

COB LEADERSHIP TEAM (CLT)

Wednesday, May 11, 2016

10:00 – noon, Glass 400 Board Room
Minutes

In attendance: *Stephanie Bryant, Neil Callahan, Barry Cobb, Ron Coulter, Sandy Culver, Dave Meinert, Kate Mendenhall, Kent Ragan, Libby Rozell, Randy Sexton, Dick Williams*

Recorded by: *Sherri Cornelius*

1. Announcements *Stephanie Bryant*
 - a. Faculty and Staff Equity Requests
 - i. All were approved
 1. Each BAC staff member will receive one
 - b. Equity Adjustments – AA Budget
 - i. Committee meets today
 - c. Summer Retreat, Template forthcoming
 - d. Enrollment and Recruiting
 - i. Enrollment down because of FACSEd
 - ii. We will try to keep numbers up in these areas
 1. Mechanical Engineering Technology
 2. CyberSecurity
 3. Accounting

2. Discussion
 - a. Recruiting and Hiring Plans (due 6/15) *Stephanie Bryant*

Positions not on the list below are not currently included in the plan, so DHs need to request any additional positions as part of their plan

 - i. Faculty
 1. SOA
 - a. 1 (Byrd)
 2. FGB
 - a. 1 instructor-2 years
 - b. 1 TT (same position, Adamson)
 3. MGT
 - a. 1 visiting, 1 TT (same position, Fox)
 4. MKT
 - a. 1 TT, Watson
 5. CIS
 - a. 1 instructor (McMurtrey)
 6. TCM
 - a. 1 TT (Mehany)

- ii. Staff
 - 1. 2 Grad Advisors
 - 2. Grad Program Coordinator

- b. Faculty SA Status *Stephanie Bryant*
 - i. There are three people not meeting SA qualifications. They will each receive a letter from the Dean, with cc to DH

- c. Graduation
 - i. Dr. Rozell had originally planned to cover a.m. graduation
 - 1. If Dr. Rozell cannot, Dr. Cobb will

- d. Move Update *Dave Meinert*
 - i. EMBA & TCM – mail will be dropped off in Kemper 104
 - ii. McDaniel Street entrance – Bear Pass can be swiped to gain entrance during hours the building is closed
 - iii. Room 121 – for shredding
 - iv. Room 122 – Kate Haring’s SOAR summer storage
 - v. DHs need to keep the office directory for their area
 - 1. Write “owner retained” on the blue tape
 - vi. We will send an email to all University faculty/staff notifying them of Glass Hall summer closure
 - vii. There will be signage outside Glass Hall saying it’s closed

- e. EMBA
 - i. 2 cohorts this summer

- f. EMHA
 - i. St. Johns and Cox are both considering for future

- g. Final Strategic Plan
 - i. Dean shared with group

- h. Computer Refresh *Dave Meinert*
 - i. Options
 - 1. Dell desktop w/ adjustable height stand, 8GB RAM, 256GB solid state hard drive, i5 processor
 - 2. Dell XPS 15” laptop, i7 processor

<u>MARK YOUR CALENDARS</u>	<u>Travel and Vacation Notes</u>	
May 13 COB Spring Commencement 1:30 p.m. – 4:00 p.m. JQH Arena	May 16 May 16 – 25 May 19-20 May 30 – June 3 June 6 – 10 June 21-24 June 25 June 27 – July 5 July 11 – 22 July 27 Aug 4-10	Move out of Glass by 5 pm Dr. Meinert out – China Dr. Rozell out – vacation Dean Bryant out – vacation Dr. Meinert out – China Dr. Meinert out – Tech Conf. MarooNation Ball (Spfld.) Dean Bryant out - vacation Dr. Meinert out – vacation Summer Retreat, location TBD Dean Bryant out – AAA