

## COB LEADERSHIP TEAM (CLT)

**February 13, 2020**

2:00 – 3:30 pm \* Dean's Conference Room

### MINUTES

David Meinert, Kent Ragan, Ismet Anitsal, Neal Callahan, Sandy Culver, Josh Davis, Jason DeBode, Jeff Jones, Dick Williams, Stef Hall

#### I. Dean's Agenda Items

##### a. Announcements:

- i. Board of Governors meetings:
  - a) Finance & Facilities – 8:30am, PSU East Ballroom
  - b) Programs & Planning – 10:15am, PSU East Ballroom
  - c) Board of Governors regular meeting – 1:00pm, PSU 313
- ii. Deadline for Spring Thesis and Non-Thesis funding – Feb. 20, 2020
- iii. Annual MSU/OTC Joint Meeting, Monday, Feb. 24, 2020, 3:30pm Darr AG Center
- iv. Deadline for nominations for BOG Excellence in Public Affairs Award to Rachelle Darabi
  - a) Staff nominees – March 6, 2020
  - b) Faculty Option 1 – College nominee submitted at Dean's discretion – March 6
  - c) Faculty Option 2 – Nominee vetted by College Committee (application packet completed) – April 6
- v. Retiree Dinner – March 23, 5:30pm, Darr AG Center (Dean's and DHs will be invited) – **Mary Lynne will be sending an invitation via email as soon as she has the list finalized.**
- vi. Last call for BOG Fee Resolution
- vii. G.R.E.A.T. Program (see handout)
- viii. Celebrating First-Generation Students: From Convocation to Graduation – Call for Presentation Proposals Submission Deadline April 24, 2020 (see handout)

##### b. Discussion:

- i. Budget Update – **The Executive Budget Committee met last week to discuss the FY21 budget. Based on conservative estimates, MSU is likely facing a \$3.5-\$5M deficit if AY2020/2021 enrollments are similar to AY2019/2020. In anticipation of this shortfall, academic units have been told to prepare for a 2% cut in base budget. While the Governor did NOT put any increase for Higher Ed in his budget, there is some discussion of the House and/or Senate including some level of inflationary increase in their budget. However, the status of those funds will not be known until April/May, so the University will prepare for the projected worst-case scenario. The Dean has worked with the College Budget Officer to verify open and soon to be open lines (planned retirements) in anticipation of budget cuts.**
- ii. BOG Excellence in Public Affairs Award – COB Process – **DHs should forward nominees to the Dean by March 6, if there is more than one nominee a College Committee will be convened to select COB's nominee. Otherwise, the Dean will submit the single nominee.**

- iii. Alcohol Policies (see handouts) – Alcohol can only be purchased for special events/guests and then only when there is a clear business related purpose. State funds cannot be used for the purchase (or reimbursement) of alcohol, Foundation funds must be used for all alcohol purchases. DHs were encouraged to review the distributed alcohol policies carefully and ensure correct procedures are followed.
- iv. SEM Update – Seven goals have been finalized by the SEM committee. The ACRO consultant provided the SEM Committee with a virtual presentation on Goals-Strategies-Tactics at their last meeting. Dean Meinert will be sharing draft strategies with CLT members and inviting additional ideas to share with the SEM Committee. The SEM Committee hopes to have 7-9 preliminary strategies for each goal that will eventually result in 3-4 final strategies. Once strategies are finalized, Council's will focus on identifying tactics.
- v. Summer School – DHs were reminded to look at historical SU School demand and determine if additional SU offerings would be warranted.
- vi. IR Dashboards & Power BI License (\$22/user annually) – COB will purchase annual licenses for deans, DHs and others who might benefit from the new dashboards (see list below). Power BI users will be polled next year to determine whether to renew licenses.
  - a) Course Enrollment – sent to deans a week ago
  - b) Admission – Rob is trying out
  - c) Study Away – Elizabeth Strong is trying out
  - d) Dual Credit – Joye Norris is trying out

