

COB LEADERSHIP TEAM (CLT)

January 16, 2020

2:00 – 3:30 pm * Dean's Conference Room

MINUTES

David Meinert, Elizabeth Rozell, Kent Ragan, Ismet Anitsal, Sandy Culver, Josh Davis, Jason DeBode, Jeff Jones, Melissa Price, Dick Williams, Stefani Hall

I. Dean's Agenda Items

a. Announcements:

i. Deadlines

- a) International Travel applications to Graduate College – Jan. 15, 2020
Regardless of whether faculty receive University travel funding, the Provost must approve all international travel.
- b) Faculty Research Grants – Feb. 3, 2020
- ii. Spring Thesis and Non-Thesis funding – Feb. 20, 2020 Libby reached out to the Graduate College for more details – graduate students can request up to \$200 for non-thesis funding (e.g., funding for surveys).
- iii. Center for Academic Success and Transition (CAST) Open House – Jan. 24, 2:00-4:00pm, LIBR 116
- iv. Retiree Dinner – March 23, 5:30pm, Darr Agr Center Dean's will be expected to attend, and Department Heads (DHs) will be invited IF there is a retiree in their department.
- v. Application Process for the Millennium Fellowship open through April 2020 – millenniumfellows.org (United Nations semester-long leadership development program focusing on social impact) This initiative will be delivered on individual college campuses.
- vi. Website for 2 + 2 plans – missouristate.edu/2plus2
- vii. Transfer Center website – missouristate.edu/transfer
- viii. SEM Town Hall Meeting, 12:15pm, PSU Theatre If schedules permit, DHs are encouraged to attend.
- ix. COB Connections (Issue 1) will be mailed to 30K alumni in February U Publications plans to have the first issue out by February 3rd.
- x. IDEA emails will be sent to faculty starting Tuesday, January 21st A reminder to complete the IDEA will be included in future issues of Inside COB. Faculty will be reminded that all responses are confidential. The Office of the Provost will share DH reports with Deans later this semester.

b. Discussion:

i. Search Updates

- a) SOA Director New director has accepted; no public announcement will be made until after the BOG finalizes the appointment.
- b) MGT Department Head The top candidate turned down the position, and a decision was made to close the search and try again next academic year.
- c) MGT Assistant Professor (support MHA) The top candidate has accepted the position; no public announcement will be made until after the BOG finalizes the appointment.

- d) **MKT Assistant Professor (L&SCM)** The top candidate has accepted the position; no public announcement will be made until after the BOG finalizes the appointment. Our new hire would like to incorporate SAP modules into one or more Logistics and Supply Chain Management courses.
 - ii. **2021-2022 Academic Calendar (Draft Handout)** The President and Provost both approved the draft calendar. It needs to go before the BOG for approval.
 - iii. **St. Charles Community College Collaborative B.S. Occupational Therapy Assistant** STCC expressed interest in a BS degree, and the CBHE directed them to partner with a four-year University. Initial reports suggest this would be a collaboration with both institutions listed on the diploma.
 - iv. **STLCC interested in Dual Admission (Registrar and Admission reviewing options)** Deans Meinert and Ragan met with Joye Norris to discuss the creation of 2+2 pathways with Saint Louis Community College (STLCC), and they (STLCC) are primarily interested in dual admissions. Assoc. VP Hornberger is creating a task force to investigate the pros and cons of dual admission with community colleges.
 - v. **AY2020/2021 Enrollments & Budgets** Deans are still awaiting preliminary budget info for FY21, in the coming weeks the U Executive Budget Committee will meet.
 - vi. **Recruiting Update**
 - a) **YouVisit Tour COBs** COBs YouVisit virtual tour is now featured on the College's website, and links to select tour stops will soon be added to departmental web pages.
 - b) **Digital Marketing LocallQ** reps will be meeting with Deans Meinert and Rozell and Melissa Price to provide a progress report.
 - c) **Mailings to HS Counselors** A cover letter and Guide to Business Majors and Careers was recently mailed to select H.S. Counselors in Arkansas and Oklahoma. A similar list is being developed for eastern Kansas and western Illinois high schools. The Guide will also be sent to Business Teachers in MO high schools this semester.
 - d) **Mailing to Prospective Students** The Guide to Business Majors and Careers is also being mailed to approximately 8,000 prospective high school students (list provided by MSU Admissions, targeting students with strong ACT and GPA with interest in business).
 - e) **SP20 College Fairs, District & State DECA and FBLA Competitions** Melissa and Mary Grace will be attending numerous district DECA and FBLA competitions to promote COB. COB will also be a sponsor for, and represented at the DECA and FBLA state competitions.
- II. **MARCOM** Please see Melissa or Mary Grace if you are available to help with the following events. Dean Meinert will send follow-up email to fill shifts.
 - a. **Presidential Scholarship Interview Day-** representatives needed for this event
 - o Saturday, January 25
 - o 9am-4pm, lunch provided
 - o Union Club – 4th floor of Plaster Student Union
 - b. **COB Transfer VIP Day –** 1 representative from each department is needed.
 - o February 28th
 - c. **St. Louis NACAC STEM Fair-**representatives needed for this event Josh Davis has expressed interest in representing COB at this event.
 - o Sunday, March 8

