution for non-substantive changes of 100- through 500-level courses: two originally-signed copies to Faculty Senate; 600- through 900-level courses: three originally-signed copies to Graduate Council. Graduate Council will give two copies to Faculty Senate after approval.

Substantive Change: Department routes according to ART VI, SEC 3B(1-4) of Bylaws of the Faculty. Forward three originally signed forms to one of the following (please check all that apply and send to first council/committee marked). If proposal needs to go through more than one council/committee, forward one additional form for each additional council/committee marked. See Senate Action 11-93/94 for definitions of substantive/non-substantive changes.

College Council

(All substantive course changes numbered 100-599 must go through College Council first. After approval, College Council will forward appropriate number of copies to the next committee/council or directly to the Faculty Senate if no further committee approval is needed. The last level of committee/council will forward two originally signed copies to the Faculty Senate.)

Professional Education Committee

(Considers all substantive course changes for Professional Education courses and Teaching Methods courses.)

Committee on General Education and Intercollegiate Programs

(Considers all substantive course changes for General Education and Intercollegiate Program proposals.)

Graduate Council

(Considers all 600-900 level course changes.)

Signature [Signature]
 Department Head

Date 1/30/12

(Routing on Reverse Side)

FS Course Change - 9/10/2010

**Missouri State University
Curricular Proposal Course Change or Deletion**

Department Technology and Construction Management

Date January 30, 2012

Check one: This is a change to xx an existing COURSE
 _____ an existing REGULAR (i.e. permanent) SECTION of a variable content course

Present Catalog Description (Cut and paste from web catalog or use most recent description.)	Revised Catalog Description (Cut and paste description again, strikethrough all deletions, and insert and bold new information.)
TCM 438 Systems Integration Prerequisite TCM 366. Emphasizes the use of technology to promote the facility management department as a business unit. Process for evaluating and implementing facility management technologies. Low voltage and life safety systems, integration of the various facility technologies. 3(2-2), S	TCM 438 Systems Integration Prerequisite TCM 366. Emphasizes the use, of technology to promote the facility management department as a business unit. processes for evaluating, and implementing implementation of facility management technologies including Low voltage and life safety systems ; integration of the various facility functions technologies. 3(2-2), S

What is changing? Check all boxes that apply.

- Course Deletion Course Code Course Number Title Prerequisite
 Credit Hours/Contact Hours Periodicity Description

Reason for Proposed Change or Deletion

Course change due to FM degree program alignment to IFMA accreditation standards

How Did You Determine the Need For This Change or Deletion?

Curriculum committee review of programs

COMPLETE NEW CATALOG INFORMATION (typed)

TCM 438 Systems Integration

Prerequisite TCM 366. Emphasizes the use, processes for evaluating, and implementation of facility management technologies including integration of the various facility functions. 3(2-2), S

_____ Check if this is a **non-substantive** change. Distribution for non-substantive changes of 100- through 500-level courses: two originally-signed copies to Faculty Senate; 600- through 900-level courses: three originally-signed copies to Graduate Council. Graduate Council will give two copies to Faculty Senate after approval.

Substantive Change: Department routes according to ART VI, SEC 3B(1-4) of Bylaws of the Faculty. Forward three originally signed forms to one of the following (please check all that apply and send to first council/committee marked). If proposal needs to go through more than one council/committee, forward one additional form for each additional council/committee marked. See Senate Action 11-93/94 for definitions of substantive/non-substantive changes.

xx College Council

(All substantive course changes numbered 100-599 must go through College Council first. After approval, College Council will forward appropriate number of copies to the next committee/council or directly to the Faculty Senate if no further committee approval is needed. The last level of committee/council will forward two originally signed copies to the Faculty Senate.)

_____ Professional Education Committee

(Considers all substantive course changes for Professional Education courses and Teaching Methods courses.)

_____ Committee on General Education and Intercollegiate Programs

(Considers all substantive course changes for General Education and Intercollegiate Program proposals.)

_____ Graduate Council

(Considers all 600-900 level course changes.)

Signature _____


 Department Head

Date _____

2/2/12

(Routing on Reverse Side)

FS Course Change - 9/10/2010

ROUTING

1. COLLEGE COUNCIL (ART VI, SEC 3B)

APPROVED

After dean review/comment, forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward appropriate number of copies to next committee level for approval.

DISAPPROVED

Return one signed copy of final action to the appropriate Department Head.

Comment (s) _____

Signature Karen U Brown Date 2-14-12
Chairperson

2. DEAN OF THE COLLEGE (ART VI, SEC 5)

REVIEWED

Return to College Council Chair within ten days of receipt for disposition.

Comment (s) _____

Signature Stephanie Bryant Date 2/15/12
Dean of the College

3. PROFESSIONAL EDUCATION COMMITTEE (ART III, SEC 9)

APPROVED

Forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward three signed copies to next committee level for approval.

DISAPPROVED

Return one signed copy of final action to the appropriate Department Head.

Comment (s) _____

Signature _____ Date _____
Chairperson

4. COMMITTEE ON GENERAL EDUCATION AND INTERCOLLEGIATE PROGRAMS (ART IV, SEC 2)

APPROVED

Forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward three signed copies to next committee level for approval.

DISAPPROVED

Return one signed copy of final action to the appropriate Department Head.

Comment (s) _____

Signature _____ Date _____
Chairperson

5. GRADUATE COUNCIL (ART V, SEC 3, OR ART VI, SEC 3B)

APPROVED

Forward two signed copies of final action to the Secretary of the Faculty for disposition.

DISAPPROVED

Return one signed copy of final action to the appropriate Department Head.

Comment (s) _____

Signature _____ Date _____
Chairperson

6. FACULTY SENATE (ART VI, SEC 9)

APPROVED

DISAPPROVED

Comment (s) _____

Signature _____ Date _____
Chairperson

7. PROVOST (ART I, SEC 6; ART VI, SEC 9)

RECOMMENDED TO PRESIDENT

NOT RECOMMENDED TO PRESIDENT

Comment (s) _____

Signature _____ Date _____
Provost

8. PRESIDENT

APPROVED

DISAPPROVED

Comment (s) _____

Signature _____ Date _____
President

**Missouri State University
Curricular Proposal Course Change or Deletion**

Department Technology and Construction Management

Date January 30, 2012

Check one: This is a change to xx an existing COURSE
 _____ an existing REGULAR (i.e. permanent) SECTION of a variable content course

Present Catalog Description (Cut and paste from web catalog or use most recent description.)	Revised Catalog Description (Cut and paste description again, strikethrough all deletions, and insert and bold new information.)
TCM 313 Facility Design Prerequisite: TCM 221. Facility space programming and design requirement analysis. Utilization of building information modeling as a design and facility management tool. 3(2-2) S	TCM 313 Facility Design Prerequisite: TCM 221. <i>Using Building Information Modeling for facility space design and requirements analysis, construction materials selection, and quantity schedule development.</i> Facility space programming and design requirement analysis. Utilization of building information modeling as a design and facility management tool. 3(2-2) S

What is changing? Check all boxes that apply.

- Course Deletion
 Course Code
 Course Number
 Title
 Prerequisite
 Credit Hours/Contact Hours
 Periodicity
 xx Description

Reason for Proposed Change or Deletion

Course change due to FM degree program alignment to IFMA accreditation standards

How Did You Determine the Need For This Change or Deletion?

Curriculum committee review of programs

COMPLETE NEW CATALOG INFORMATION (typed)

TCM 313 Facility Design

Prerequisite: TCM 221. Using Building Information Modeling for facility space design and requirements analysis, construction materials selection, and quantity schedule development. 3(2-2) S

____ Check if this is a non-substantive change. Distribution for non-substantive changes of 100- through 500-level courses: two originally-signed copies to Faculty Senate; 600- through 900-level courses: three originally-signed copies to Graduate Council. Graduate Council will give two copies to Faculty Senate after approval.

Substantive Change: Department routes according to ART VI, SEC 3B(1-4) of Bylaws of the Faculty. Forward three originally signed forms to one of the following (please check all that apply and send to first council/committee marked). If proposal needs to go through more than one council/committee, forward one additional form for each additional council/committee marked. See Senate Action 11-93/94 for definitions of substantive/non-substantive changes.

xx College Council

(All substantive course changes numbered 100-599 must go through College Council first. After approval, College Council will forward appropriate number of copies to the next committee/council or directly to the Faculty Senate if no further committee approval is needed. The last level of committee/council will forward two originally signed copies to the Faculty Senate.)

____ Professional Education Committee

(Considers all substantive course changes for Professional Education courses and Teaching Methods courses.)

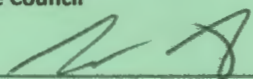
____ Committee on General Education and Intercollegiate Programs

(Considers all substantive course changes for General Education and Intercollegiate Program proposals.)

____ Graduate Council

(Considers all 600-900 level course changes.)

Signature _____



Department Head

Date _____

2/2/12

(Routing on Reverse Side)

FS Course Change - 9/10/2010

ROUTING

1. COLLEGE COUNCIL (ART VI, SEC 3B)

APPROVED

After dean review/comment, forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward appropriate number of copies to next committee level for approval.

DISAPPROVED

Return one signed copy of final action to the appropriate Department Head.

Comment(s) _____

Signature Karen Ubiorn
Chairperson

Date 2-14-12

2. DEAN OF THE COLLEGE (ART VI, SEC 5)

REVIEWED

Return to College Council Chair within ten days of receipt for disposition.

