

## COB LEADERSHIP TEAM (CLT)

Tuesday, June 7, 2016

2:00 p.m. – 4:00 p.m. , PCOB 324

### Minutes

In attendance: *Stephanie Bryant, Neil Callahan, Barry Cobb, Ron Coulter, Sandy Culver, Steve Mueller, Kent Ragan, Libby Rozell Randy Sexton, Dick Williams*

Absent: *Dave Meinert, Kate Mendenhall*

Guest: *Danny Winkler*

Recorded by: *Sherri Cornelius*

1. Announcements *Stephanie Bryant*
  - a. Recruiting and Hiring Plans (due to Dean 6/15)
  - b. Annual Department Reports (due to Dean 07/05)
  - c. Dean will meet with each DH the last 2 weeks of July re their annual evaluation
  - d. Responses to top 3 questions on COB Leadership Retreat Template (due to Sherri 07/15)
  - e. Summer Leadership Retreat – July 27 at Tower Club (Barons Room)
    - i. Dean emailed discussion questions and info on 05/27
      1. The Optimal Enrollment info she sent came from the discussion about a year ago, when each DH provided his number and the information was recorded
    - ii. Professional staff (Sandy, Vicki, Melissa) will each have 15 minutes to discuss the 3 questions as they relate to the person's specific area
  - f. Graduate Fee increase
    - i. Current fee is 25 on junior and senior courses only. We'd like to raise it to somewhere between 32 and 45.
    - ii. MU current fee is 79 for COB and may also include freshman and sophomores
    - iii. Other schools are indexing. We aren't.
    - iv. Graduate Program Office Coordinator and Graduate Program Advisor positions will be partially paid by this fee
  - g. University Brand Identity rollout
    - i. We should all use the "Academic" template option of the logo as our email signature
    - ii. There is a rollout event for the new University Brand Identity on June 24 from 9:00 a.m. – 10:30 a.m. at Welcome Center

## 2. Discussion

- a. OneDrive tutorial *Danny Winkler*
  - i. Portal.Office.com
  - ii. [BearPassID@missouristate.edu](mailto: BearPassID@missouristate.edu)
  - iii. You can download your license onto 5 computers
  - iv. Each person has 1 terabyte of storage on OneDrive Business
  - v. You can also set up a personal OneDrive account, but don't co-mingle your personal things with the business account
  
- b. Camera Security Policy (Dean provided handout) *Stephanie Bryant*
  - 1. Current version will go before ALC once more
  - 2. There will be no audio recording, just video
  
- c. Students requesting to register late (after the change of schedule period). Sandy Culver provided "Registration Request/Change of Schedule Form & Enrollment Agreement document) *Sandy Culver*
  - i. Sandy asked that DHs check w/ her before signing form, as signing allows Registrar to grant closed-level, permission, pre-requisite overrides needed to register
  - ii. Dean Bryant will bring up the issue at ALC so the Deans can bring it forward from the academic side
  
- d. College Algebra *CNAS Dean Tammy Jahnke, Math DH William Bray*
  - i. Complete College America program
    - 1. Goal is to help more students graduate, and in 4 years
    - 2. 15-hour semesters required
    - 3. Interdepartmental corequisite remediation used in English and Math
    - 4. ACT is set at 20
    - 5. Guided Pathways
      - a. In 1<sup>st</sup> semester, all students take the same 4 courses, which helps on-time completion
  - ii. 130 & 135 Gen Ed math classes
    - 1. In certain colleges, students take a certain college algebra class that suits that college well.
      - a. For us, it would be not be a watered down class, but one that's customized/better suited for business students
  - iii. The overall DFW rate in College Algebra is 55%
  - iv. Many COB students take MTH 103 to prep for College Algebra
  - v. Dr. Bray's is on the MO Mathematics Pathways Taskforce
    - 1. Would like to align College Algebra so it's a better primer for Pre-Calculus for STEM students
    - 2. For COB
      - a. College algebra, linear equations, probabilities,

systems of equation – essentials of MTH 103

- vi. Dean – the starting point for COB - what would we want our students to learn for them to be successful?
  1. We use College Algebra as a litmus test to see whether a student has the type of skills needed to succeed in COB.
  2. Most universities are still requiring Business Calculus
    - a. Prerequisite for Business Calculus in MTH 135
  3. COB will consider the proposal, include faculty in the discussion this fall, and get back to CNAS with ideas
- e. Core review
  - i. We will do a core review this year, and the math topic will be included in this discussion
  - ii. Consider a couple of trial sections of 2+2 model instead of 3+1, providing additional mentoring time and lab time? Could be done in FIN380, CIS 237 or 260, ACCT 201.
- f. Faculty Evaluations
  - i. Departments aren't consistent – some are quantitative, some are qualitative. We need to have a consistent way to assign weights to what we're measuring.
  - ii. If a faculty member should not be considered satisfactory if they are not meeting AACSB qualifications.
  - iii. On the newest version of the form, there's a checkbox for "On track for promotion". Some departments have been including this; other haven't. Use the new form and the checkbox
  - iv. At 2 years ahead of tenure or promotion, we should do a pre-review review
  - v. Check the faculty handbook to see if "plan of remediation" is still included
  - vi. We should maybe include, in Faculty Handbook, something about AACSB standing affecting annual review. This could be effective starting next year, and would begin to be evaluated the following year

<b><u>MARK YOUR CALENDARS</u></b>		<b><u>Travel and Vacation Notes</u></b>	
June 25	MarooNation Ball (Spfld)	June 6 -9	Dr. Meinert out – AV/IT Conf
July 27	Summer Leadership Retreat 8-5 (Tower Club, Barons Rm on 21 <sup>st</sup> Floor)	June 8–11	Dr. Coulter out - vacation
		June 10	Dr. Meinert out – vacation
		June 16-21	Dr. Meinert out - vacation
		June 16-17	Dr. Rozell out - vacation
		June 20–28	Dr. Williams out – vacation
		June 20-24	Dr. Coulter out- vacation
		June 21-24	Dr. Meinert out – China
		June 22-24	Dean Bryant and Dr. Rozell out
		June 25	MarooNation Ball (Spfld.)
		June 27–July 5	Dean Bryant out – vacation
		July 6-15	Dr. Callahan out - vacation
		July 11–22	Dr. Meinert out – vacation
		July 11-15	Dr. Coulter out - vacation
		Aug 4-10	Dean Bryant out – AAA