

COB LEADERSHIP TEAM (CLT)

April 16, 2020

2:00 – 3:30 pm * Zoom Conference

A G E N D A

I. Dean's Agenda Items

a. Announcements:

- i. MSU sent all students a "Student Check In Survey" on Monday (see attached) and Colleges are being asked to follow-up with students who specifically requested to be contacted or reported their adjustment to online learning has been "Terrible". - COB has 147 students to contact with only 20% of the students responding.
- ii. Faculty Senate leaders have expressed concern re tenure clocks due to COVID-19. - Discussed pros and cons of an automatic one-year extension for tenure-track faculty. College Deans feel this can be addressed via existing guidelines, whereas Faculty Senate leaders feel this could lead to differences across Colleges. Concern was raised about making this decision so quickly (after only one month of COVID-19 impact), as well as automatically extending regardless of current performance. The merits of faculty opting-in or opting-out of an extension were also discussed.
- iii. Stay-At-Home likely to be extended. Plans being developed to reopen U with restrictions to maintain social distancing. - David Hall recently reported that local public health officials as well as other local leaders are in favor of extending the Stay-At-Home order.
- iv. COB Faculty with limited distance learning experience should be strongly encouraged to attend an FCTL Online Course Development Bootcamp. Per Frank, more Bootcamps will be added as needed. Current Bootcamps – May 4-15 and May 18-29. - DHs will encourage faculty who have not previously completed an FCTL Online Bootcamp to register. FCTL is looking for experienced online educators to supplement their training staff. DHs will identify experienced online instructors who might be interested in assisting FCTL staff.
- v. FCTL is exploring some alternative means for storing and distributing Zoom recorded lectures. - Microsoft Stream was not discussed. This is for the Zoom platform only.
- vi. Few Hotline calls re COB courses have been received, exceptions involved instructors who had exams and quizzes scheduled during the recent 4-day holiday. OK to have an exam/quiz period that starts or ends during a long holiday weekend, if students can complete before or after the official holiday break.

b. Discussion:

- i. Delp and Cheek Nominations – Nominations were due this past Monday. Please have all nominations turned into Stef by Monday (4/20).
- ii. Students who have not logged into Bb since before SP Break – Colleges have been asked to reach out to students who have not logged into their Bb courses since before Spring Break. If there are extenuating circumstances, there may be an opportunity to back-date a "drop." International students, who are expected to

maintain full-time status, need to consult with an advisor before they drop courses.

- iii. Contacting students who reported issues on “Student Check In Survey” (Announcement #1) – Route students to the proper resource according to their need. Contact students on your list either by email or phone call. Dial *67 before calling students so they do not have your number. Provide the Dean with a summary of your outreach efforts.
- iv. Course Risk Assessment (See attachments - David Hall’s email and Word and Excel files) – David Hall is addressing the “what ifs”.
- v. FA20 Planning Scenarios
 - o Alternative delivery for full semester (2nd wave in July/Aug)
 - o Alternative delivery, then restricted (social distance enforced)

 - o Restricted (social distance enforced) for full semester
 - o Restricted (social distance enforced), with restrictions loosening over time (no 2nd wave)
 - o Restricted (social distance enforced), then alternative delivery (2nd wave in Oct/Nov)

 - o Unrestricted seated classes for full semester
 - o Unrestricted initially, then Restricted (social distance enforced) for balance of semester
 - o Unrestricted, then Restricted, then alternative delivery

Discussed multiple planning scenarios and potential impacts on both students and faculty. Given uncertainty regarding the severity and duration of COVID-19, faculty will need to be flexible and prepare for multiple contingencies.

- vi. Options to Maximize our FA20 Agility for course delivery and reduce risk for maximize social distance – Final FA20 enrollments will significantly impact social distancing across courses. Increasing Online, Blended, and CNET (synchronous Zoom) sections will make additional classrooms available for other classes needing larger rooms or second room to support section splitting (Zoom lecture to second room).
 1. Increase online class from the start.
 - a. Fall 2019 data: 17.6% of credit hours; 23.1% of course offerings
 2. What should be the fall 2020 target?
Shift to more block courses:
 - a. First block; second block; month long?
 - b. How should this distribution change?
 3. Fall 19 1st block had 1.2% of cr hr of the semester; 2nd block was 2.3%
Shifting smaller classes to larger rooms
 4. Reduce the 9am to 2pm concentration of class schedules by spreading the day
 5. Lecture classes splitting into two rooms – ZOOM delivery to the second
 6. Utilization of Graduate Teaching Assistants in recitation breakout sessions and online-teaching sections
 7. Increase Blended classes
 8. Return of iCourse visibility and utilization

- 9. Large section blended classes with delivery f2f to half on alternate days
- 10. Lab experience: Modify the number, perhaps front-load the semester

II. Associate Dean Topics

a. Dr. Rozell

- i. MBA Capacity issues for Summer and Fall – Several of the summer school classes are having capacity issues. There are approximately 65 students that need FIN 780. MGT 764 is also having capacity issues.
- ii. T & P Packets – Most packets are completed. Some will need corrections once faculty return to campus. Many packets were missing documents. Julie will go through each checklist and will notify Dr. Rozell what is missing from each.
- iii. MBA/EMBA new standards – Learning outcomes need to be the same.

b. Dr. Ragan

- i. Fort Leonard Wood EMBA on hold – The submission of our proposal has been suspended for now. The program will not start in August as originally planned. Dr. Ragan is hoping that there will still be one new cohort for the Fall semester.
- ii. Study Away Proposals – DHs meet with faculty to discuss expectations – While faculty are responsible for developing itineraries, COB DHs are expected to closely review for academic rigor. Faculty should discuss itineraries with their DH before submitting their proposals.

BAC:

FGB:

ITC:

MFD:

MKT:

MARCOM:

MGT:

SOA:

TCM:

Mark Your Calendars

April 17 – Missouri Public Affairs Hall of Fame induction banquet, White River Conference Center, TBD (**Canceled**)

April 22-24 – Collaborative Diversity Conference (**Canceled**)

April 23 – COB Awards Dinner (**Canceled**)

April 24 – EAC Meeting (**Canceled**)

April 28 – All Faculty Recognition Reception, 3:00pm, PSU Ballroom (**Canceled**)

April 29 – Impact Summit: College Student Mental Health Conference, (details TBD)

May 2 – Einhellig Interdisciplinary Forum

May 6 – Bears in the Know Luncheon, 11:30am, Meyer Alumni Center (**Canceled**)

May 14 – BOG Committee & Regular meetings

May 15 – Spring Commencement, 1:00pm (COB, DCOA, Interdisciplinary) (**Being Reworked**)

May 25 – University closed in observance of Memorial Day

May 29 – Springfield MarooNation Ball, 7:00pm, The Old Glass Place

June 25 – Administrative planning retreat, details TBD