Comment(s) _____

Signature Stephene Bryant
Dean of the College

Date 2/15/12

3. PROFESSIONAL EDUCATION COMMITTEE (ART III, SEC 9)

APPROVED

Forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward three signed copies to next committee level for approval.

DISAPPROVED

Return one signed copy of final action to the appropriate Department Head.

Comment(s) _____

Signature _____
Chairperson

Date _____

4. COMMITTEE ON GENERAL EDUCATION AND INTERCOLLEGIATE PROGRAMS (ART IV, SEC 2)

APPROVED

Forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward three signed copies to next committee level for approval.

DISAPPROVED

Return one signed copy of final action to the appropriate Department Head.

Comment(s) _____

Signature _____
Chairperson

Date _____

5. GRADUATE COUNCIL (ART V, SEC 3, OR ART VI, SEC 3B)

APPROVED

Forward two signed copies of final action to the Secretary of the Faculty for disposition.

DISAPPROVED

Return one signed copy of final action to the appropriate Department Head.

Comment(s) _____

Signature _____
Chairperson

Date _____

6. FACULTY SENATE (ART VI, SEC 9)

APPROVED

DISAPPROVED

Comment(s) _____

Signature _____
Chairperson

Date _____

7. PROVOST (ART I, SEC 6; ART VI, SEC 9)

RECOMMENDED TO PRESIDENT

NOT RECOMMENDED TO PRESIDENT

Comment(s) _____

Signature _____
Provost

Date _____

8. PRESIDENT

APPROVED

DISAPPROVED

Comment(s) _____

Signature _____
President

Date _____

**Missouri State University
Curricular Proposal Course Change or Deletion**

Department Technology and Construction Management

Date January 30, 2012

Check one: This is a change to xx an existing COURSE
 _____ an existing REGULAR (i.e. permanent) SECTION of a variable content course

Present Catalog Description (Cut and paste from web catalog or use most recent description.)	Revised Catalog Description (Cut and paste description again, strikethrough all deletions, and insert and bold new information.)
TCM 347 Industrial Equipment and Control Prerequisite: TCM 322 or TCM 331. Examines industrial power delivery systems and their control including electrical and mechanical systems. Laboratory experiences will include an introduction to hydraulics and pneumatics, motors and motor controls, and programmable logic controllers. Supplemental course fee. 3(2-2), F	TCM 347 Industrial Equipment and Control Prerequisite: TCM 322 or TCM 331. Examines industrial power delivery systems and their control including electrical and mechanical systems. Laboratory experiences will include an introduction to hydraulics and pneumatics, motors and motor controls, and programmable logic controllers. Supplemental course fee. 3(2-2), F

What is changing? Check all boxes that apply.

- Course Deletion Course Code Course Number Title Prerequisite
 Credit Hours/Contact Hours Periodicity Description

Reason for Proposed Change or Deletion

Course change due to FM degree program alignment to IFMA accreditation standards

How Did You Determine the Need For This Change or Deletion?

Curriculum committee review of programs

COMPLETE NEW CATALOG INFORMATION (typed)

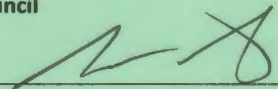
TCM 347 Industrial Equipment and Control

Prerequisite: TCM 322 or TCM 331. Examines industrial power delivery systems and their control including electrical and mechanical systems. Laboratory experiences will include an introduction to motors, motor controls, and programmable logic controllers. Supplemental course fee. 3(2-2), F

_____ Check if this is a **non-substantive** change. Distribution for non-substantive changes of 100- through 500-level courses: two originally-signed copies to Faculty Senate; 600- through 900-level courses: three originally-signed copies to Graduate Council. Graduate Council will give two copies to Faculty Senate after approval.

Substantive Change: Department routes according to ART VI, SEC 3B(1-4) of Bylaws of the Faculty. Forward three originally signed forms to one of the following (please check all that apply and send to first council/committee marked). If proposal needs to go through more than one council/committee, forward one additional form for each additional council/committee marked. See Senate Action 11-93/94 for definitions of substantive/non-substantive changes.

- College Council** (All substantive course changes numbered 100-599 must go through College Council first. After approval, College Council will forward appropriate number of copies to the next committee/council or directly to the Faculty Senate if no further committee approval is needed. The last level of committee/council will forward two originally signed copies to the Faculty Senate.)
 _____ **Professional Education Committee** (Considers all substantive course changes for Professional Education courses and Teaching Methods courses.)
 _____ **Committee on General Education and Intercollegiate Programs** (Considers all substantive course changes for General Education and Intercollegiate Program proposals.)
 _____ **Graduate Council** (Considers all 600-900 level course changes.)

Signature 
 Department Head

Date 2/2/12

(Routing on Reverse Side)

ROUTING

1. COLLEGE COUNCIL (ART VI, SEC 3B)

APPROVED After dean review/comment, forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward appropriate number of copies to next committee level for approval.

DISAPPROVED Return one signed copy of final action to the appropriate Department Head.

Comment (s) _____

Signature Karen UBrown Date 2-14-12
Chairperson

2. DEAN OF THE COLLEGE (ART VI, SEC 5)

REVIEWED Return to College Council Chair within ten days of receipt for disposition.

Comment (s) _____

Signature Stephanie Bryant Date 2/15/12
Dean of the College

3. PROFESSIONAL EDUCATION COMMITTEE (ART III, SEC 9)

APPROVED Forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward three signed copies to next committee level for approval.

DISAPPROVED Return one signed copy of final action to the appropriate Department Head.

Comment (s) _____

Signature _____ Date _____
Chairperson

4. COMMITTEE ON GENERAL EDUCATION AND INTERCOLLEGIATE PROGRAMS (ART IV, SEC 2)

APPROVED Forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward three signed copies to next committee level for approval.

DISAPPROVED Return one signed copy of final action to the appropriate Department Head.

Comment (s) _____

Signature _____ Date _____
Chairperson

5. GRADUATE COUNCIL (ART V, SEC 3, OR ART VI, SEC 3B)

APPROVED Forward two signed copies of final action to the Secretary of the Faculty for disposition.

DISAPPROVED Return one signed copy of final action to the appropriate Department Head.

Comment (s) _____

Signature _____ Date _____
Chairperson

6. FACULTY SENATE (ART VI, SEC 9)

APPROVED

DISAPPROVED

Comment (s) _____

Signature _____ Date _____
Chairperson

7. PROVOST (ART I, SEC 6; ART VI, SEC 9)

RECOMMENDED TO PRESIDENT

NOT RECOMMENDED TO PRESIDENT

Comment (s) _____

Signature _____ Date _____
Provost

8. PRESIDENT

APPROVED

DISAPPROVED

Comment (s) _____

Signature _____ Date _____
President

**Missouri State University
Curricular Proposal Course Change or Deletion**

Department Technology and Construction Management

Date January 30, 2012

Check one: This is a change to xx an existing COURSE
 _____ an existing REGULAR (i.e. permanent) SECTION of a variable content course

Present Catalog Description (Cut and paste from web catalog or use most recent description.)	Revised Catalog Description (Cut and paste description again, strikethrough all deletions, and insert and bold new information.)
TCM 354 Facility Planning Prerequisite: TCM 313. This course emphasizes the strategic role required of the facilities manager in providing information for corporate managers and executives for facility forecasting. 3(3-0) F	TCM 354 Facility Planning Prerequisite: TCM 313. <i>Investigates programming and space allocation for facility managers executing planned development. Master, strategic, and daily planning tools are explored.</i> This course emphasizes the strategic role required of the facilities manager in providing information for corporate managers and executives for facility forecasting. 3(3-0) F

What is changing? Check all boxes that apply.

- Course Deletion Course Code Course Number Title Prerequisite
 Credit Hours/Contact Hours Periodicity Description

Reason for Proposed Change or Deletion

Course change due to FM degree program alignment to IFMA accreditation standards

How Did You Determine the Need For This Change or Deletion?

Curriculum committee review of programs

COMPLETE NEW CATALOG INFORMATION (typed)

TCM 354 Facility Planning

Prerequisite: TCM 313. Investigates programming and space allocation for facility managers executing planned development. Master, strategic, and daily planning tools are explored. 3(3-0) F

____ Check if this is a non-substantive change. Distribution for non-substantive changes of 100- through 500-level courses: two originally-signed copies to Faculty Senate; 600- through 900-level courses: three originally-signed copies to Graduate Council. Graduate Council will give two copies to Faculty Senate after approval.

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xx College Council

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____ Professional Education Committee

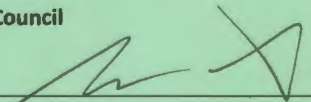
(Considers all substantive course changes for Professional Education courses and Teaching Methods courses.)

____ Committee on General Education and Intercollegiate Programs

(Considers all substantive course changes for General Education and Intercollegiate Program proposals.)

____ Graduate Council

(Considers all 600-900 level course changes.)

Signature 
 Department Head

Date 2/2/12

(Routing on Reverse Side)

FS Course Change - 9/10/2010

ROUTING

1. COLLEGE COUNCIL (ART VI, SEC 3B)

APPROVED After dean review/comment, forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward appropriate number of copies to next committee level for approval.

DISAPPROVED Return one signed copy of final action to the appropriate Department Head.

Comment(s) _____

Signature Karen Brown Date 2/4/12
Chairperson

2. DEAN OF THE COLLEGE (ART VI, SEC 5)

REVIEWED Return to College Council Chair within ten days of receipt for disposition.

Comment(s) _____

Signature Stephanie Bryant Date 2/15/12
Dean of the College

3. PROFESSIONAL EDUCATION COMMITTEE (ART III, SEC 9)

APPROVED Forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward three signed copies to next committee level for approval.