- 1pm-4pm, SLU Rec Center
- d. Kansas City NACAC STEM Fair-representatives needed for this event
 - Sunday, March 29
 - 1pm-4pm, Union Station
- e. Admitted Student Day **Events will take place in the Student Union and Glass Hall**
 - Saturday, April 4, TBD
 - Representatives from each department needed
- f. FBLA State Conference/Competition **GAs can be used as tour guides for this event.**
 - Monday, April 20
 - 9am-3pm
 - Faculty tour guides needed

III. Associate Dean Topics

a. Dr. Rozell

- i. Summer GAs **Applications are due February 14th.**
- ii. Change in AACSB standards **The draft standards will be voted on in April. One proposed change is 40% of all (vs. departmental or program) faculty need to be SA and only 10% college wide can be in the “other” category.**
- iii. AACSB and transfer credits **Generally, COB will not take 300 & 400 level transfers from 2 year institutions. Exceptions will be limited to cases where there is a written agreement or agreed upon 2+2 pathway. DHs will make the final determination regarding course equivalency. Transfer credit for upper division courses will generally be limited to that earned at AACSB institutions**
- iv. FQ forms **Due February 3rd. There is going to be a focus on social impact on the upcoming forms and how COB courses are aligned with the MSU Public Affairs mission.**
- v. Resume templates **Departments can adapt the general template to fit their skills. Ask advisory boards for feedback. Dr. Rozell will reach out to Kelly Rapp on this subject.**
- vi. Tutoring Lab Report **See handout**

b. Dr. Ragan

- i. Soft Skills – Structure **A College Committee has been put together. Dr. Ragan invited ideas on things this Committee should consider. E.g. zero credit course necessary for graduating. The MBA Committee will be discussing soft skills at their next meeting. The majority of CLT members were of the opinion that to be successful soft skills training needed to be Pass/Fail or a graded course.**
- ii. SAP **The College is pursuing membership in the SAP University Alliance (full membership) to provide faculty and students with access to SAP modules. SAP provides faculty workshops each summer.**
- iii. Fletch Launch **Fletch beacons were installed last week. Faculty should have received emails with user information. Let Dr. Ragan know if they have not received the email.**
- iv. Building Update **Over the Holiday Break, 261 & 262 were carpeted. In addition, 236 went from 32 to 44 seats. By Fall 2020, 14 additional seats will be added to 331 (32 to 46 seats). These room renovations will increase room capacity and decrease waitlists. A decision has been made to postpone the major classroom renovation project.**
- v. EMBA Photocopy money from Cohort 40 coming soon **Transfer of funds will be happening soon. SOA & TCM will receive \$200, FGB, ITC & MGT will receive \$400 and MKT will receive \$600.**

BAC: Late registration starts on Tuesday, January 21st. Send students to BAC if they need to register late.

ITC: Hour of Code meeting is tomorrow. The AITP Chapter is preparing for the National Collegiate Conference/Competition.

MARCOM: Will send a follow-up email to recruit volunteers for upcoming recruiting related events.

MGT: Melody LaPreze has announced her intention to retire in December 2020.

Mark Your Calendars

Jan 18 – St. Louis MarooNation Ball, 7:00pm
Jan 20 – University Closed – Martin Luther King Jr. Day
Jan 22 – Bears in the Know luncheon, 11:30am, Meyer Alumni Center
Jan 29 – SEM Town Hall Meeting, 12:15pm, PSU Theatre
Jan 30-31 – EAB LinkedIn Future of Work conference
Feb 1 – Kansas City MarooNation Ball, 7:00pm
Feb 17 – University Closed in observance of President’s Day
Feb 21 – BOG Committee & Regular meetings
Feb 24 – Annual MSU/OTC Joint Meeting, 3:30pm
Mar 16 – 20 Spring Break
Mar 23 – MSU Retiree Recognition Dinner, TBD
Mar 24 – MSU Foundation Giving Day & MSU Birthday Celebration, TBD
Mar 25 – Bears in the Know luncheon, 11:30am, Meyer Alumni Center
April 3 - Bears of Distinction Dinner and Awards Ceremony, 6:00pm, The Old Glass Place
April 4 – MarooNation Volunteer Engagement Forum, 8:00am – 5:00pm, Foster Rec Center
April 10 – University Closed for Spring Holiday
April 17 – Missouri Public Affairs Hall of Fame induction banquet, White River Conference Center, TBD
April 22-24 – Collaborative Diversity Conference
April 23 – COB Awards Dinner
April 24 – EAC Meeting
April 28 – All Faculty Recognition Reception, 3:00pm, PSU Ballroom
April 29 – Impact Summit: College Student Mental Health Conference, (details TBD)
May 2 – Einhellig Interdisciplinary Forum
May 6 – Bears in the Know Luncheon, 11:30am, Meyer Alumni Center
May 14 – BOG Committee & Regular meetings
May 15 – Spring Commencement, 1:00pm (COB, DCOA, Interdisciplinary)
May 25 – University closed in observance of Memorial Day
May 29 – Springfield MarooNation Ball, 7:00pm, The Old Glass Place
June 25 – Administrative planning retreat, details TBD