

COB LEADERSHIP TEAM (CLT)

December 3, 2020

2:00 – 3:30 pm * Zoom Conference

MINUTES

I. Dean's Agenda Items

a. Announcements:

- i. Reminder – faculty and staff are discouraged from participating in Commencement. A link to view via Livestream will be posted on the Commencement web page.
- ii. SAVE THE DATE – MSU TOWN HALL MEETING Friday (1/15) 3 pm (event will be recorded) – **There is a slight possibility this date and/or time could change.**
- iii. BOG (10/12, Zoom Link on BOG web page)
 - a) \$600 Salary Adjustment – **pending BOG approval**
 - b) Restructuring Tuition -
 - c) SEM & Long-Range Plan
 - d) KPIs
- iv. Additional public reports for retention, faculty/staff, and enrollment have been added to the [Provost Dashboard](#). -
- v. Drury is preparing to launch a Physician Assistant program – **They are advertising for a position to head up the program. Drury works closely with Cox. May impact MSU's PA enrollment.**
- vi. C of O adding BS in Computer Information Technology (opportunity to expand MOU for accelerated option to MS Cybersecurity or MS IT) – **Julie Masterson is going to reach out about a possible collaboration. Josh Davis has some connections with C of O as well.**

b. Discussion:

i. COVID-19 Update

- a) Revised Mask Policy will soon be posted
 - a. "In addition, food and drink are not permitted in classrooms to prevent masks from being removed." – **A note will be in Inside COB once the policy is officially posted to the MSU website. Please share with faculty.**
 - b. Includes a new provision for requiring masks for certain outdoor events. -
- b) Revised Testing Policy forthcoming – **Technically went into effect on December 2nd.**
 - a. Added antigen testing
 - b. Expands circumstances requiring mandatory testing
 - c. Stipulates positive tests and order to quarantine or isolate be reported via COVID-19 online reporting form
- c) Quarantine period to be shortened from 14 to 10 days (CDC-> Greene County Health -> MSU)
 - a. Also looking at shortening to 7 days in cases where a negative test is conducted 5 days after exposure. – **It was not clear if test had to be nasal swab or if rapid test results count.**
- d) Vaccine availability for MSU employees (best guess)
 - a. Magers staff in January

- b. Campus-wide February/March – Initial discussions suggest vaccinated employees will be eligible for an insurance premium reduction.
- e) No plans to amend Spring Schedule – Clif stated that we would continue to follow guidance of local officials and then make decisions based on their feedback if changes are necessary.
- f) MSU has requested and expects to be approved to use Rapid Testing for asymptomatic
 - a. If approved, plans are to test students living on campus when they return in January
- g) SPS still plans to hold seated classes 4-5 days per week starting in January
- ii. Progress on SU21 & FA21 Schedules? – Some DHs have completed their schedules and others are close. DHs are encouraged to get as many large rooms as possible for FA21.
- iii. SP21 Enrollment Update (see attached) – Be cognizant of numbers and make changes to classes as soon as possible. Provide sections needed for students to graduate if necessary.
- iv. Transfer Day is set for Friday, February 26th – It will be done by breakout sessions via Zoom. Majors fair will be at the end of the event. Admitted and perspective transfer students are being invited. Hoping for a higher number of participants than previous Transfer Day.
- v. Admitted Student Day – Final date is pending; Melissa will provide an update asap.
- vi. Calling campaign – Very successful to date, IBP GAs have helped promote different aspects of COB.
- vii. New COB majors viewbook – expected to be released by the first of the year.

II. Associate Dean Topics

a. Dr. Rozell

- i. Reminder of February 1 date – If you have not already communicated this with your faculty, do so as soon as possible. DHs could send a calendar invite as another way of communicating this key due date.
- ii. COB Graduate Advisor Search – The search failed. Will open it back up in early February. Emilee Jones, GA in the Dean's office, is going to be transferring to the Graduate Programs Office to provide additional support. Dean's office will hire a new GA.
- iii. MBA Enrollments – Students who have been released to enroll, for reasons unknown, are not registering. This has become an ongoing issue. Dr. Rozell is contemplating putting a 48-hour timeline on registering before space is given to the next eligible MBA student.

b. Dr. Ragan

- i. Large Classrooms – Requests for FA21 were granted to all in COB who requested the rooms. If you would like to book 101 or 108 for Fall, let Kent know before they are opened to the rest of campus.
Transfer Students – Kent will email spreadsheet.

BAC:

FGB: Position has been posted.

ITC: Jo Lynne Stalnaker is receiving her MBA.

MFD: Issue with sewing lab, more students than machines.

MKT: Scheduling meetings for potential advisory board members.

MARCOM:

MGT: Position almost posted.

SOA:

TCM: 7-8am Hard Hat Ceremony on Friday. Talking about having Senior Showcase in Spring.

Mark Your Calendars

Dec 10 – EMBA Cohort 43 Commencement Reception via Zoom @ 2:00pm

Dec 10 – MHA/EMHA Hooding Ceremony in GLA 102 @ 6:00pm

Dec 11 – TCM Hard Hat Ceremony in Atrium @ 8:00am

Dec 11 – Fall Commencement, COB @ 9:00am

Dec 19 – Jan 3 – Winter Break

Feb 1, 2021 – Annual Evaluation Info/Summer Research Grants/Faculty Awards/FQ Forms
Deadline

Feb 5, 2021 – 3MT Competition in PSU Theater @ 5:00pm

May 1, 2021 – Frank Einhellig Graduate Interdisciplinary Forum

Sept 8, 2021 – SOA Career Fair

Sept 14, 2021 – COB Career Fair

Sept 15, 2021 - Interviews