DISAPPROVED Return one signed copy of final action to the appropriate Department Head.

Comment(s) _____

Signature _____ Date _____
Chairperson

4. COMMITTEE ON GENERAL EDUCATION AND INTERCOLLEGIATE PROGRAMS (ART IV, SEC 2)

APPROVED Forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward three signed copies to next committee level for approval.

DISAPPROVED Return one signed copy of final action to the appropriate Department Head.

Comment(s) _____

Signature _____ Date _____
Chairperson

5. GRADUATE COUNCIL (ART V, SEC 3, OR ART VI, SEC 3B)

APPROVED Forward two signed copies of final action to the Secretary of the Faculty for disposition.

DISAPPROVED Return one signed copy of final action to the appropriate Department Head.

Comment(s) _____

Signature _____ Date _____
Chairperson

6. FACULTY SENATE (ART VI, SEC 9)

APPROVED

DISAPPROVED

Comment(s) _____

Signature _____ Date _____
Chairperson

7. PROVOST (ART I, SEC 6; ART VI, SEC 9)

RECOMMENDED TO PRESIDENT

NOT RECOMMENDED TO PRESIDENT

Comment(s) _____

Signature _____ Date _____
Provost

8. PRESIDENT

APPROVED

DISAPPROVED

Comment(s) _____

Signature _____ Date _____
President



Missouri State
UNIVERSITY

**College of Business Administration
Office of the Dean
Glass Hall 400, 836-5646**

March 15, 2012

TO: College of Business Administration (COBA); Faculty Senate; PEC; Registrar, CGEIP
Members of the 2011-12 Council – College of Business Administration (COBA);
David Byrd (ACC), Richard Bruce (TCM), David Byrd (ACC), Richard Johnson (CIS),
Steven Parker (MKT), Cathy Starr (FID), Doug Witte (FGB)

FROM: Dr. Karen Brown, Chair COBA Council *KB*

SUBJECT: Minutes of the March 13, 2012 COBA Council Meeting

The meeting began at 3:30 p.m. in Glass 430

Present: Dr. Karen Brown – Chair (MGT), Dr. Richard Bruce (TCM), Dr. David Byrd (ACC), Dr. Richard Johnson (CIS), Dr. Steve Parker (MKT), Dr. Cathy Starr (FID), Dr. Doug Witte (FGB) and Ms. Nicole Clement (COBA Dean's Office). Also present were guests: Dr. Ron Coulter (MKT), Ms. Sandy Culver (Advisement), Ms. Michelle Hulett (IBP), Dr. Elizabeth Rozell (COBA), and Dr. Barry Wisdom (MGT).

Approval of February 14, 2012 Minutes

New Business

Nominees for COBA Council

David Byrd (ACC - 2013); David Byrd (ACC - 2013); Richard Bruce (TCM - 2013); Melody LaPreze (MGT – 2014); Steve Parker (MKT – 2013), Cathy Starr (FID - 2013); Doug Witte (FGB – 2013)

Elected COBA Council Chair: *Richard Johnson – Council Chair (CIS – 2014).*

Nominees for CGEIP: Ahren Johnston (MKT) and Ed Chang (FGB) currently represent COBA.

Undergraduate Curricular Items Approved

MGT – Globalization requirements Program Change

FID – Interior Design Program Change

FID – HID 303 Course Change

FID – HID 304 Course Change

FID – HID 325 Course Change

FID – HID 405 Course Change

FID – HID 406 Course Change

FID - HID 424 Course Change

FID – HID 441 Course Change

FGB – Financial Planning Minor Program Change

FGB – FIN 581 Course Change

Undergraduate Items Tabled

FID – HID 499 Course Change

Graduate Curricular Items Reviewed

FGB – FIN 681 (please route future items via MBA prior to sending to Graduate Council)

Adjourned at 3:53 p.m.

lb

Missouri State University Curricular Proposal Program Change or Deletion

Department: Department Of Management Date: 3/02/2012

Title of Program Affected: COBA Program Requirements

Major <input type="checkbox"/> Comprehensive Major <input type="checkbox"/> Option <input type="checkbox"/> Minor <input type="checkbox"/> Certificate <input type="checkbox"/> Certification <input type="checkbox"/> Academic Rules <input type="checkbox"/> Other <input checked="" type="checkbox"/>	
Present Catalog Description (Cut and paste from web catalog or use most recent description.)	Revised Catalog Description (Cut and paste description again, strikethrough all deletions, and insert and bold new information.)
See Attachment A	See Attachment B

What is changing? Check all boxes that apply.

- | | | |
|---|---|---|
| <input type="checkbox"/> Title change | <input type="checkbox"/> From option to program (major) | <input checked="" type="checkbox"/> Other |
| <input type="checkbox"/> Course changes of under 18 hours | <input type="checkbox"/> From program (major) to option | |
| <input type="checkbox"/> Course changes of 18 hours or more | <input type="checkbox"/> Program or option deletion | |

REASON FOR PROPOSED CHANGE

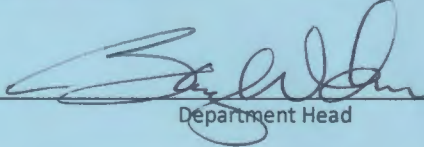
Update course offerings in the list of classes that students can take to meet their COBA Globalization requirement; remove courses no longer in the catalog and add course options that are appropriate for this requirement. Increase transfer options and flexibility for students who participate in study away programs.

COMPLETE NEW CATALOG INFORMATION (Typed)

See Attachment C

DEPARTMENT: Route according to ART VI, SEC 3B(1-4) of Bylaws of the Faculty Senate. Forward three typed, originally signed forms to one of the following (please check all that apply and send to first council/committee marked). If the program needs to go through more than one committee/council, forward one additional form for each additional council/ committee marked.

- | | |
|--|--|
| <input checked="" type="checkbox"/> College Council | (Send all undergraduate program changes through College Council as first step before forwarding either to PEC, CGEIP, or directly to Faculty Senate) |
| <input type="checkbox"/> Professional Education Committee | (Considers all program changes affecting BS and MS in Education and Educational Specialist degrees) |
| <input type="checkbox"/> Committee on General Education and Intercollegiate Programs | (Considers all general education and multi-college program changes) |
| <input type="checkbox"/> Graduate Council | (Considers all graduate-level program changes) |

Signature 
 Department Head

Date 3/2/12
 FS Program Change - 9/10/2010

(Routing on Reverse Side)

ROUTING

1. COLLEGE COUNCIL (ART VI, SEC 3B)

APPROVED After dean review/comment, forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward appropriate number of copies to next committee level for approval.

DISAPPROVED Return one signed copy of final action to the appropriate Department Head.

Comment (s) _____

Signature KL Brown Date 3-13-12
Chairperson

2. DEAN OF THE COLLEGE (ART VI, SEC 5)

REVIEWED Return to College Council Chair within ten days of receipt for disposition.

Comment (s) _____

Signature [Signature] Date 3/15-2012
Dean of the College

3. PROFESSIONAL EDUCATION COMMITTEE (ART III, SEC 9)

APPROVED Forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward three signed copies to next committee level for approval.

DISAPPROVED Return one signed copy of final action to the appropriate Department Head.

Comment (s) _____

Signature _____ Date _____
Chairperson

4. COMMITTEE ON GENERAL EDUCATION AND INTERCOLLEGIATE PROGRAMS (ART IV, SEC 2)

APPROVED Forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward three signed copies to next committee level for approval.

DISAPPROVED Return one signed copy of final action to the appropriate Department Head.

Comment (s) _____

Signature _____ Date _____
Chairperson

5. GRADUATE COUNCIL (ART V, SEC 3, OR ART VI, SEC 3B)

APPROVED Forward two signed copies of final action to the Secretary of the Faculty for disposition.

DISAPPROVED Return one signed copy of final action to the appropriate Department Head.

Comment (s) _____

Signature _____ Date _____
Chairperson

6. FACULTY SENATE (ART VI, SEC 9)

APPROVED

DISAPPROVED

Comment (s) _____

Signature _____ Date _____
Chairperson

7. PROVOST (ART I, SEC 6; ART VI, SEC 9)

RECOMMENDED TO PRESIDENT

NOT RECOMMENDED TO PRESIDENT

Comment (s) _____

Signature _____ Date _____
Provost

8. PRESIDENT

APPROVED

DISAPPROVED

Comment (s) _____

Signature _____ Date _____
President

ATTACHMENT A

Program Requirements

(Not applicable to majors in the Department of Technology and Construction Management and Department of Fashion and Interior Design)

In addition to the general education and general baccalaureate degree requirements, all Bachelor of Science and Bachelor of Science in Education degree candidates in the College of Business Administration must meet the following requirements for graduation.

C. Globalization Requirement

All business majors are required to complete six hours from the following Globalization courses. The College of Business Administration strongly encourages students to complete six hours from one foreign language to complete the Globalization Requirement.

1. Foreign Language Courses: ARB, CHI, FRN, GRK, GRM, HBW, ITL, JPN, LTN, PTG, RUS, SPN

2. Foreign Culture Courses:

Anthropology: ANT 100, 226, 320, 330, 335

Economics: ECO 346, 565

English: ENG 341, 361

Geography: GRY 100, 308, 320, 321, 323

History: HST 200, 340, 350, 355, 381, 559

Language: LLT 215, 225, 321, 325, 326; MCL 303

Music: MUS 239*

Political Science: PLS 205, 232, 343, 544, 545, 548

Religious Studies: REL 210*, 330, 350

Sociology: SOC 150

*May also be used toward general education requirements.

