

COB LEADERSHIP TEAM (CLT)

Friday, January 15, 2016

2:00 – 4:00 pm, Glass 400 Board Room

AGENDA

In attendance: *Stephanie Bryant, Neil Callahan, Ron Coulter, Sandy Culver, Jason DeBode, Dave Meinert, Kate Mendenhall, Kent Ragan, Libby Rozell, Randy Sexton, Dick Williams*

Absent: *Barry Cobb*

Recorded by: *Sherri Cornelius*

1. Dean Bryant's updates *Stephanie Bryant*
 - a. Faculty/staff personnel changes
 - i. Graduate Program Coordinator
 1. Will work with MBA, MaCC, CyberSecurity programs
 2. Will be funded through increase in Graduate program differential fee
 - ii. Graduate Program Advisor
 1. Will be an additional advisor
 2. Will do admissions, do some travel, champion curriculum
 3. Will be funded through Graduate program differential fee, or there are a couple other options, too.
 - b. Consider diversity when conducting current/future searches
 - c. Project Mgmt degree will not be considered w/i AACSB
 - d. Annual Evaluations
 - i. Faculty – **due 04/01** (to Dean)
 1. Includes probationary progress towards tenure reviews
 2. At least 10 people
 3. Talk to Dean about any potential issues
 4. Non-reappointments of 3+ year faculty – **due 4/8** (to Provost)
 - ii. Staff ADPs – **due 1/31**
 - e. Tenure and Promotion
 - i. Annual Progress Toward Tenure and Promotion reviews **due 04/1** (to Dean)
 - ii. At least 10 people
 - iii. Talk to the Dean about any potential issues
 - f. GAs
 - i. Reallocation next year should be based on # of full time faculty
 - ii. Any who are still split between two depts. (or depts./Dean's office...) should be evaluated. Dr. Rozell will look into.
 - iii. Time/duty logs are required – to be kept in the departmental office and available upon request

- iv. It's the Departments' decision how GAs can be used (by tenured, non-tenured, instructors, researchers, etc.).
 - g. DH absences
 - i. DHs should notify Dean if they'll be out for a day or more
 - h. AACSB Accreditation – PMI
 - i. We need to make sure we're doing what we said we are, on the report we sent them, by 2-yrs prior to the next accreditation review period.
 - i. Proposed FLSA federal legislation
 - i. If it passes, we will make changes on a case-by-case basis. It would only impact a small number of employees.
 - j. West Plains ITV update (Kent)
 - k. COB journal list (from library)
 - l. Spring Awards (4/28 – 4/29 – all come events)
 - i. Departmental Awards
 - ii. Golden Bear Award
 - m. Strategic Planning –
 - i. Timeline has some slight revisions
 - n. COB Council
 - i. Dept Heads should all attend. If they can't, they should tell Dr. R. Dept. reps need to attend. If they cannot, DH needs to send an alternate.
 - ii. If DHs have changes that will be presented at COB Council and they affect many/all depts., bring them to the CLT meeting first for discussion. Some issues have been passed without a full understanding of potential implications for others.
 - iii. If a proposed change will affect another dept, DHs need to communicate with the other DH/s, and make sure the other(s) agree to the change
2. Dr. Rozell's updates *Libby Rozell*
- a. PSIP
 - i. Only two candidates from our college applied.
 - ii. Feedback from the committee is due to the Provost's office by April
 - b. Faculty Awards – **due 02/08 (to Dean)**. Steve Thomas is FSAC Chair
 - i. Empirical Paper - \$750

- ii. Non-empirical Paper - \$750
 - iii. Service - \$500
 - iv. Professor - \$500
- c. Summer Research Grants
 - i. Due Feb 8. Criteria is listed on COB website.
 - ii. Faculty Qualification forms due Feb 8. Criteria is listed on COB website.
- d. Program-specific fees
 - i. Are now at \$32/CH; will increase to \$45/CH beginning FA16.
- e. Annual Faculty Reviews (SA/PA/SP/IP)
 - i. Due Feb 8. Form is on COB website.
- f. Dr. Rozell will begin requesting info, soon, needed for her to complete AACSB Annual Report.
- g. Update on 2.5 GPA enforcement
 - i. Dr. Rozell provided handout

3. Dr. Meinert's updates

Dave Meinert

- a. EMBA
 - i. FA16 cohorts
 - 1. After talking to IMEC, we will make decision about which cohorts we will offer
 - 2. DHs can talk directly to any faculty member who is underperforming, in any way, as part of this program. Bad instructors can be pulled – it's up to the DHs.
- b. Building Update
- c. Faculty office moves
 - i. Room 386 will be a demo office, set up for 2-3 days, with white board and cork board options for faculty to see.
- d. Study Away
 - i. FA15, study away students will be checking w/ DHs to see what hours they will count for...And they will be asked to give permission re upcoming Study Away programs.
 - ii. A previous issue with scholarship money being applied to students' accounts should now be resolved, with a change to the process. If it's a COB student and they're not eligible, Dr. Meinert will let the faculty member know so they can notify the student.
- e. Discussion on classroom cameras

MARK YOUR CALENDARS

Jan 15 COB Strategic Planning meeting
Jan 18 No class (but M-only meet W, Feb 17)
Jan 18 MLK Unity March (begins at MediaCom Ice
Park and ends at Gilloiz Theatre - Doors
open 8:00 a.m.; March begins 9:00 a.m.;
Program at Gilloiz begins 9:45
Feb 17 Wed eve classes do not meet
Feb 19 COB Strategic Planning meeting
Apr 14 **All Come** - Public Affairs Hall of Fame
Induction – White River Conference Ctr.
Apr 28 **All Come** - Spring Awards, EAC Reception,
BGS Ceremony – White River Conference
Ctr
Apr 29 **All Come** – EAC Breakfast/Meeting –
Vandivort Hotel
May 4 Faculty Recognition Reception – PSU
Ballroom

Travel and Vacation Notes

Jan 28-Feb 2 Dean Bryant out – AACSB
AAC
And Deans Conference
Apr 2-3 Dean Bryant out - ICAM