

COB LEADERSHIP TEAM (CLT)

Thursday, May 30, 2013

2:00-4:00pm, Glass 400B

AGENDA

1. Dean Bryant's updates *Stephanie Bryant*
 - a. Internship Survey Results *Vickie Hicks*
 - i. Results from internship survey were reviewed
 1. Need to be consistent with how we communicate what is available in terms of internships
 - a. Job Tracks
 - b. We are promoting paid internships only
 2. Vickie wants to visit all entry level classes for juniors to give info on COB Career Fair (5 minutes)
 - a. Early in the semester
 - b. Department Heads need to communicate this to faculty
 - ii. Retreat homework
 - i. Agenda for COB retreat reviewed
 1. July 12, 2013
 2. Highland Springs Country Club
 3. 8:30 AM – 4:30 AM
 - ii. Focus on current Strategic Plan and how the departments contribute to the college vision
 1. Goals were reviewed
 - a. Department Heads need to review these and prepare an analysis of how their department is meeting these goals
 - i. Will present at retreat (20 minutes)
 - ii. Feedback from other CLT members will be provided (10 minutes)
 - b. Springfield public school partnership
 - i. Met w/ Norm Ridder, superintendent of Springfield schools
 1. He is thinking about creating a partnership with MSU COB
 2. Entrepreneurship program – Fall 2014
 - a. Students in teams (cross grade) to come up with a product or service that is needed in Springfield
 - b. Low financial resource cost to us
 - c. 400 students in first year
 - d. "New-Tech," modeled off of Stanford's model
 3. Great potential partnership for us
 - d. New Override Process
 - i. Starting in fall 2013 (for spring 2014 classes), student process to request override will change
 1. Override responsibility of Business Advisement Center
 - a. Sandy will meet with Department Heads to discuss

their preferences

- b. Department Heads need to communicate the new process to their faculty

- e. Staff changes

- i. Additional advisor for BAC
- ii. MBA advisor job currently posted
- iii. New front desk employee for BAC
- iv. Administrative Specialist I position for MBA office

- 2. Dr. Meinert's updates

Dave Meinert

- a. EMBA

- i. 87 apps; 2 cohorts
- ii. Receptions in China last week
 - 1. 110 in attendance at Beijing
 - 2. 75 in attendance at Shenzhen
- iii. Might contact department heads to call on GA help for orientation of new EMBA students
- iv. Expecting quite a few transfers this year

- b. Building Coordinator updates

- i. Still have carpet issues
- ii. Plan to cover screens on 3rd floor over summer
- iii. 5 classrooms are getting whiteboards over summer
- iv. Fire alarm testing coming up; expect email from Dr. Meinert on when this will happen

- c. EMHA

- i. Mercy has 26 students going into 4th semester
- ii. Cox cohort has 20 applications
 - 1. Starting this Saturday

- d. Outside Activity Reports

- i. Due to Teresa in the Dean's Office ASAP

- 3. Dr. Rozell's updates

Libby Rozell

- a. Public Affairs Capstone course

- i. Ethics case from MGT 340 will cover this

- b. COB Faculty and Staff Awards

- i. We have streamlined the COB Faculty Staff Awards
 - 1. Deadline for all awards will be February 12, 2014
 - 2. Guidelines for these awards will be posted on the COB website and sent out via email

- c. Digital Measures upkeep

- i. Department Heads need to stay on top of faculty updating Digital Measures
 - 1. Review what has been submitted at faculty annual review time
 - 2. Vetting the publications will now be the responsibility of the Department Heads

- a. Discussion on quality of articles will be discussed at a later date
- 3. Digital Measures must be updated by February 12, 2014 for the Faculty and Staff Awards
- d. Reminder on Academic Administrator and department review
 - i. Departmental reports are due to Stephanie by June 3, 2013
- e. Projected course offerings
 - i. July 1, 2013 courses go live
- 4. Other
- 5. Departmental updates
 - a. Department Heads shared updates on happenings in their departments

Meeting adjourned at 4:04 PM

Summer 2013 Calendar Notes

May

31 Annual review for academic administrators due to Dean

June

4 – 21 Stephanie on vacation

July

4 Independence Day – No classes/Offices closed
 5 Extra Given Day - No classes/Offices closed
 12 COB Retreat