3. Approved International Study Courses

4. Business Courses: only one of the following may count toward the globalization requirement - ACC 506, FIN 582, LAW 539, MGT 447, MKT 464, MKT 474

ATTACHMENT B

Program Requirements

(Not applicable to majors in the Department of Technology and Construction Management and Department of Fashion and Interior Design)

In addition to the general education and general baccalaureate degree requirements, all Bachelor of Science and Bachelor of Science in Education degree candidates in the College of Business Administration must meet the following requirements for graduation.

C. Globalization Requirement

All business majors are required to complete six hours from the following Globalization courses. The College of Business Administration strongly encourages students to complete six hours from one foreign language to complete the Globalization Requirement.

1. Foreign Language Courses: ARB, CHI, FRN, GRK, GRM, HBW, ITL, JPN, LTN, PTG, RUS, SPN

2. Foreign Culture Courses:

Anthropology: ANT 100, 226, ~~320~~, 330, **331, 332, 334**, 335

Economics: ECO 346, **456**, 565

English: ENG 341, 361

Geography: GRY 100, **305**, 308, 320, 321, 323, **328**

Global Studies: **GBL 250**

History: HST 200, 340, 350, 355, **380**, 381, ~~559~~

Interdisciplinary Studies: **IDS 397**

Language: LLT 215, 225, ~~324~~, ~~325~~, ~~326~~; MCL 303

Music: MUS 239*

Political Science: PLS 205, 232, ~~343~~, 544, 545, 548, **550**

Religious Studies: REL 210*, 330, 350, **355, 360**

Sociology: SOC 150

*May also be used toward general education requirements.

3. Approved International Study Courses

4. Business Courses: only one of the following may count toward the globalization requirement - ACC 506, FIN 582, LAW 539, MGT 447, MKT 464, MKT 474

ATTACHMENT C

Program Requirements

(Not applicable to majors in the Department of Technology and Construction Management and Department of Fashion and Interior Design)

In addition to the general education and general baccalaureate degree requirements, all Bachelor of Science and Bachelor of Science in Education degree candidates in the College of Business Administration must meet the following requirements for graduation.

C. Globalization Requirement

All business majors are required to complete six hours from the following Globalization courses. The College of Business Administration strongly encourages students to complete six hours from one foreign language to complete the Globalization Requirement.

1. Foreign Language Courses: ARB, CHI, FRN, GRK, GRM, HBW, ITL, JPN, LTN, PTG, RUS, SPN

2. Foreign Culture Courses:

Anthropology: ANT 100, 226, 330, 331, 332, 334, 335
Economics: ECO 346, 456, 565
English: ENG 341, 361
Geography: GRY 100, 305, 308, 320, 321, 323, 328
Global Studies: GBL 250
History: HST 200, 340, 350, 355, 380, 381,
Interdisciplinary Studies: IDS 397
Language: LLT 215, 225; MCL 303
Music: MUS 239*
Political Science: PLS 205, 232, 544, 545, 548, 550
Religious Studies: REL 210*, 330, 350, 355, 360
Sociology: SOC 150

*May also be used toward general education requirements.

3. Approved International Study Courses

4. Business Courses: only one of the following may count toward the globalization requirement - ACC 506, FIN 582, LAW 539, MGT 447, MKT 464, MKT 474

**Missouri State University
Curricular Proposal Program Change or Deletion**

Department: Fashion and Interior Design

Date: January 26, 2012

Title of Program Affected: Interior Design (Comprehensive)

Major Comprehensive Major Option Minor Certificate Certification Academic Rules Other

Present Catalog Description (Cut and paste from web catalog or use most recent description.)	Revised Catalog Description (Cut and paste description again, strikethrough all deletions, and insert and bold new information.)
<p>Major Requirements</p> <p><u>ART 100(3), 101(3); ACC 201(3); HID 140(3), 201(3), 202(3), 208(3), 241(3), 303(3), 304(3), 325(1), 344(3), 346(3), 405(3), 406(3), 408(3), 424(2), 441(2), 499(4); LAW 231(3); MKT 350(3); TCM 122(3), 221(3), 313(3), 320(3), 321(3), 322(3)</u></p>	<p>Major Requirements</p> <p><u>ART 100 115 (3), 101 215 (3); ACC 201(3); HID 140(3), 201(3), 202(3), 208(3), 241(3), 303(3), 304(3), 325(1), 344(3), 346(3), 405(3), 406(3), 408(3), 424(2), 441(2), 499(4); <u>LAW 231(3); MKT 350(3); TCM 122(3), 221(3), 313(3), 320(3), 321(3), 322(3)</u></u></p>

What is changing? Check all boxes that apply.

- Title change
 Course changes of under 18 hours
 Course changes of 18 hours or more
 From option to program (major)
 From program (major) to option
 Program or option deletion
 Other _____

REASON FOR PROPOSED CHANGE

Change prerequisite so transfer students can complete the program in 2 years.

COMPLETE NEW CATALOG INFORMATION (Typed)

Major Requirements

ART 115 (3), 215 (3); ACC 201(3); HID 140(3), 201(3), 202(3), 208(3), 241(3), 303(3), 304(3), 325(1), 344(3), 346(3), 405(3), 406(3), 408(3), 424(2), 441(2), 499(4); LAW 231(3); MKT 350(3); TCM 122(3), 221(3), 313(3), 320(3), 321(3), 322(3)

Total Hours 6

DEPARTMENT: Route according to ART VI, SEC 3B(1-4) of Bylaws of the Faculty Senate. Forward three typed, originally signed forms to one of the following (please check all that apply and send to first council/committee marked). If the program needs to go through more than one committee/council, forward one additional form for each additional council/ committee marked.

- College Council** (Send all undergraduate program changes through College Council as first step before forwarding either to PEC, CGEIP, or directly to Faculty Senate)
 Professional Education Committee (Considers all program changes affecting BS and MS in Education and Educational Specialist degrees)
 Committee on General Education and Intercollegiate Programs (Considers all general education and multi-college program changes)
 Graduate Council (Considers all graduate-level program changes)

Signature _____
Department Head

Date 2/29/12

(Routing on Reverse Side)

FS Program Change - 9/10/2010

ROUTING

COLLEGE COUNCIL (ART VI, SEC 3B)

✓ APPROVED After dean review/comment, forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward appropriate number of copies to next committee level for approval.

DISAPPROVED Return one signed copy of final action to the appropriate Department Head.

Comment(s) _____

Signature K. Brown Date 3-13-12
Chairperson

DEAN OF THE COLLEGE (ART VI, SEC 5)

REVIEWED Return to College Council Chair within ten days of receipt for disposition.

Comment(s) _____

Signature [Signature] Date 3/15/2012
Dean of the College

PROFESSIONAL EDUCATION COMMITTEE (ART III, SEC 9)

APPROVED Forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward three signed copies to next committee level for approval.

DISAPPROVED Return one signed copy of final action to the appropriate Department Head.

Comment(s) _____

Signature _____ Date _____
Chairperson

COMMITTEE ON GENERAL EDUCATION AND INTERCOLLEGIATE PROGRAMS (ART IV, SEC 2)

APPROVED Forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward three signed copies to next committee level for approval.

DISAPPROVED Return one signed copy of final action to the appropriate Department Head.

Comment(s) _____

Signature _____ Date _____
Chairperson

GRADUATE COUNCIL (ART V, SEC 3, OR ART VI, SEC 3B)

APPROVED Forward two signed copies of final action to the Secretary of the Faculty for disposition.

DISAPPROVED Return one signed copy of final action to the appropriate Department Head.

Comment(s) _____

Signature _____ Date _____
Chairperson

FACULTY SENATE (ART VI, SEC 9)

APPROVED
DISAPPROVED

Comment(s) _____

Signature _____ Date _____
Chairperson

PROVOST (ART I, SEC 6; ART VI, SEC 9)

RECOMMENDED TO PRESIDENT
NOT RECOMMENDED TO PRESIDENT

Comment(s) _____

Signature _____ Date _____
Provost

PRESIDENT

APPROVED
DISAPPROVED

Comment(s) _____

Signature _____ Date _____
President

**Missouri State University
Curricular Proposal Course Change or Deletion**

Department Fashion and Interior Design

Date January 27, 2012

Check one: This is a change to X an existing COURSE
 an existing REGULAR (i.e. permanent) SECTION of a variable content course

Present Catalog Description (Cut and paste from web catalog or use most recent description.)	Revised Catalog Description (Cut and paste description again, strikethrough all deletions, and insert and bold new information.)
<p>HID 303 Studio III</p> <p>Prerequisite: HID 202. Kitchen and bath designs and materials, preparing for the National Kitchen and Bath Association certification. Addresses kitchen and bath systems, products, and planning. Also, drawing, design principles, project and business management for kitchen and bath. 3(0-6) F</p>	<p>HID 303 Studio III</p> <p>Prerequisite: HID 202 241. Kitchen and bath designs and materials, preparing for the National Kitchen and Bath Association certification. Addresses kitchen and bath systems, products, and planning. Also, drawing, design principles, project and business management for kitchen and bath. 3(0-6) F</p>

What is changing? Check all boxes that apply.

- Course Deletion Course Code Course Number Title Prerequisite
 Credit Hours/Contact Hours Periodicity Description

Reason for Proposed Change or Deletion

Re-evaluation of program to allow transfer students the option of graduating within 2-3 years.

How Did You Determine the Need For This Change or Deletion?

