

## COB LEADERSHIP TEAM (CLT)

March 11, 2021

2:00 – 3:30 pm Zoom Conference

### A G E N D A

#### I. Dean's Agenda Items

##### a. Announcements:

- i. Julie Holmes who oversees the interactive accommodation process for employees will be joining ALC on 3/24. Please let me know if you have any questions, concerns, or feedback re that process that you would like me to address.
- ii. T&P Letters will be distributed 3/11.
- iii. Deans will be the Commencement speakers. ~4,000 graduates will be matriculating.
- iv. [Staff Appreciation Week](#) to be held May 17-21 (Deans will help host the outdoor picnic). -
- v. Encourage all faculty and staff to complete the [online vaccination interest form](#) if they wish to get their COVID-19 vaccine at Magers Health and Wellness Center.
- vi. Encourage all faculty and staff to join the [virtual town hall meeting](#) at 3:00 pm on Friday, April 9. An Outlook Invitation will be sent to all COB faculty and staff encouraging them to attend.
- vii. Outdoor Performing Arts Pavilion project is moving forward.
- viii. Graduate Assistantships
  - a) Reappointments due by April 30, 2021 for AY21-22
  - b) Reappointments due by April 30, 2021 for FA21
  - c) New and Reappointments due by April 30, 2021 for SU21
  - d) New appointments due by July 15, 2021 for FA21
- ix. Still no word on frozen staff lines for FY22. – A BAC Advisor position is needed as well as an Administrative Assistant for MGT.
- x. Our April EAC meeting (4/23) will be virtual (Outlook Invitation will be updated with links closer to the event)
- xi. Some faculty lines frozen last fall will remain frozen. - Each Dean will be given a specific dollar amount to fill lines.
- xii. COVID CORE Executive Team Meetings expected to move to bi-weekly following Spring Break barring any setbacks in campus or community COVID case numbers. – The current MSU masking policy that is in place will remain in effect through the end of Spring semester, regardless of whether Springfield-Greene County rescinds the local mask policy.
- xiii. MSU FA21 Modalities
  - a) Gen Ed - Traditional (46.4%), Blended (31.4%), Online (21%) Web Conferencing (0.78%)
  - b) All Classes - Traditional (43.9%), Blended (16.5%), Online (22.3%) Web Conferencing (3.9%), Off-Campus (11.9%)

##### b. Discussion:

- i. Daisy Portenier Loucks Professorship – Up to 3 professorships will be given this year. Send nominations to Stef as soon as possible.

- ii. COB Student Awards Selection (Note: There will be no Spring Awards Dinner) Send department award recipient names to Stef within two days of Cheek and Delp award announcement. Departments will notify their winners. Melissa and Mary Grace will then email the students for pictures.
- iii. Spring EAC Agenda items – This meeting will be held virtually. We hope to be back to in-person meetings in the fall. Send potential discussion topics to the Dean.
- iv. Future of Remote Work – What does rollback look like? How do we get back to normal?
- v. Looking to SP22 –MKT and FGB will contact faculty about Spring changes when schedules open. Other DHs also plan to follow this example.
- vi. Hiring updates – FGB: new hire complete for Clinical Assistant Professor. MGT: Discussing a potential offer with a candidate later today. GPO Advisor: 11 applicants so far. Will start reviewing applicants the 26<sup>th</sup>. MGT DH Candidate: Coming tomorrow for his campus visit.
- vii. Analytics Committee - After Spring Break, Dave will reach out to DHs, Directors, and curriculum coordinators regarding course sharing meetings. Let Stef know who you would like to bring to virtual meeting.
- viii. Admitted Student Day – Monday, April 22<sup>nd</sup> in Glass Hall.

