

COB LEADERSHIP TEAM (CLT)

October 7, 2021

3:00 – 4:30 pm Zoom

MINUTES

Announcements

1. **Virtual Career Fair**
 - a. Low Registration – 142 students registered
 - b. Low Turnout – 70 checked-in and interacted
 - c. 72 students were no-shows, with 15 having prescheduled sessions
2. **COB Tent for Homecoming** – Krispy Kreme donuts at 11 am, pizza, snacks and drinks at Noon with raffle at 1:00 pm.
3. **#BearsGive Missouri State Giving Day** – 10 am October 13 to 10 pm October 14
 - a. Missouri Way gifts by employees made via payroll deduction form or one time gift (check or credit card) by October 31 will count toward the #BearsGive campaign.
 - b. INSIDE COB will encourage COB faculty and staff to be a part of #BearsGive
4. **Fall Showcase Events** – October 30 and November 13 (See email from Sean)
5. **FBLA State Conference** – April 10-12
 - a. COB is a sponsor and will get airtime with FBLA teachers and at the awards ceremony
 - b. Tours of Glass Hall will again be offered
6. **Library Hours** – Starting November 1, Sunday – Thursday closing extended to midnight
7. **Library Masking**
 - a. Masks required – Testing Center, LIB101, LIB107, and in LIB106 and LIB120 when classes are meeting
 - b. Decision regarding Bear Claw is pending
8. **MKT Research Workshop – “Giving or Selling: Advertising for the Social Enterprise”**
 - a. October 15, 2021 from 3 pm to 4 pm in GLA 354
 - b. Presented by Dr. Josh Coleman
9. **Grant for International Virtual Exchange (SP22)** – Deadline is October 31, 2021
 - a. \$500 per faculty member, with maximum of two grants for Spring 2022
 - b. Informational session from 9:30 am to 10:30 am on Oct 22 – <https://missouristate.zoom.us/j/4086959002>
 - c. For more details – <https://international.missouristate.edu/supporting-grant-for-international-virtual-exchange.htm>
10. **I SUCCEED Center for International Students – [ISucceed@MissouriState.edu](https://international.missouristate.edu/i_succeed_page.htm)**
 - a. https://international.missouristate.edu/i_succeed_page.htm
 - b. English language support
 - c. Assistance in understanding U.S. Academic culture
 - d. Advice on academic publications, conference presentations, and networking
 - e. Strategies for cultural adjustment
 - f. Guidance on continuing education (ex. Masters, Ph.D. application process)
11. **DHEWD Program Reviews** – DHEWD periodically reviews all degree programs for minimum number of graduates (10 annually).

Discussion Items

1. COVID-19 Updates
 - a. Data
 - b. Masking Policy

2. ABET ETAC MET Accreditation Visit **ABET Peer Evaluators found zero concerns or deficiencies which bodes well for the final accreditation decision to be issued by no later than August 31, 2022. Dr. Kevin Hubbard did an outstanding job in both preparing the self-study report and responding to numerous pre-visit questions from the Peer Evaluators.**

3. Implications of Enrollment Decline (SCUF Budget, Frozen Lines, Searches and more) **The unexpected decline in continuing students has created an \$8M budget shortfall. As shared earlier, federal funding is being used to offset this loss for FY22. Frozen lines are being eliminated which will cost COB approximately two tenure track positions. SCUF fee collection has also declined and is expected to lead to a budget shortfall between \$500K and \$750K. The reduction in SCUF funds will impact open compute lab refreshes and redeployment of the used computers to colleges. SCUF funds to staff college labs are also expected to be reduced.**

4. KPI Update

5. Search Updates (See next page)

COB Searches In-Progress			Status
AY21/22			
Faculty			
SOA	Assistant Professor		Interviews
FGB	Assistant Professor		Initial Pool
FGB	Clinical Assistant Professor		Interviews
MGT	Assistant Professor		Screening
MKT	Assistant/Associate Professor (Sales)		Screening
MKT	Assistant Professor (Supply Chain, Logistics and Operations)		DFC 10/21
ITC	Dept Head Associate/Full		Screening
ITC	Assistant Professor (QBA)		DFC 10/25
Staff			
MFD/GRAD			
PROG	Academic Administrative Assistant II		New Search
MGT	Academic Administrative Assistant II		Accepted

Ragan

1. EMBA - SP22 Cohort
 - One application already received
 - One sponsor has begun intensive English prep for seven

2. Sunday Building Hours
 - Low traffic – especially in evenings other than a few student orgs (small, non-COB) **COB will continue to track occupancy and if utilization rates do not increase Sunday hours may be curtailed.**

3. Glass 426 – Fred and Ramona McQueary Faculty Collaboration Studio:
 - Card reader requested Oct. 1 so plan for spring
 - New plaque will be installed with new name

4. Computer Installation

- Faculty will get to keep admin. rights on their machine – faculty should have their licensing info. but don't need to provide to COB Computing
 - Reinstalling machines now
 - FACULTY NEED TO EMAIL COBCOMPUTING@MISSOURISTATE.EDU WITH ISSUES, NOT SIMPLY TELL A STUDENT WORKER IN THE HALLWAY
 - SAS / SPSS – faculty request installation by COB Computing via email
5. SP22 classroom scheduling
- NOTIFY FACULTY OF THEIR CLASS SCHEDULE AND HAVE THEM VERIFY WITH YOU AND CHECK “MY CLASSES”
 - Large courses were all approved – VERIFY in EMS
 - Verify all class scheduling in EMS for SP22
 - Note – both standard and daylight time are displaying right now – ignore the line with 7:00 a.m. classes

Looking Ahead

October

- 13-14 #BearsGive Missouri State Giving Day
 15 BOG committee & regular meetings, 8:00am-5:00pm – TBD
 15 Missouri Public Affairs Hall of Fame Induction and Banquet, 6:00pm, Old Glass Place
 16 Homecoming
 28 EAC & CLT Dinner
 29 EAC Meeting, 8:00 am to Noon, Glass 485
 30 Fall Showcase

November

- 3 Bears in the Know luncheon, Noon (virtual)
 11 Veterans Day Celebration, 11:00am – Noon
 19 COB Scholarship Banquet, White River Conference Center, 5:00 pm – 8:00 pm
 24-26 Thanksgiving Holiday – University Closed

December

- 6 Holiday Open House, 2:00-4:00pm, PSU Ballroom
 9 Last Day of Classes
 10 Study Day
 11-16 Finals
 16 BOG committee & regular meetings
 17 Fall Commencement – **10:00am (COB & COE)**, 1:30pm (All Others)
 22-31 University Closed for Winter Break (Dec. 22 – Jan. 4)

January 2022

- 1-2 University Closed
 5 University Offices Reopen
 5 Bears in the Know Luncheon (virtual)
 6 Staff Awards Luncheon, TBD
 17 Martin Luther King Jr. Holiday – University Closed
 18 First Day of Classes