Re-evaluation of program

COMPLETE NEW CATALOG INFORMATION (typed)

HID 303 Studio III

Prerequisite: HID 241. Kitchen and bath designs and materials, preparing for the National Kitchen and Bath Association certification. Addresses kitchen and bath systems, products, and planning. Also, drawing, design principles, project and business management for kitchen and bath. 3(0-6) F

X Check if this is a **non-substantive** change. Distribution for non-substantive changes of 100- through 500-level courses: two originally-signed copies to Faculty Senate; 600- through 900-level courses: three originally-signed copies to Graduate Council. Graduate Council will give two copies to Faculty Senate after approval.

Substantive Change: Department routes according to ART VI, SEC 3B(1-4) of Bylaws of the Faculty. Forward three originally signed forms to one of the following (please check all that apply and send to first council/committee marked). If proposal needs to go through more than one council/committee, forward one additional form for each additional council/committee marked. See Senate Action 11-93/94 for definitions of substantive/non-substantive changes.

 College Council

(All substantive course changes numbered 100-599 must go through College Council first. After approval, College Council will forward appropriate number of copies to the next committee/council or directly to the Faculty Senate if no further committee approval is needed. The last level of committee/council will forward two originally signed copies to the Faculty Senate.)

 Professional Education Committee

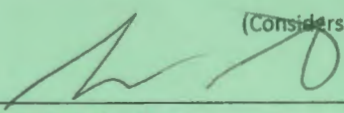
(Considers all substantive course changes for Professional Education courses and Teaching Methods courses.)

 Committee on General Education and Intercollegiate Programs

(Considers all substantive course changes for General Education and Intercollegiate Program proposals.)

 Graduate Council

(Considers all 600-900 level course changes.)

Signature 

Date 2/29/12

Department Head

(Routing on Reverse Side)

FS Course Change - 9/10/2010

ROUTING

1. COLLEGE COUNCIL (ART VI, SEC 3B)

APPROVED

After dean review/comment, forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward appropriate number of copies to next committee level for approval.

DISAPPROVED

Return one signed copy of final action to the appropriate Department Head.

Comment (s) _____

Signature K. Brown
Chairperson

Date 3-13-12

2. DEAN OF THE COLLEGE (ART VI, SEC 5)

REVIEWED

Return to College Council Chair within ten days of receipt for disposition.

Comment (s) _____

Signature [Signature]
Dean of the College

Date 3/15-2012

3. PROFESSIONAL EDUCATION COMMITTEE (ART III, SEC 9)

APPROVED

Forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward three signed copies to next committee level for approval.

DISAPPROVED

Return one signed copy of final action to the appropriate Department Head.

Comment (s) _____

Signature _____
Chairperson

Date _____

4. COMMITTEE ON GENERAL EDUCATION AND INTERCOLLEGIATE PROGRAMS (ART IV, SEC 2)

APPROVED

Forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward three signed copies to next committee level for approval.

DISAPPROVED

Return one signed copy of final action to the appropriate Department Head.

Comment (s) _____

Signature _____
Chairperson

Date _____

5. GRADUATE COUNCIL (ART V, SEC 3, OR ART VI, SEC 3B)

APPROVED

Forward two signed copies of final action to the Secretary of the Faculty for disposition.

DISAPPROVED

Return one signed copy of final action to the appropriate Department Head.

Comment (s) _____

Signature _____
Chairperson

Date _____

6. FACULTY SENATE (ART VI, SEC 9)

APPROVED

DISAPPROVED

Comment (s) _____

Signature _____
Chairperson

Date _____

7. PROVOST (ART I, SEC 6; ART VI, SEC 9)

RECOMMENDED TO PRESIDENT

NOT RECOMMENDED TO PRESIDENT

Comment (s) _____

Signature _____
Provost

Date _____

8. PRESIDENT

APPROVED

DISAPPROVED

Comment (s) _____

Signature _____
President

Date _____

**Missouri State University
Curricular Proposal Course Change or Deletion**

Department Fashion and Interior Design

Date January 27, 2012

Check one: This is a change to an existing COURSE
 an existing REGULAR (i.e. permanent) SECTION of a variable content course

Present Catalog Description (Cut and paste from web catalog or use most recent description.)	Revised Catalog Description (Cut and paste description again, strikethrough all deletions, and insert and bold new information.)
HID 304 Studio IV Prerequisite: HID 303. Hotel, restaurant and healthcare design. The interior design of lounges and public dining facilities, guest lodging facilities from urban hotels to resorts, hospital and healthcare interior design using codes and universal design principles. 3(0-6) S	HID 304 Studio IV Prerequisite: HID 303 201 . Hotel, restaurant and healthcare design. The interior design of lounges and public dining facilities, guest lodging facilities from urban hotels to resorts, hospital and healthcare interior design using codes and universal design principles. 3(0-6) S

What is changing? Check all boxes that apply.

- Course Deletion Course Code Course Number Title Prerequisite
 Credit Hours/Contact Hours Periodicity Description

Reason for Proposed Change or Deletion

Re-evaluation of program to allow transfer students the option of graduating within 2-3 years.

How Did You Determine the Need For This Change or Deletion?

Re-evaluation of program

COMPLETE NEW CATALOG INFORMATION (typed)

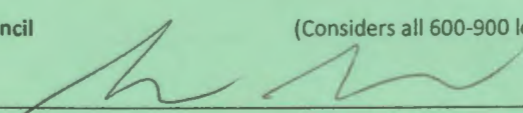
HID 304 Studio IV

Prerequisite: HID 201. Hotel, restaurant and healthcare design. The interior design of lounges and public dining facilities, guest lodging facilities from urban hotels to resorts, hospital and healthcare interior design using codes and universal design principles. 3(0-6) S

Check if this is a **non-substantive** change. Distribution for non-substantive changes of 100- through 500-level courses: two originally-signed copies to Faculty Senate; 600- through 900-level courses: three originally-signed copies to Graduate Council. Graduate Council will give two copies to Faculty Senate after approval.

Substantive Change: Department routes according to ART VI, SEC 3B(1-4) of Bylaws of the Faculty. Forward three originally signed forms to one of the following (please check all that apply and send to first council/committee marked). If proposal needs to go through more than one council/committee, forward one additional form for each additional council/committee marked. See Senate Action 11-93/94 for definitions of substantive/non-substantive changes.

- College Council** (All substantive course changes numbered 100-599 must go through College Council first. After approval, College Council will forward appropriate number of copies to the next committee/council or directly to the Faculty Senate if no further committee approval is needed. The last level of committee/council will forward two originally signed copies to the Faculty Senate.)
 Professional Education Committee (Considers all substantive course changes for Professional Education courses and Teaching Methods courses.)
 Committee on General Education and Intercollegiate Programs (Considers all substantive course changes for General Education and Intercollegiate Program proposals.)
 Graduate Council (Considers all 600-900 level course changes.)

Signature 
 Department Head

Date 2/29/12

(Routing on Reverse Side)

FS Course Change - 9/10/2010

**Missouri State University
Curricular Proposal Course Change or Deletion**

Department Fashion and Interior Design

Date February 7, 2012

Check one: This is a change to an existing COURSE
 an existing REGULAR (i.e. permanent) SECTION of a variable content course

Present Catalog Description (Cut and paste from web catalog or use most recent description.)	Revised Catalog Description (Cut and paste description again, strikethrough all deletions, and insert and bold new information.)
<p>HID 325 Pre-Internship Seminar</p> <p>Prerequisite: HID 303. Sourcing and acquisition of an internship are examined. Includes resume writing, phone, email and correspondence etiquette, and interview skills. 1(1-0) F</p>	<p>HID 325 Pre-Internship Seminar</p> <p>Prerequisite: HID 303 201 or concurrent enrollment and 241. Sourcing and acquisition of an internship are examined. Includes resume writing, phone, email and correspondence etiquette, and interview skills. 1(1-0) F</p>

What is changing? Check all boxes that apply.

- Course Deletion Course Code Course Number Title Prerequisite
 Credit Hours/Contact Hours Periodicity Description

Reason for Proposed Change or Deletion

Re-evaluation of program to allow transfer students the option of graduating within 2-3 years.

How Did You Determine the Need For This Change or Deletion?

Re-evaluation of program

COMPLETE NEW CATALOG INFORMATION (typed)

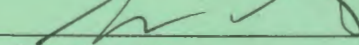
HID 325 Pre-Internship Seminar

Prerequisite: HID 201 or concurrent enrollment and 241. Sourcing and acquisition of an internship are examined. Includes resume writing, phone, email and correspondence etiquette, and interview skills. 1(1-0) F

Check if this is a **non-substantive** change. Distribution for non-substantive changes of 100- through 500-level courses: two originally-signed copies to Faculty Senate; 600- through 900-level courses: three originally-signed copies to Graduate Council. Graduate Council will give two copies to Faculty Senate after approval.

Substantive Change: Department routes according to ART VI, SEC 3B(1-4) of Bylaws of the Faculty. Forward three originally signed forms to one of the following (please check all that apply and send to first council/committee marked). If proposal needs to go through more than one council/committee, forward one additional form for each additional council/committee marked. See Senate Action 11-93/94 for definitions of substantive/non-substantive changes.

- College Council** (All substantive course changes numbered 100-599 must go through College Council first. After approval, College Council will forward appropriate number of copies to the next committee/council or directly to the Faculty Senate if no further committee approval is needed. The last level of committee/council will forward two originally signed copies to the Faculty Senate.)
- Professional Education Committee** (Considers all substantive course changes for Professional Education courses and Teaching Methods courses.)
- Committee on General Education and Intercollegiate Programs** (Considers all substantive course changes for General Education and Intercollegiate Program proposals.)
- Graduate Council** (Considers all 600-900 level course changes.)