## II. Associate Dean Topics

### a. Dr. Ragan

- i. China Campus SP20 courses – In response to the Coronavirus outbreak, the Chinese government has asked Universities to extend their Spring Holiday Break (normally ends mid-February). Given this delay and the uncertainty regarding the severity and duration of the Coronavirus outbreak, Chinese Universities, including LNU with whom MSU partners, are preparing to resume classes via an online format. COB faculty teaching SP20 China Campus classes are already preparing to teach online.
- ii. Preliminary discussion regarding a new EMBA program –Fort Leonard Wood has requested proposals from three Missouri Universities for graduate programs to be delivered on base starting FA20. A proposal for the program is due at the end of March. The program would primarily target individuals rotating to Fort Leonard Wood for the Captains Training Course (3 areas). The rotation for this program would be every 90 days. The Army has specified that 50% of the instruction be traditional (or seated). If MSU is chosen, a full-time employee will be onsite and available to assist students and faculty, and proctor exams. COB is proposing a 6-week block format that would involve faculty traveling to Fort Leonard Wood for two weekend class sessions. Courses would be on Friday evenings and Saturday. COB classes will most likely be taught as overloads, however; based on enrollments and course loads this program may be delivered via a mix of in- and over-load.

**BAC:** There is currently one advisor opening in the BAC. Gearing up for admission and registration.

**FGB:** Dr. Jones met with GEICO representatives referred by Dean Meinert and it looks like the RMI Program will receive a new scholarship. The CFA Research Challenge will be going to Kansas City on February 29<sup>th</sup> to compete in the regional competition.

**ITC:** Hour of Code is Saturday, February 22<sup>nd</sup>. Registration for the event is through World Wide Technology. To date 60+ children have registered. Jason Speer from COB Computing will be joining ITC as a full-time instructor in the fall.

**MKT:** Rebecca Rast's dissertation defense is tentatively scheduled for March 15<sup>th</sup>. Curriculum committee meetings are happening. Personnel committee is in the process of updating their guidelines.

**MGT:** Working with the COM Department to propose a Leadership Certificate.

**SOA:** Samuel Bass successfully defended his dissertation proposal. Dr. Williams will be going to Seton Hall for an AACSB accreditation visit.

**TCM:** With the assistance of Associate Vice President Brad Bodenhausen, the TCM Program is exploring potential international collaborations. TCM faculty will be providing noncredit Construction Management related classes for students from Brazil later this year. They are also looking at opportunities with universities in India and United Emirates.

#### Mark Your Calendars

Feb 17 – University closed in observance of President's Day

Feb 21 – BOG Committee & Regular meetings

Feb 24 – Annual MSU/OTC Joint Meeting, 3:30pm

Mar 2 – Risk Manager in Residence Luncheon, 12:00pm – 1:30pm, Glass 486

Mar 16-20 – Spring Break

Mar 23 – MSU Retiree Recognition Dinner, TBD

Mar 24 – MSU Foundation Giving Day & MSU Birthday Celebration, TBD

Mar 25 – Bears in the Know luncheon, 11:30am, Meyer Alumni Center

April 3 - Bears of Distinction Dinner and Awards Ceremony, 6:00pm, The Old Glass Place

April 4 – MarooNation Volunteer Engagement Forum, 8:00am – 5:00pm, Foster Rec Center

April 10 – University Closed for Spring Holiday

April 17 – Missouri Public Affairs Hall of Fame induction banquet, White River Conference Center, TBD

April 22-24 – Collaborative Diversity Conference

April 23 – COB Awards Dinner

April 24 – EAC Meeting

April 28 – All Faculty Recognition Reception, 3:00pm, PSU Ballroom

April 29 – Impact Summit: College Student Mental Health Conference, (details TBD)

May 2 – Einhellig Interdisciplinary Forum

May 6 – Bears in the Know Luncheon, 11:30am, Meyer Alumni Center

May 14 – BOG Committee & Regular meetings

May 15 – Spring Commencement, 1:00pm (COB, DCOA, Interdisciplinary)

May 25 – University closed in observance of Memorial Day

May 29 – Springfield MarooNation Ball, 7:00pm, The Old Glass Place

June 25 – Administrative planning retreat, details TBD

July 15 – Provost's Retreat, Darr Agr Center