## II. Associate Dean Topics

### a. Dr. Rozell

- i. Societal Impact and FQ forms – MSU Public affairs mission is more important than ever given AACSB focus on societal impact. We are required to show a 5-year plan of societal impact in our goals and that we have made progress towards it. May consider adding a college level Public Affairs award. Jeff suggested monetarily incentivizing. Libby suggested making it necessary for Student Orgs to do a community service project to get funding. Kent will investigate this more with the Student Leadership Council.
- ii. Need policy on predatory journals – This is in the new AACSB standards and is required. Will need to have an FEC meeting to show we have thought about this. A meeting either this spring or fall will be called with this group to show we are moving on this. How we define a predatory journal will be challenging.
- iii. Workload report – Libby has the report and will review.
- iv. Information dissemination for LRP – No dates are set. There will be 12 hypothetical stories presented about students and faculty.
  - a) Faculty Senate
  - b) Staff Senate
  - c) Town Hall

### b. Dr. Ragan

- i. Welcome Back, Ismet!!! Thanks to Peggy!!!
- ii. Hybrid EMBA Update – Call with IMEC representative this week to discuss a hybrid MBA offering with initial courses taught in China and later courses taught on the Springfield campus. Proposed program would allow students to transition from online to on-campus at three points in the one-year program. Seeking Ministry of Education approval for the hybrid model.
- iii. China Campus – Looking Forward – Still looking for a way for students to attend classes in China.

- iv. Distance Learning Showcase – Kent is trying to have FCTL do something with COB in mind. Possibly April 9<sup>th</sup> or 16<sup>th</sup>. Will try to find some faculty to participate.
- v. Study Away Faculty Mentor Program – Probably going to have some programs in 2022. Most of the cost for faculty to go will be covered. First time program directors must use a program provider or do a mentor/mentee process. DHs ask faculty as soon as possible if they are interested in leading a program. Kent will send an email to DHs.
- vi. Final Exams for Graduating Seniors – Moving from Thursday 5/13 (Noon-5:00pm) – Use best judgement on whether to move the entire class or just reschedule exams for seniors.
- vii. Friday, 3/12 – Pre-Spring-Break-Classroom Checks
  - a) Departments, please check classrooms on your floors
  - b) Non-COB classes end by 2:15
  - c) Your department may have something later
  - d) Projectors off, carts and classroom doors locked
  - e) Glass Floors:
    - a. 1: Dean's Office (or designee)
    - b. 2: MKT/TCM
    - c. 3: FGB/ITC
    - d. 4: MGT/SOA
    - e. Kemper: TCM
    - f. PCOB: MFD

**BAC:**

**FGB:** Congrats to T & Ps.

**ITC:** Past weekend for Wild Card. Now going to regional 19<sup>th</sup>-20<sup>th</sup>. Congrats on T & P people.

**MFD:** Participating in virtual career fair that is in the technology design space. Students will have opportunity to get internships and careers.

**MKT:** Congrats to T & Ps.

**MARCOM:**

**MGT:** Congrats on Promos.

**SOA:** Held webinar. Very well attended and very good feedback.

**TCM:**

## Mark Your Calendars

### **March**

- 11 – Tenure & Promotion decisions sent out to faculty
- 15-19 – Spring Break
- 17 – BOG Executive Committee meeting – 4:00pm (virtual)
- 22 – COB Admitted Student Day
- 23 – MSU Birthday Celebration (details TBD)

### **April**

- 1 – Spring Holiday (No classes)
- 2 – Spring Holiday (University closed)
- 10 – Spring Showcase
- 21-23 – Collaborative Diversity Conference (details TBD)
- 21 – BOG Executive Committee meeting – 4:00pm (virtual)
- 28 – Impact Summit (details TBD)
- 29 – Campus-wide Memorial Service – 4:00pm (Union Club)

### **May**

- 1 – Frank Einhellig Graduate Interdisciplinary Forum (virtually)
- 5 – Bears in the Know Luncheon – 11:30am (Meyer Alumni Center & virtual)
- 12 – MFD Senior Showcase
- 12-13 – Board of Governors meetings (details TBD)
- 13-14 – Spring Commencement

### **June**

- 19 – Alumni Awards of Distinction Banquet – (details TBD)
- 24 – Administrative Summer Planning Retreat – 9:30am – 5:00pm (details TBD)
- 24 - 25 – Summer Visit Day

### **July**

- 5 – University Closed in recognition of Independence Day
- 23 – Summer Visit Day

### **September**

- 8 – Accounting Career Fair - University Plaza Hotel
- 14 – COB Career Fair – EXPO Center
- 15 – Day after Interviews – EXPO Center
- 15 – TCM Career Fair – University Plaza Convention Center

### **October**

- 30 – Fall Showcase

### **November**

- 13 – Fall Showcase