Signature  _____
 Department Head

Date 2/29/12

(Routing on Reverse Side)

**Missouri State University
Curricular Proposal Course Change or Deletion**

Department Fashion and Interior Design

Date February 7, 2011

Check one: This is a change to X an existing COURSE
 _____ an existing REGULAR (i.e. permanent) SECTION of a variable content course

Present Catalog Description (Cut and paste from web catalog or use most recent description.)	Revised Catalog Description (Cut and paste description again, strikethrough all deletions, and insert and bold new information.)
HID 405 Studio V Prerequisite: HID 304. Retail design and display and presentation techniques design from store planning to merchandise display. 3(0-6)	HID 405 Studio V Prerequisite: HID 304 140 . Retail design and display and presentation techniques design from store planning to merchandise display. 3(0-6) F

What is changing? Check all boxes that apply.

- Course Deletion Course Code Course Number Title Prerequisite
 Credit Hours/Contact Hours Periodicity Description

Reason for Proposed Change or Deletion

Re-evaluation of program to allow transfer students the option of graduating within 2-3 years.

How Did You Determine the Need For This Change or Deletion?

Re-evaluation of program

COMPLETE NEW CATALOG INFORMATION (typed)

HID 405 Studio V

Prerequisite: HID 140. Retail design and display and presentation techniques design from store planning to merchandise display. 3(0-6)**F**

X Check if this is a **non-substantive** change. Distribution for non-substantive changes of 100- through 500-level courses: two originally-signed copies to Faculty Senate; 600- through 900-level courses: three originally-signed copies to Graduate Council. Graduate Council will give two copies to Faculty Senate after approval.

Substantive Change: Department routes according to ART VI, SEC 3B(1-4) of Bylaws of the Faculty. Forward three originally signed forms to one of the following (please check all that apply and send to first council/committee marked). If proposal needs to go through more than one council/committee, forward one additional form for each additional council/committee marked. See Senate Action 11-93/94 for definitions of substantive/non-substantive changes.

College Council

(All substantive course changes numbered 100-599 must go through College Council first. After approval, College Council will forward appropriate number of copies to the next committee/council or directly to the Faculty Senate if no further committee approval is needed. The last level of committee/council will forward two originally signed copies to the Faculty Senate.)

Professional Education Committee

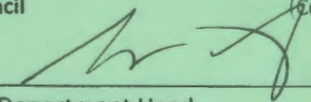
(Considers all substantive course changes for Professional Education courses and Teaching Methods courses.)

Committee on General Education and Intercollegiate Programs

(Considers all substantive course changes for General Education and Intercollegiate Program proposals.)

Graduate Council

(Considers all 600-900 level course changes.)

Signature 
 Department Head

Date 2/29/12

(Routing on Reverse Side)

FS Course Change - 9/10/2010

**Missouri State University
Curricular Proposal Course Change or Deletion**

Department Fashion and Interior Design

Date February 7, 2012

Check one: This is a change to an existing COURSE
 an existing REGULAR (i.e. permanent) SECTION of a variable content course

Present Catalog Description (Cut and paste from web catalog or use most recent description.)	Revised Catalog Description (Cut and paste description again, strikethrough all deletions, and insert and bold new information.)
<p>HID 406 Studio VI</p> <p>Prerequisite: HID 405. Advanced presentation techniques, digital portfolio and models. 3(0-6) S</p>	<p>HID 406 Studio VI</p> <p>Prerequisite: HID 405 208. Advanced presentation techniques, digital portfolio and models. 3(0-6) S</p>

What is changing? Check all boxes that apply.

- Course Deletion
 Course Code
 Course Number
 Title
 Prerequisite
 Credit Hours/Contact Hours
 Periodicity
 Description

Reason for Proposed Change or Deletion

Re-evaluation of program to allow transfer students the option of graduating within 2-3 years.

How Did You Determine the Need For This Change or Deletion?

Re-evaluation of program

COMPLETE NEW CATALOG INFORMATION (typed)

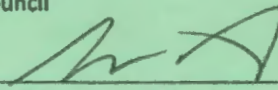
HID 406 Studio VI

Prerequisite: HID 208. Advanced presentation techniques, digital portfolio and models. 3(0-6) S

Check if this is a **non-substantive** change. Distribution for non-substantive changes of 100- through 500-level courses: two originally-signed copies to Faculty Senate; 600- through 900-level courses: three originally-signed copies to Graduate Council. Graduate Council will give two copies to Faculty Senate after approval.

Substantive Change: Department routes according to ART VI, SEC 3B(1-4) of Bylaws of the Faculty. Forward three originally signed forms to one of the following (please check all that apply and send to first council/committee marked). If proposal needs to go through more than one council/committee, forward one additional form for each additional council/committee marked. See Senate Action 11-93/94 for definitions of substantive/non-substantive changes.

- College Council** (All substantive course changes numbered 100-599 must go through College Council first. After approval, College Council will forward appropriate number of copies to the next committee/council or directly to the Faculty Senate if no further committee approval is needed. The last level of committee/council will forward two originally signed copies to the Faculty Senate.)
 Professional Education Committee (Considers all substantive course changes for Professional Education courses and Teaching Methods courses.)
 Committee on General Education and Intercollegiate Programs (Considers all substantive course changes for General Education and Intercollegiate Program proposals.)
 Graduate Council (Considers all 600-900 level course changes.)

Signature 
Department Head

Date 2/29/12

(Routing on Reverse Side)

FS Course Change - 9/10/2010

Missouri State University Curricular Proposal Course Change or Deletion

Department Fashion and Interior Design

Date February 7, 2012

Check one: This is a change to an existing COURSE
 an existing REGULAR (i.e. permanent) SECTION of a variable content course

Present Catalog Description (Cut and paste from web catalog or use most recent description.)	Revised Catalog Description (Cut and paste description again, strikethrough all deletions, and insert and bold new information.)
HID 424 Business Practices and Senior Show Prerequisite: HID 405 and LAW 231 and ACC 201. Business principles and practices of interior design and Senior Show. 2(2-0) S	HID 424 Business Practices and Senior Show Prerequisite: HID 201, 405, and LAW 231, and ACC 201 and 90 hours completed. Business principles and practices of interior design and Senior Show. 2(2-0) S

What is changing? Check all boxes that apply.

- Course Deletion Course Code Course Number Title Prerequisite
 Credit Hours/Contact Hours Periodicity Description

Reason for Proposed Change or Deletion

Re-evaluation of program to allow transfer students the option of graduating within 2-3 years.

How Did You Determine the Need For This Change or Deletion?

Re-evaluation of program

COMPLETE NEW CATALOG INFORMATION (typed)

HID 424 Business Practices

Prerequisite: HID 201, 405, LAW 231, ACC 201 and 90 hours completed. Business principles and practices of interior design and Senior Show. 2(2-0) S

Check if this is a non-substantive change. Distribution for non-substantive changes of 100- through 500-level courses: two originally-signed copies to Faculty Senate; 600- through 900-level courses: three originally-signed copies to Graduate Council. Graduate Council will give two copies to Faculty Senate after approval.

Substantive Change: Department routes according to ART VI, SEC 3B(1-4) of Bylaws of the Faculty. Forward three originally signed forms to one of the following (please check all that apply and send to first council/committee marked). If proposal needs to go through more than one council/committee, forward one additional form for each additional council/committee marked. See Senate Action 11-93/94 for definitions of substantive/non-substantive changes.

College Council

(All substantive course changes numbered 100-599 must go through College Council first. After approval, College Council will forward appropriate number of copies to the next committee/council or directly to the Faculty Senate if no further committee approval is needed. The last level of committee/council will forward two originally signed copies to the Faculty Senate.)

Professional Education Committee


(Considers all substantive course changes for Professional Education courses and Teaching Methods courses.)

Committee on General Education and Intercollegiate Programs

(Considers all substantive course changes for General Education and Intercollegiate Program proposals.)

Graduate Council

(Considers all 600-900 level course changes.)

Signature  _____
 Department Head

Date 2/29/12

(Routing on Reverse Side)

FS Course Change - 9/10/2010

Missouri State University Curricular Proposal Course Change or Deletion

Department Fashion and Interior Design

Date February 7, 2012

Check one: This is a change to an existing COURSE
 an existing REGULAR (i.e. permanent) SECTION of a variable content course

Present Catalog Description (Cut and paste from web catalog or use most recent description.)	Revised Catalog Description (Cut and paste description again, strikethrough all deletions, and insert and bold new information.)
HID 441 National Council of Interior Design Qualifications (NCIDQ) Prerequisite: HID 405. Study of NCIDQ written and practical exams. 2(1-2) S	HID 441 National Council of Interior Design Qualifications (NCIDQ) and Senior Show Prerequisite: HID 201, 405 and 90 hours completed. Study of NCIDQ written and practical exams. 2(1-2) S

What is changing? Check all boxes that apply.

- Course Deletion Course Code Course Number Title Prerequisite
 Credit Hours/Contact Hours Periodicity Description

Reason for Proposed Change or Deletion

Re-evaluation of program to allow transfer students the option of graduating within 2-3 years.

How Did You Determine the Need For This Change or Deletion?

Re-evaluation of program

COMPLETE NEW CATALOG INFORMATION (typed)

Prerequisite: HID 201, 405 and 90 hours completed. Study of NCIDQ written and practical exams. 2(1-2) S

Check if this is a **non-substantive** change. Distribution for non-substantive changes of 100- through 500-level courses: two originally-signed copies to Faculty Senate; 600- through 900-level courses: three originally-signed copies to Graduate Council. Graduate Council will give two copies to Faculty Senate after approval.

