

COB LEADERSHIP TEAM (CLT)

December 2, 2021

3:00 – 4:30 pm Glass 485

MINUTES

Announcements

1. **Scholarship Receptions** - 80 students participated
2. **Donor Appreciation Scholarship Reception** – Friday, December 3, 2021
 - a. 23 donors and guests
 - b. 37 students
3. **COB Holiday Reception (12/10, 9-11 am)**
4. **Fall 2021 Commencement (COB 10 a.m.)** - All MSU faculty and staff with regalia are invited to participate
5. **Mediasite Phase Out**- end of fiscal year, rather than calendar year
6. **Watermark Upgrade** – Included in the December BOG Agenda
 - a. MCHHS and COB will be the early adopters for e-dossiers and e-workflow
7. **Academic Calendar Change Under Consideration** – Extending Thanksgiving Break to one week, while keeping a fall break.
8. **Academic Actions** – Must be completed by Tuesday, December 21
 - a. COB grades must be submitted on time
 - b. Colleges will get reports Monday evening and have Tuesday to review and contact students
9. **Camtasia** – Provost exploring whether to license for faculty (in lieu of Mediasite)

Discussion Items

1. **Study Day and FINAL Exams**
 - a. No classes can be required on Study Day, optional review sessions are allowed
 - b. Final exam schedule must be followed
 - c. Online exams should allow ≥ 24 hours
 - d. Seated classes without an exam are expected to have an alternative in class assignment
2. **Department of Higher Education and Workforce Development (DHEWD)** - staff visiting MSU on 12/3
3. **Thanksgiving Break**

Dr. Rozell

- 12-hr mixed credit and 9-hr 600-level allowance both formally approved for MBA
- COB GPO Open Houses

Estimated Fall 2021 Open House Applications

	Day 1	Day 2	Total Applicants by Program
MBA	10	97	107
MAcc	21	4	25
Cybersecurity	6	4	10
MHA	3	0	3

TOTALS	40	105	145
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- Email on graduates' placement due to me by December 16
Placement rate is not only a key performance indicator for COB, but a point of pride when recruiting prospective students.
- Undergraduate leadership certificate-iLEAD
- Service Learning

Dr. Ragan

- Large Classroom (Glass 101 and 108) Requests for FA22 Due to Kent Dec. 13
- Egypt – EEMBA

Looking Ahead

December

- 3 Reception for COB Scholarship Donors and Recipients, 4-5:00 pm, GLA486
- 6 Final Grading Opens
- 9 Last Day of Classes
- 10 Study Day – COB Holiday Reception, 9:00 – 11:00 am GLA486
- 11-16 Finals, 11, 13-16
- 16 BOG committee & regular meetings
- 17 Fall Commencement – **10:00am (COB & COE)**, 1:30pm (All Others)
- 20 Final Grade Submission Deadline – 2 p.m.
- 22-31 University Closed for Winter Break (Dec. 22 – Jan. 4)

January 2022

- 1-4 University Closed
- 5 University Offices Reopen
- 5 Bears in the Know Luncheon (virtual)
- 6 Staff Awards Luncheon, TBD
- 17 Martin Luther King Jr. Holiday – University Closed
- 18 First Day of Classes
- 28 Virtual Town Hall Meeting