Substantive Change: Department routes according to ART VI, SEC 3B(1-4) of Bylaws of the Faculty. Forward three originally signed forms to one of the following (please check all that apply and send to first council/committee marked). If proposal needs to go through more than one council/committee, forward one additional form for each additional council/committee marked. See Senate Action 11-93/94 for definitions of substantive/non-substantive changes.

College Council

(All substantive course changes numbered 100-599 must go through College Council first. After approval, College Council will forward appropriate number of copies to the next committee/council or directly to the Faculty Senate if no further committee approval is needed. The last level of committee/council will forward two originally signed copies to the Faculty Senate.)

Professional Education Committee


(Considers all substantive course changes for Professional Education courses and Teaching Methods courses.)

Committee on General Education and Intercollegiate Programs

(Considers all substantive course changes for General Education and Intercollegiate Program proposals.)

Graduate Council

(Considers all 600-900 level course changes.)

Signature 
 Department Head

Date 2/29/12

(Routing on Reverse Side)

FS Course Change - 9/10/2010

**Missouri State University
Curricular Proposal Program Change or Deletion**

Department Finance and General Business Dept Date March 5, 2012

Title of Program Affected Financial Planning Minor

Major Comprehensive Major Option Minor Certificate Certification Academic Rules Other

Present Catalog Description	Revised Catalog Description
<p>Financial Planning Bachelor of Applied Science Bachelor of Arts Bachelor of Science</p> <p><u>ACC 321(3); FIN 381(3), 485(3), FIN 538/INS 538(3); INS 314(3)</u></p>	<p>Financial Planning Bachelor of Applied Science Bachelor of Arts Bachelor of Science</p> <p><u>ACC 321(3); FIN 381(3), FIN 485(3), FIN 538/INS 538(3) or ACC 524 (3), FIN 581 (3); INS 314(3)</u></p>

What is changing? Check all boxes that apply.

- Title change
 Course changes of under 18 hours
 Course changes of 18 hours or more
 From option to program (major)
 From program (major) to option
 Program or option deletion
 Other _____

REASON FOR PROPOSED CHANGE

The Financial Planning Board of Standards now requires completion of a capstone course for individuals to sit for the CFP® exam. FIN 581 is an approved capstone, thus it is being added as a requirement to the minor to meet that new requirement.

ACC 524 (Tax II) provides coverage of estates and trusts, thus it is being added as an appropriate choice against estate planning (FIN/INS 538).

COMPLETE NEW CATALOG INFORMATION (Typed)

Financial Planning
Bachelor of Applied Science
Bachelor of Arts
Bachelor of Science

ACC 321(3); FIN 381(3), FIN 485(3), FIN 538/INS 538(3) or ACC 524 (3), FIN 581 (3); INS 314 *Total Hours* 18

DEPARTMENT: Route according to ART VI, SEC 3B(1-4) of Bylaws of the Faculty Senate. Forward three typed, originally signed forms to one of the following (please check all that apply and send to first council/committee marked). If the program needs to go through more than one committee/council, forward one additional form for each additional council/ committee marked.

- College Council** (Send all undergraduate program changes through College Council as first step before forwarding either to PEC, CGEIP, or directly to Faculty Senate)
 Professional Education Committee (Considers all program changes affecting BS and MS in Education and Educational Specialist degrees)
 Committee on General Education and Intercollegiate Programs (Considers all general education and multi-college program changes)
 Graduate Council (Considers all graduate-level program changes)

Signature  Date March 5, 2012
 Department Head

(Routing on Reverse Side)

FS Program Change - 9/10/2010

ROUTING

1. COLLEGE COUNCIL (ART VI, SEC 3B)

APPROVED After dean review/comment, forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward appropriate number of copies to next committee level for approval.

DISAPPROVED Return one signed copy of final action to the appropriate Department Head.

Comment(s) _____

Signature K. Brown Date 3/13/12
Chairperson

2. DEAN OF THE COLLEGE (ART VI, SEC 5)

REVIEWED Return to College Council Chair within ten days of receipt for disposition.

Comment(s) _____

Signature _____ Date _____
Dean of the College

3. PROFESSIONAL EDUCATION COMMITTEE (ART III, SEC 9)

APPROVED Forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward three signed copies to next committee level for approval.

DISAPPROVED Return one signed copy of final action to the appropriate Department Head.

Comment(s) _____

Signature _____ Date _____
Chairperson

4. COMMITTEE ON GENERAL EDUCATION AND INTERCOLLEGIATE PROGRAMS (ART IV, SEC 2)

APPROVED Forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward three signed copies to next committee level for approval.

DISAPPROVED Return one signed copy of final action to the appropriate Department Head.

Comment(s) _____

Signature _____ Date _____
Chairperson

5. GRADUATE COUNCIL (ART V, SEC 3, OR ART VI, SEC 3B)

APPROVED Forward two signed copies of final action to the Secretary of the Faculty for disposition.

DISAPPROVED Return one signed copy of final action to the appropriate Department Head.

Comment(s) _____

Signature _____ Date _____
Chairperson

6. FACULTY SENATE (ART VI, SEC 9)

APPROVED
 DISAPPROVED

Comment(s) _____

Signature _____ Date _____
Chairperson

7. PROVOST (ART I, SEC 6; ART VI, SEC 9)

RECOMMENDED TO PRESIDENT
 NOT RECOMMENDED TO PRESIDENT

Comment(s) _____

Signature _____ Date _____
Provost

8. PRESIDENT

APPROVED
 DISAPPROVED

Comment(s) _____

Signature _____ Date _____
President

**Missouri State University
Curricular Proposal Course Change or Deletion**

Department Finance and General Business

Date March 5, 2012

Check one: This is a change to x an existing COURSE
 an existing REGULAR (i.e. permanent) SECTION of a variable content course

Present Catalog Description	Revised Catalog Description
FIN 581 Professional Financial Planning Prerequisite: ACC 321 and FIN 381 and FIN 485 and INS 211 and LAW 231; and INS 314 or concurrent enrollment; and FIN 538 or concurrent enrollment; and undergraduate students must be admitted to COBA. A case-oriented study of comprehensive financial planning for client families. This course integrates prior knowledge of financial planning principles and practice, investments, insurance, law, tax planning, retirement planning, and estate planning. Advanced topics in these subjects are also presented. The financial planning process, standards of professional practice, and planner ethics are emphasized. May be taught concurrently with FIN 681. Cannot receive credit for both FIN 581 and FIN 681. 3(3-0) S	FIN 581 Professional Financial Planning Prerequisite: ACC 321 and FIN 381 and FIN 485 and INS 211 and LAW 231; and INS 314 or concurrent enrollment; and FIN/INS 538 or ACC 524 or concurrent enrollment; and undergraduate students must be admitted to COBA. A case-oriented study of comprehensive financial planning for client families. This course integrates prior knowledge of financial planning principles and practice, investments, insurance, law, tax planning, retirement planning, and estate planning. Advanced topics in these subjects are also presented. The financial planning process, standards of professional practice, and planner ethics are emphasized. May be taught concurrently with FIN 681. Cannot receive credit for both FIN 581 and FIN 681. 3(3-0) S

What is changing? Check all boxes that apply.

- Course Deletion Course Code Course Number Title XPrerequisite
 Credit Hours/Contact Hours Periodicity Description

Reason for Proposed Change or Deletion

A curricular proposal is in progress to allow ACC 524 as a choice against FIN/INS 538 in minor, thus we are making it consistent by adding ACC 524 as a choice in the pre-requisite. The INS prefix is simply missing from FIN/INS 538 in the current catalog.

How Did You Determine the Need For This Change or Deletion?

Change was necessitated by the curricular proposal for the Financial Planning minor that is being submitted concurrently.

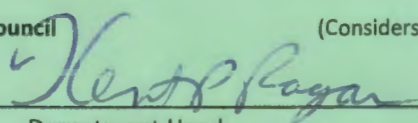
COMPLETE NEW CATALOG INFORMATION (typed)

Prerequisite: ACC 321 and FIN 381 and FIN 485 and INS 211 and LAW 231; and INS 314 or concurrent enrollment; and FIN/INS 538 or ACC 524 or concurrent enrollment; and undergraduate students must be admitted to COBA. A case-oriented study of comprehensive financial planning for client families. This course integrates prior knowledge of financial planning principles and practice, investments, insurance, law, tax planning, retirement planning, and estate planning. Advanced topics in these subjects are also presented. The financial planning process, standards of professional practice, and planner ethics are emphasized. May be taught concurrently with FIN 681. Cannot receive credit for both FIN 581 and FIN 681. 3(3-0) S

 Check if this is a **non-substantive** change. Distribution for non-substantive changes of 100- through 500-level courses: two originally-signed copies to Faculty Senate; 600- through 900-level courses: three originally-signed copies to Graduate Council. Graduate Council will give two copies to Faculty Senate after approval.

Substantive Change: Department routes according to ART VI, SEC 3B(1-4) of Bylaws of the Faculty. Forward three originally signed forms to one of the following (please check all that apply and send to first council/committee marked). If proposal needs to go through more than one council/committee, forward one additional form for each additional council/committee marked. See Senate Action 11-93/94 for definitions of substantive/non-substantive changes.

- College Council** (All substantive course changes numbered 100-599 must go through College Council first. After approval, College Council will forward appropriate number of copies to the next committee/council or directly to the Faculty Senate if no further committee approval is needed. The last level of committee/council will forward two originally signed copies to the Faculty Senate.)
 Professional Education Committee (Considers all substantive course changes for Professional Education courses and Teaching Methods courses.)
 Committee on General Education and Intercollegiate Programs (Considers all substantive course changes for General Education and Intercollegiate Program proposals.)
 Graduate Council (Considers all 600-900 level course changes.)

Signature 
 Department Head

Date March 5, 2012

(Routing on Reverse Side)

FS Course Change - 9/10/2010

ROUTING

1. COLLEGE COUNCIL (ART VI, SEC 3B)

APPROVED

After dean review/comment, forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward appropriate number of copies to next committee level for approval.

DISAPPROVED

Return one signed copy of final action to the appropriate Department Head.

Comment(s) _____

Signature _____

K. Brown
Chairperson

Date

3/13/12

2. DEAN OF THE COLLEGE (ART VI, SEC 5)

REVIEWED

Return to College Council Chair within ten days of receipt for disposition.

Comment(s) _____

Signature _____

Dean of the College

Date

3/15-2012

3. PROFESSIONAL EDUCATION COMMITTEE (ART III, SEC 9)

APPROVED

Forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward three signed copies to next committee level for approval.

DISAPPROVED

Return one signed copy of final action to the appropriate Department Head.

Comment(s) _____

Signature _____

Chairperson

Date _____

4. COMMITTEE ON GENERAL EDUCATION AND INTERCOLLEGIATE PROGRAMS (ART IV, SEC 2)

APPROVED

Forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward three signed copies to next committee level for approval.

DISAPPROVED

Return one signed copy of final action to the appropriate Department Head.

Comment(s) _____

Signature _____

Chairperson

Date _____

5. GRADUATE COUNCIL (ART V, SEC 3, OR ART VI, SEC 3B)

APPROVED

Forward two signed copies of final action to the Secretary of the Faculty for disposition.

DISAPPROVED

Return one signed copy of final action to the appropriate Department Head.

Comment(s) _____

Signature _____

Chairperson

Date _____

6. FACULTY SENATE (ART VI, SEC 9)

APPROVED

DISAPPROVED

Comment(s) _____

Signature _____

Chairperson

Date _____

7. PROVOST (ART I, SEC 6; ART VI, SEC 9)

RECOMMENDED TO PRESIDENT

NOT RECOMMENDED TO PRESIDENT

Comment(s) _____

Signature _____

Provost

Date _____

8. PRESIDENT

APPROVED

DISAPPROVED

Comment(s) _____

Signature _____

President

Date _____



Missouri State
UNIVERSITY

**College of Business Administration
Office of the Dean
Glass Hall 400, 836-5646**

April 11, 2012

TO: College of Business Administration (COBA); Faculty Senate; PEC; Registrar, CGEIP
Members of the 2011-12 Council – College of Business Administration (COBA);
David Byrd (ACC), Richard Bruce (TCM), David Byrd (ACC), Richard Johnson (CIS),
Steven Parker (MKT), Cathy Starr (FID), Doug Witte (FGB)

FROM: Dr. Karen Brown, Chair COBA Council *KB*

SUBJECT: Minutes of the April 3, 2012 COBA Council Meeting

The meeting began at 3:35 p.m. in Glass 430

Present: Dr. Karen Brown – Chair (MGT), Dr. Richard Bruce (TCM), Dr. David Byrd (ACC), Dr. Cathy Starr (FID), Dr. Doug Witte (FGB) and Ms. Nicole Clement (COBA Dean's Office). Also present were guests: Dr. Stephanie Bryant (Dean), Dr. Ron Coulter (MKT), Dr. Elizabeth Rozell (COBA), and Dr. Barry Wisdom (MGT).

Approval of March 13, 2012 Minutes

Undergraduate Curricular Items Approved
HID 499 Course Change

New Business

Dean Bryant convened the 2012-2013 COBA College Council: Richard Johnson - Chair, Richard Bruce, David Byrd, Steve Parker, Cathy Starr and Doug Witte.

Adjourned at 3:40 p.m.

lb

**Missouri State University
Curricular Proposal Course Change or Deletion**

Department Fashion and Interior Design

Date February 7, 2012

Check one: This is a change to an existing COURSE
 an existing REGULAR (i.e. permanent) SECTION of a variable content course

Present Catalog Description (Cut and paste from web catalog or use most recent description.)	Revised Catalog Description (Cut and paste description again, strikethrough all deletions, and insert and bold new information.)
<p>HID 499 Internship in Interior Design</p> <p>Prerequisite: HID 303 and HID 325. Off-campus, supervised experiences in a cooperative program with a kitchen and bath and/or interior design firm. The student is required to attend a beginning orientation, maintain weekly journals, communication with their faculty advisor and complete the assigned academic work and project appropriate to the experience. The student must work a minimum of 180 hours for a 4 credit hour internship and a minimum of 270 hours for a 6 credit hour internship. 4-6 D</p>	<p>HID 499 Internship in Interior Design</p> <p>Prerequisite: HID 303 and 201, 241, 325. Off-campus, supervised experiences in a cooperative program with a kitchen and bath and/or interior design firm. The student is required to attend a beginning orientation, maintain weekly journals, communication with their faculty advisor and complete the assigned academic work and project appropriate to the experience. The student must work a minimum of 180 240 hours for a 4 credit hour internship and a minimum of 270 320 hours for a 6 credit hour internship. 4-6 D, SU</p>

What is changing? Check all boxes that apply.

- Course Deletion Course Code Course Number Title Prerequisite
 Credit Hours/Contact Hours Periodicity Description

Reason for Proposed Change or Deletion

Program changes effective Fall 2011

How Did You Determine the Need For This Change or Deletion?

Re-evaluation of program

COMPLETE NEW CATALOG INFORMATION (typed)

HID 499 Internship in Interior Design

Prerequisite: HID 201, 241, 325. Off-campus, supervised experiences in a cooperative program with a kitchen and bath and/or interior design firm. The student is required to attend a beginning orientation, maintain weekly journals, communication with their faculty advisor and complete the assigned academic work and project appropriate to the experience. The student must work a minimum of 240 hours for a 4 credit hour internship and a minimum of 320 hours for a 6 credit hour internship. 4-6 D, SU

___ Check if this is a **non-substantive** change. Distribution for non-substantive changes of 100- through 500-level courses: two originally-signed copies to Faculty Senate; 600- through 900-level courses: three originally-signed copies to Graduate Council. Graduate Council will give two copies to Faculty Senate after approval.

Substantive Change: Department routes according to ART VI, SEC 3B(1-4) of Bylaws of the Faculty. Forward three originally signed forms to one of the following (please check all that apply and send to first council/committee marked). If proposal needs to go through more than one council/committee, forward one additional form for each additional council/committee marked. See Senate Action 11-93/94 for definitions of substantive/non-substantive changes.

College Council

(All substantive course changes numbered 100-599 must go through College Council first. After approval, College Council will forward appropriate number of copies to the next committee/council or directly to the Faculty Senate if no further committee approval is needed. The last level of committee/council will forward two originally signed copies to the Faculty Senate.)

___ **Professional Education Committee**

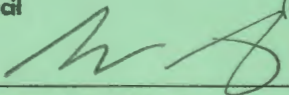
(Considers all substantive course changes for Professional Education courses and Teaching Methods courses.)

___ **Committee on General Education and Intercollegiate Programs**

(Considers all substantive course changes for General Education and Intercollegiate Program proposals.)

___ **Graduate Council**

(Considers all 600-900 level course changes.)

Signature 

Date 2/29/12

Department Head

(Routing on Reverse Side)

FS Course Change - 9/10/2010

ROUTING

1. COLLEGE COUNCIL (ART VI, SEC 3B)

APPROVED After dean review/comment, forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward appropriate number of copies to next committee level for approval.

DISAPPROVED Return one signed copy of final action to the appropriate Department Head.

Comment(s) _____

Signature Karen Brown Date 4-3-12
Chairperson

2. DEAN OF THE COLLEGE (ART VI, SEC 5)

REVIEWED Return to College Council Chair within ten days of receipt for disposition.

Comment(s) _____

Signature Stephen Boyert Date 4/11-2012
Dean of the College

3. PROFESSIONAL EDUCATION COMMITTEE (ART III, SEC 9)

APPROVED Forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward three signed copies to next committee level for approval.

DISAPPROVED Return one signed copy of final action to the appropriate Department Head.

Comment(s) _____

Signature _____ Date _____
Chairperson

4. COMMITTEE ON GENERAL EDUCATION AND INTERCOLLEGIATE PROGRAMS (ART IV, SEC 2)

APPROVED Forward two signed copies of final action to the Secretary of the Faculty for disposition, or forward three signed copies to next committee level for approval.

DISAPPROVED Return one signed copy of final action to the appropriate Department Head.

Comment(s) _____

Signature _____ Date _____
Chairperson

5. GRADUATE COUNCIL (ART V, SEC 3, OR ART VI, SEC 3B)

APPROVED Forward two signed copies of final action to the Secretary of the Faculty for disposition.

DISAPPROVED Return one signed copy of final action to the appropriate Department Head.

Comment(s) _____

Signature _____ Date _____
Chairperson

6. FACULTY SENATE (ART VI, SEC 9)

APPROVED
 DISAPPROVED

Comment(s) _____

Signature _____ Date _____
Chairperson

7. PROVOST (ART I, SEC 6; ART VI, SEC 9)

RECOMMENDED TO PRESIDENT
 NOT RECOMMENDED TO PRESIDENT

Comment(s) _____

Signature _____ Date _____
Provost

8. PRESIDENT

APPROVED
 DISAPPROVED

Comment(s) _____

Signature _____ Date _____
President